

WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, FEBRUARY 13, 2023  
6:00 PM

**Members Present**

Janine Lynch  
Shauna Michael  
Peter Kemler  
Shawn Schultz  
Jessica Bartlett  
Sara Northup-Lynch  
Carson Marko

**Others Present**

D.J. Shepardson, Superintendent  
Glenn Broadbent, MS/HS Principal  
Felix Ray-Transportation Supervisor  
Karen Sheets, District Clerk  
Correne Holmes, Elementary Principal  
Kelley Crossett, Business Manager  
Ed Dougherty-Special Education/Athletics  
Mike Brewer

**THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE**

**CALL TO ORDER**

Board President Jessica Bartlett called the meeting to order at 6:01 PM

**PLEDGE OF ALLEGIANCE**

The Pledge was recited by all present.

**APPROVAL OF CONSENT AGENDA**

A motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes Regular Meeting January 9 12, 2023 warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 7:0

**EXECUTIVE SESSION**

Motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Entered: 6:09PM Exit: 7:00PM

**ACTION ITEM: PERSONNEL**

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Michael to approve the following resolution,

RESOLVED, to accept with regret resignation for purpose of retirement;

**Name:** Julie Purinton

**Position:** Elementary Literacy Teacher

**Effective:** June 30, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,

RESOLVED, to accept with regret resignation;

**Name:** Karlie Maloney

**Position:** MS/HS Science Teacher

**Effective:** February 17, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to approve the following resolution,

RESOLVED, to accept with regret resignation for purpose of retirement;

**Name:** Ruth Dillenbeck

**Position:** Food Service Worker

**Effective:** January 12, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,

RESOLVED, to accept resignation;

**Name:** Gretchen Blynt

**Position:** MS/HS Special Education Teacher

**Effective:** August 31, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,

RESOLVED, to accept with regret resignation for purpose of retirement;

**Name:** Nancy Fulmer

**Position:** Teacher Assistant

**Effective:** June 30, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,

RESOLVED, to accept with regret resignation for purpose of retirement;

**Name:** Nancy Gallagher

**Position:** Teacher Assistant

**Effective:** June 30, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Ms. Lynch to approve the following resolution,

RESOLVED, to rescind appointment;

**Name:** Stephen Synakowski

**Position:** provisional Custodian

**Effective:** February 5, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,

RESOLVED, to appoint;

**Name:** Gretchen Blynt

**Position:** English Teacher 7-12

**Effective:** September 1, 2023

**Salary:** per the negotiated salary of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,

RESOLVED, to appoint;

**Name:** Challee Kohl

**Position:** Licensed School Social Worker

**Effective:** February 27, 2023

**Salary:** Step 1 of the WCVTA Bargaining Agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Kemler to approve the following resolution,

RESOLVED, to appoint;

**Name:** Pam Greco

**Position:** Part-time Food Service Worker

**Effective:** February 14, 2023

**Salary:** per the negotiated hourly rate of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Dana Windecker  
**Position:** Full-time Bus Driver  
**Effective:** January 10, 2023  
**Salary:** per the negotiated hourly rate of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Cresta Jackson  
**Position:** Full-time Bus Driver  
**Effective:** February 27, 2023  
**Salary:** per the negotiated hourly rate of the CSEA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Mark Maxwell  
**Position:** Coach, Boys Varsity Baseball  
**Effective:** 2022-23 School year  
**Salary:** Step 3 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mr. Kemler to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Ben Russo  
**Position:** Coach, Boys Modified Baseball  
**Effective:** 2022-23 School year  
**Salary:** Step 2 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Schultz to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Todd Hobin  
**Position:** Coach, Boys Track  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Dan Capron  
**Position:** Assistant Coach, Boys Track  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Ed Dougherty  
**Position:** Coach, Boys Golf  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Ron Lindsay  
**Position:** Coach, Girls Varsity Softball  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Ron Lindsay  
**Position:** Coach, Girls Varsity Softball  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Amy Dommer  
**Position:** Coach, Girls Modified Softball  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Freddie Sarus  
**Position:** Head Coach, Girls Track  
**Effective:** 2022-23 School year  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement

6 yes 1 no (Mrs. Michael; motion carried 6:1)

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Olivia McNeil  
**Position:** Assistant Coach, Girls Track  
**Effective:** 2022-23 School year  
**Salary:** Step 1 of the extra-curricular index of the WCVTA bargaining agreement

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Theresa Synakowski  
**Position:** Volunteer Assistant Girls Softball  
**Effective:** 2022-23 School year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Mike Kerr  
**Position:** Volunteer Assistant Boys Baseball  
**Effective:** 2022-23 School year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Nancy Gallagher  
**Position:** Substitute Teacher, Teacher Assistant, Monitor/Aide K12  
**Effective:** September 1, 2023  
**Salary:** per the district approved rate sheet

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Julie Purinton  
**Position:** Substitute Teacher, Teacher Assistant, Monitor/Aide K12  
**Effective:** September 1, 2023  
**Salary:** per the district approved rate sheet

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Nancy Fulmer  
**Position:** Substitute Teacher, Teacher Assistant, Monitor/Aide K12  
**Effective:** September 1, 2023  
**Salary:** per the district approved rate sheet

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Ms. Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Ruth Bouchard  
**Position:** Substitute Teacher, Teacher Assistant, Monitor/Aide K12  
**Effective:** February 14, 2023  
**Salary:** per the district approved rate sheet

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Pam Greco  
**Position:** Substitute Teacher Assistant, Monitor/Aide K12  
**Effective:** February 14, 2023  
**Salary:** per the district approved rate sheet

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Sarah Northup-Lynch and seconded by Mrs. Schultz to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Mary Bartlett  
**Position:** Substitute Food Service Worker  
**Effective:** February 14, 2023  
**Salary:** per the CSEA bargaining agreement  
6 yes 1 abstain (Mrs. Bartlett); motion carried 6:1

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Sarah Northup-Lynch to approve the following resolution,  
RESOLVED, to appoint;

**Name:** Nancy Bienkowski  
**Position:** Substitute Food Service Worker /Cleaner  
**Effective:** February 14, 2023  
**Salary:** per the CSEA bargaining agreement

All voted in favor; motion carried 7:0

**DISCUSSION ITEM: BUDGET WORKSHOP III**

Mr. Shepardson included workshop materials in the budget packet for this month. Mr. Shepardson will provide further background into the upcoming budget. Mr. Shepardson discussed the new full-day UPK program. Mr. Shepardson will update the board as new information becomes available.

**DISCUSSION ITEM: CAPITAL PROJECT**

Mr. Shepardson updated the board on the upcoming capital project. Mr. Shepardson discussed with the board the two project plan. Project 2 will be on the ballot for the May16 budget vote. Mr. Shepardson will update the board as new information becomes available.

**DISCUSSION ITEM: MASCOT UPDATE**

Mr. Shepardson had no new information on mascot mandate. Mr. Shepardson presented a logo to be used to meet the mascot mandate. It was decided by all present to move forward with the new logo to meet requirements for mascot mandate.

**DISCUSSION ITEM: POLICY 5660: MEAL HARGING AND PROHIBITION AGAINST MEAL SHAMING AND MEAL MODIFICATIONS (1<sup>ST</sup> Reading)**

Motion made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to waive the second reading of Policy 5660: Meal Charging and Prohibition against Meal Shaming and Meal Modifications

All voted in favor; motion carried 7:0

Motion made by Mrs. Michael and seconded by Ms. Lynch to adopt Policy 5660: Meal Charging and Prohibition against Meal Shaming and Meal Modifications

All voted in favor; motion carried 7:0

**DISCUSSION ITEM: POLICY 5661: WELLNESS (1<sup>ST</sup> Reading)**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to waive the second reading of Policy 5661: Wellness  
All voted in favor; motion carried 7:0

Motion made by Mrs. Michael and seconded by Ms. Lynch to adopt Policy 5661: Wellness

All voted in favor; motion carried 7:0

**PUBLIC COMMENTS**

Mrs. Kathleen Farber emailed questions to the District Clerk regarding the timeline and mandates to replace mascot.. Mr. Shepardson answered her questions and discussed the timeline for mascot mandates and will update the board and community as new information becomes available

**ANNOUNCEMENTS**

Mid-winter Break: February 20-24, 2023  
Next Meeting: March 13, 2023

**ADJOURN**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adjourn the meeting  
All voted in favor; motion carried 7:0

**Meeting adjourned: 8:17 PM**

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President, Board of Education

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Clerk, Board of Education