WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, MARCH 20, 2023
6:00 PM

Members Present
Janine Lynch
Shauna Michael
Peter Kemler
Shawn Schultz
Jessica Bartlett
Sara Northup-Lynch
Carson Marko

Others Present
D.J. Shepardson, Superintendent
Glenn Broadbent, MS/HS Principal
Felix Ray-Transportation Supervisor
Karen Sheets, District Clerk
Correne Holmes, Elementary Principal
Kelley Crossett, Business Manager
Ed Dougherty-Special Education/Athletics
Holly Pullus-Herkimer BOCES Board of Education
Steve Coupe-Business Manager, Herkimer BOCES

THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President Jessica Bartlett called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge was recited by all present.

SPECIAL PRESENTATION(S):
BOCES Budget Presentation

Ms. Holly Pullus and Mr. Steve Coupe presented the Herkimer BOCES Budget which the board will be voting on in April.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes Regular Meeting February 13, 2023 warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Mrs. Schultz and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Entered: 6:36PM Exit: 7:30PM

ACTION ITEM: PERSONNEL

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the following resolution,
RESOLVED, to accept resignation;

Name: Donald Maxwell
Position: Bus Driver
Effective: June 18, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept with regret resignation;

Name: Ed Dougherty
Position: Director of Special Programs/Athletics K-12
Effective: August 31, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept with resignation;

Name: Carolyn Morris
Position: Teacher Aide
Effective: August 31, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept resignation;

Name: Brianne Parent
Position: Elementary Teacher
Effective: August 31, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to accept with regret resignation for purpose of retirement;

Name: Glenn Miner
Position: Teacher Assistant
Effective: April 17, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to appoint;

Name: Ed Dougherty
Position: MS/HS Science Teacher 7-12 (3-year probationary appointment in the tenure area of Science 7-12)
Salary: per the negotiated salary of the WCVTA bargaining agreement
Effective: September 1, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to appointment;

Name: Brianne Parent
Position: Literacy Specialist, (3-year probationary appointment in the tenure area of Literacy Specialist)
Salary: per the negotiated salary of the WCVTA bargaining agreement
Effective: September 1, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,
RESOLVED, to appoint;

Name: Carolyn Morris
Position: Teacher Assistant (3-year probationary appointment in the tenure area of Teacher Assistant)
Effective: September 1, 2023
Salary: per the negotiated salary of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Tracey Farber
Position: Teacher Assistant (3-year probationary appointment in the tenure area of Teacher Assistant)
Effective: September 1, 2023
Salary: per the negotiated salary of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the following resolution,
RESOLVED, to appoint;

Name: Alison Mahay
Position: Teacher Assistant (4-year probationary appointment in the tenure area of Teacher Assistant)
Effective: September 1, 2023
Salary: per the negotiated hourly rate of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Emily Goggin
Position: 10th Grade Advisor
Effective: 2022-23 school year
Salary: per the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Lynnsey Buckley
Position: Yearbook Advisor
Effective: 2023-24 school year
Salary: per the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to appoint;

Name: Brandon Grabowski
Position: Volunteer Assistant, Baseball
Effective: 2022-23 School year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Danielle Depo
Position: substitute Food Service Worker
Effective: March 21, 2023
Salary: per the CSEA bargaining agreement

All voted in favor; motion carried 7:0

ACTION ITEM: SEQRA RESOLUTION

Motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the SEQRA Resolution for phase 2 of the Capital project

All voted in favor; motion carried 7:0

ACTION ITEM: TRANSPORTATION/PROJECT PROPOSITION RESOLUTION

Motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the Transportation/Project Proposition Resolution which includes the bus purchase and phase two of the project for the May public vote.

All voted in favor; motion carried 7:0

ACTION ITEM: BOCES CAPITAL PROJECT BONDING RESOLUTION

Motion was made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the BOCES Capital Project Bonding Resolution which must be passed by all districts as part of the BOCES project. This allows us to bond for payment if necessary for the first payment on the project.

All voted in favor; motion carried 7:0

ACTION ITEM: COOPERATIVE PURCHASING RESOLUTION

Motion made by Mrs. Schultz and seconded by Ms. Lynch to approve the cooperative purchasing agreement with other NYS school districts to lower cost of lead testing.

All voted in favor; motion carried 7:0

ACTION ITEM: 2023-24 CALENDAR

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the 2023-24 School Calendar.

All voted in favor; motion carried 7:0

DISCUSSION ITEM: BUDGET WORKSHOP IV

Mr. Shepardson included workshop materials in the budget packet for this month. Mr. Shepardson discussed with the board the tax levy, more discussion and a final percentage will be decided at the April meeting.

DISCUSSION ITEM: CAPITAL PROJECT

Mr. Shepardson updated the board on the upcoming capital project. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: UPK

Mr. Shepardson updated the board on the UPK program and enrollment numbers to date. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: TARGET DISTRICT

Mr. Shepardson thanked everyone for all the efforts made over the past few years and the work that has been done to successfully remove our school from the NYS list as a target district.

DISCUSSION ITEM: TAX EXEMPTION

Mr. Shepardson discussed the option of giving a tax exemption to volunteer firefighters and ambulance volunteers, it was not to taken any action at this time

PUBLIC COMMENTS

No public comments

ANNOUNCEMENTS

March 30: HFHO Annual Meeting 6PM
April 3: Next Board meeting 6PM
April 17: School Board Petitions due by 5PM
May 9: Public Hearing/Regular Meeting 6PM
May 16: Budget Vote (12-8)

ADJOURN

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to adjourn the meeting
All voted in favor; motion carried 7:0

Meeting adjourned: 8:49 PM

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President, Board of Education Clerk, Board of Education