WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, APRIL 15, 2024
6:00 PM

Members Present
Jessica Bartlett
Sara Northup-Lynch
Peter Kemler
Janine Lynch
Ed Schatzel
Alisa Brewer
Shauna Michael

Others Present
Jeremy Siddon, Superintendent
Glenn Broadbent, MS/HS Principal
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Tiffany White

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President, Jessica Bartlett, called the meeting to order at 6:03 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Michael and seconded by Ms. Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the Regular Meeting March 11, 2024, warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Entered Executive Session: 6:04PM Exited Executive Session: 6:27PM

ACTION ITEMS: PERSONNEL - RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to rescind the prior resignation and retirement date of April 12, 2024 for purpose of retirement;

Name: Mary Lou Flansburg
Position: Senior Account Clerk/Payroll Clerk

All voted in favor; motion carried 7:0

ACTION ITEMS: PERSONNEL - APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Mary Lou Flansburg
Position: Part-time Senior Account Clerk/Payroll Clerk
Salary: Per the CSEA bargaining agreement hourly rate, plus benefits
Effective: April 16, 2024

All voted in favor; motion carried 7:0

ACTION ITEMS: PERSONNEL – SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Marlin Lyndaker
Certification: Certified, Retired WCV
Position: Long-term Substitute Teacher for Living Environment (on/about May 28 through November 3, 2024)
Salary: Per the district approved rate sheet
Effective: April 16, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Megan Robinson
Certification: Childhood Education (1-6)
Position: Long-term Substitute Teacher for First Grade (on/about April 19 through June 3, then June 4through June 26, 2024)
Salary: Per the district approved rate sheet
Effective: April 16, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Ryan Soron
Certification: None
Position: Substitute Teacher, Teacher Assistant, Monitor/Aide (Pre-K-12)
Salary: Per the district approved rate sheet
Effective: April 16, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Brittany M. Ives
Certification: None
Position: Substitute Teaching Assistant, Aide/Monitor (Pre-K-6)
Salary: Per the district approved rate sheet
Effective: April 16, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Sara Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Susan Kubica
Certification: Certified, Retired WCV
Position: Substitute Teacher
Salary: Per the district approved rate sheet
Effective: September 4, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Linda Miller
Position: Substitute Food Service Worker
Salary: Per the CSEA Bargaining Agreement
Effective: April 16, 2024

All voted in favor; motion carried 7:0

ACTION ITEMS: PERSONNEL - FAMILY LEAVE

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to approve Family Care Leave;

Name: Abigail Rose
Position: Living Environment Teacher
Effective: On or before May 24 through November 4, 2024

All voted in favor; motion carried 7:0

ACTION ITEM: MORIC COMPUTER SERVICES RESOLUTION

Motion made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the MORIC Computer Services Resolution.

All voted in favor; motion carried 7:0

ACTION ITEM: TRANSPORTATION REQUESTS

Motion made by Ms. Lynch and seconded by Mr. Schatzel to approve the transportation requests for the 2024-2025 school year.

All voted in favor; motion carried 7:0

ACTION ITEM: APPR CERTIFICATION

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Michael to approve the APPR Lead Evaluator certification for Mr. Siddon.

All voted in favor; motion carried 7:0

DISCUSSION ITEM: CAPITAL PROJECT

Mr. Siddon discussed the capital project and gave the board members a status update on the pool doors, outdoor turf, and auditorium acoustic portions of the project. Mr. Siddon will update the board as new information becomes available.

DISCUSSION ITEM: BUDGET WORKSHOP V & BUDGET ADOPTION

Mr. Siddon included workshop materials in this month's budget packet and answered any questions regarding the 2024-2025 budget. After discussions were complete, a motion was made by Mrs. Northup-Lynch and seconded by Mrs. Brewer to approve the 2024-2025 Budget in the amount of $21,898,238.00 to be brought to public vote on May 21, 2024 with a tax levy of 2%.

All voted in favor; motion carried 7:0

DISCUSSION ITEM: GYMNASIUM FLOOR

Mr. Siddon provided four (4) versions of the completed gym floor design for review. The group agreed to select three (3) versions for the students to vote on to select the final gym floor design. Mr. Siddon will update the board with the results of the student vote once available.

DISCUSSION ITEM: UTICA NATIONAL SCHOOL SAFETY EXCELLENCE AWARD

Utica National presented Mr. Siddon with a School Safety Excellence Award for 2024 at the Titanium with Honors level at a recognition ceremony held earlier in the month. The school received a plaque and a $500.00 award check.

DISCUSSION ITEM: VIOLET FESTIVAL CONFLICT

Mr. Siddon updated the Board on the conflict with the senior trip and the Violet Festival parade.

DISCUSSION ITEM: FFA STATE CONVENTION FIELD TRIP

Mr. Siddon spoke about the upcoming overnight FFA field trip from May 2 through May 4, 2024, and provided the student permission form for review.

DISCUSSION ITEM: NYSSBA INVOICE/SUBSCRIPTION

Mr. Siddon requested that this discussion be tabled until the next meeting due to the lack of NYSSBA'S response to his email inquiry.

DISCUSSION ITEM: SCHEDULE MEETING FOR BOCES BUDGET VOTE ON 4/17/24

The group agreed to hold a BOE meeting at 8:00 AM on April 17, 2024 to vote on the Herkimer BOCES 2024-2025 Budget and BOE candidates.

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

- **April 17: Board of Education Meeting for BOCES Vote**
- **April 18: BOCES Voting Results Due at BOCES by 10:00 AM**
- **April 22: School Board Petitions due by 5:00 PM**
- **May 3: Unused Emergency Day #2 (Tentative)**
- **May 9: First & Third Grade Concert 6:00 PM, High School Band 7:15 PM**
- **May 10 & 11: NYSSMA Solo Festival @ Central Valley CSD**
- **May 11: Jr/Sr Prom Grand March @ WCV-5:30PM; Prom @ Harts Hill Inn-7:00 PM**
- **May 13: Public Hearing/Regular BOE Meeting 6PM**
- **May 14: Middle School Band & Jr/Sr Chorus Concert 7:00 PM**
- **May 21: Annual Budget Vote and Board of Education Elections, 12:00-8:00 PM**
- **May 21: Fourth Grade & Elementary Band/Chorus Concert, 7:00 PM**

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Michael to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 7:47 PM

_____ _____

President, Board of Education Clerk, Board of Education