WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JANUARY 8, 2024
6:00 PM

Members Present
Janine Lynch
Peter Kemler
Jessica Bartlett
Ed Schatzel
Shauna Michael
Sara Northup-Lynch
Alisa Brewer

Others Present
Jeremy Siddon, Superintendent
Glenn Broadbent, MS/HS Principal
Christine Nofri, Elementary Principal
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Kathy McEvoy

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President Jessica Bartlett called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ACTION ITEM: ADMINISTER OATH OF OFFICE TO SUPERINTENDENT

Board President, Mrs. Jessica Bartlett, administered the Oath of Office to newly appointed Superintendent of Schools, Jeremy Siddon. Mr. Siddon read and signed the Oath of Office

SPECIAL PRESENTATION

The Board of Education welcomed two new instructional staff to the District. Each teacher and long-term substitute introduced themselves and shared a little about their background and how their experience is going thus far at West Canada Valley.

The Board of Education also recognized Mr. Dan Capron and Ms. Ricci Sayers for their extensive work on creating the new school mascot image. Dan and Ricci gave insight on how the Nighthawks image came to fruition and shared various images that will be made available for use.

APPROVAL OF CONSENT AGENDA

A motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes (with changes) from the Regular Meeting December 11, 2023, administrative reports (the administrative reports are given in person rather than written reports), warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and central treasurer's report

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Mrs. Brewer to enter executive session for appointment of personnel matters including: review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Entered: 6:21 PM Exited: 7:12 PM

ACTION ITEM: PERSONNEL

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to accept resignation with regret and thanks;

Name: Michele D. Rommel
Position: Food Service Worker
Effective: December 19, 2023

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to accept the following resolution,
RESOLVED, to accept the **Memorandum of Agreement** by and between the West Canada Valley Central School District and the West Canada Valley Administrators' Association;

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: **Janelle D'Aoust**
Position: School Counselor (K-12)
Salary: Step 10 of the WCVTA bargaining agreement
Effective: January 9, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Ms. Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: **Joseph Carney**
Position: Advisor/Director of West Canadians Select Choir
Salary: Step 1 of the extracurricular index of the WCVTA bargaining agreement
Effective: January 9, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mr. Schatzel to accept the following resolution,
RESOLVED, to appoint;

Name: **Nancy Bienkowski**
Position: Regular Part-time Food Service Worker
Salary: Per the CSEA bargaining agreement
Effective: January 9, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution,
RESOLVED, to appoint;

Name: **Danielle Depo**
Position: Regular Part-time Food Service Worker
Salary: Per the CSEA bargaining agreement
Effective: January 9, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: **Susan Walrath-Pope**
Position: Senior Account Clerk
Salary: Per the negotiated starting salary and the CSEA bargaining agreement
Effective: January 9, 2024

All voted in favor; motion carried 7:0

ACTION ITEM: ADOPTION OF NEW SCHOOL MASCOT IMAGES

Motion made by Ms. Lynch and seconded by Mrs. Brewer to accept the following resolution;
RESOLVED, that the Board of Education adopt the new school mascot images as presented at the beginning of the meeting;

All voted in favor; motion carried 7:0

DISCUSSION ITEM: BUDGET WORKSHOP II

Mr. Siddon included workshop materials in the budget packet for this month, including current enrollment numbers and the MS/HS course catalog. Mr. Broadbent explained how the master schedule is evaluated and adjusted to accommodate student course requests. Mr. Siddon will provide further background into the upcoming budget and will discuss any topics that should be looked into for the upcoming budget. Mr. Siddon discussed the equipment replacement plan and the uniform replacement plan. Mr. Siddon will update the board as new information becomes available.

DISCUSSION ITEM: CAPITAL PROJECT

Mr. Siddon informed the Board that the District's swimming pool has been filled but some items still need to be addressed. The auditorium renovations are running ahead of schedule with most of the lighting having been installed. Mrs. Bartlett asked if the Board could take a short tour to see the projects ten minutes before the start of the next meeting on February 12. Mr. Siddon will update the board as new information becomes available.

PUBLIC COMMENTS

Mrs. McEvoy thanked the Board for being able to use the facility to host the annual Newport Fire Department Craft Fair that was held in November.

ANNOUNCEMENTS

January 15, Monday – Martin Luther King, Jr. Day
January 23, 24, 25 and 26, 2024 – Regents Exam Days
February 12, Monday – BOE Meeting at 5:00PM (special start time)
February 19-23 – Mid Winter Recess
March 11, Monday – BOE Meeting & Herkimer BOCES Budget Presentation Date

ADJOURNMENT

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to adjourn meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 7:43PM

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President, Board of Education Clerk, Board of Education