

## **One to one Higher Level Learning Support Assistant (HLTA)**

**Monday to Friday 37.5 hours per week during term-time**

**January 2025 (or sooner)**

**One year fixed term (three terms, with the possibility of extending)**

**Salary - £27,738 per annum (actual)**

*Are you looking for a position in a forward thinking, innovative school that prides itself on supporting all members of the community to achieve their best?*

This is an excellent opportunity for an outstanding, enthusiastic and experienced HLTA with excellent classroom skills and the dedication and enthusiasm to be part of a high achieving school to join our fabulous staff team and wonderful children in an inspiring school environment. You will have experience in working with primary age children in an educational setting. The post holder will support two pupils with EHCPs.

### **Our School**

Royal Russell is an HMC/IAPS co-educational school with over 1500 pupils between the ages of 3 and 18, situated on a beautiful green campus of 110 acres in South London, with a Junior School, Senior School and 200 pupil boarding community. We are proud of our day and boarding facilities that rank amongst the best in the UK. Our Prep School, St David's School, is a new addition to the Trust, and provides excellent academic and pastoral care to pupils in Purley. Our pupils, parents and staff experience a warm and friendly environment with strong pastoral care for every pupil alongside a comprehensive co-curricular and enrichment programme. Our latest ISI Inspection was carried out in September 2022, and we are delighted to report that Royal Russell achieved the top grade of 'excellent' in every aspect.

We are a friendly, warm and nurturing school and we are committed to doing the very best for our pupils. You will become a central part of our diverse, enthusiastic and energetic family. The strength of community at Royal Russell is paramount to the success of every individual and we strongly believe that we learn and achieve together.

### **Our offer**

Royal Russell offers excellent benefits including a competitive salary on our own salary scale. As part of the vibrant community of the historic Royal Russell School you will join a friendly and dedicated team with easy access to transport links (Coombe Lane tram stop served by the New Addington tram is opposite the School entrance). In addition, we offer:

- 30 days (6 weeks) paid holiday
- immediate non-contributory pension with employer contributions and life insurance
- meals in the dining hall during term-time
- Social events throughout the year, including a Christmas party for all staff
- Cycle to work scheme (salary sacrifice)
- Octopus electric car scheme (salary sacrifice)
- free on-site parking
- use of our on-site sports facilities, including tennis courts, swimming pool and gym
- a discount of up to 50% on School fees (85% discount for wrap around care before and after school during term-time) and a 25% discount with Royal Russell Holiday Club which operates during School holiday periods.

### **Further information**

Full details of our staff benefits and recruitment procedures can be found on our School recruitment page at: <https://www.royalrussell.co.uk/discover/vacancies> You can also contact us by email at [hr@royalrussell.co.uk](mailto:hr@royalrussell.co.uk) or telephone HR on 020 8657 4433

Applications will be considered on receipt (to [hr@royalrussell.co.uk](mailto:hr@royalrussell.co.uk)), with a final closing date of **9am on Monday 14<sup>th</sup> October 2024**. Interviews are expected to take place on **Wednesday 16<sup>th</sup> October 2024** however we reserve the right to interview at any point during the recruitment process so early applications are encouraged. If you have not heard from us by **Wednesday 16<sup>th</sup> October**, you should presume that you have not been successful on this occasion.

*The School is committed to safeguarding and promoting the welfare of children. All appointments are subject to a satisfactory enhanced Disclosure and Barring Service check (including a check against the Children's Barred List) and other pre-employment screening including references and medical fitness.*