



June 24, 2015 Meeting Minutes

West Chester Area Education Foundation

In attendance: Steve Brightbill, Bryan Brockson, Rose Cappelli, Liz Golding, Rob Partridge, Jim Scanlon, Chris Woods, Christina Wu, Ken Witmer, Dave Flamer, Steve Krug, Deb Sahijwani, Shelby Speaker, Vicki Reilly

WCASD Staff: Tracy Dukert, Susan Speaker

Not present: Mark Ernest, Todd Goodstein, Suzanne Moore, Lauren Ranalli, Carolyn Comitta, Robin Harkins

A. Call to Order:

Bryan Brockson called the meeting to order at 7:40. Jim Scanlon introduced Shelby Speaker, a student at Rustin HS, recommended student representative for 2015-2016 and Ken Witmer, Dean of the College of Education at West Chester University, who is also joining the board.

B. Approval of Minutes:

Bryan Brockson requested a motion to approve the minutes from April 8, 2015. Rob Partridge and Chris Woods made a motion to approve. The motion passed.

C. Treasurer's Report:

Jim Scanlon gave the Treasurer's Report in Suzanne Moore's absence. He reviewed the income and expenses for the period ending May 20, 2015. Steve Brightbill and Jim Scanlon made a motion to approve. The motion passed. The accountant's report as of Dec. 31, 2014 was also included for review.

D. Since Suzanne Moore is retiring, Jim Scanlon recommended that John Scully be named as treasurer effective September 1, 2015. Dave Flamer seconded the motion. The motion passed.

E. Jim Scanlon announced that we received a STEM Grant from Bentley Systems of approximately \$9500 to apply for the 2015-2016 year.

F. PFEW Update

Deb Sahijwani reported that approximately 98 students have enrolled for the PFEW summer sessions. She also reported that the Chester County Chamber of Business and Industry supports about twenty students for their Youth Leadership program. Deb is also looking to increase student participation in the Junior Achievement program, an after-school mentoring program. She asked the board for suggestions of large companies that may want to get involved.

G. Housekeeping Items

- a. Ken Witmer and Liz Golding moved that Rustin HS student, Shelby Speaker, be accepted as Student Representative for 2015-2016. The motion passed.
- b. A roster of upcoming meeting dates was distributed. Meetings will be held at 7:30 a.m. on Sept. 9, Oct. 14, Dec. 9, Feb. 10, and April 13. The annual breakfast is scheduled for April 15, 2016 at Rustin HS. The annual planning meeting will be June 22, 2016.
- c. A memorandum to the Knowledge Points Agreement was distributed for review. The agreement was approved at the April 8th board meeting.

H. Strategic Planning

The current Strategic Plan was reviewed. Committee members were revised as follows for 2015-2016:

Goal A: Increase Community Visibility and Support

Bryan Brockson (chair), Dave Flamer, Deb Sahijwani, Liz Golding, Rob Partridge, Tracey Dukert

Goal B: Increase Financial and Program Partnerships

Jim Scanlon (chair), Steve Brightbill, Marc Ernest, Steve Krug, Carolyn Comitta, John Scully

Goal C: Provide Financial Support for On-Campus Programs

Rose Cappelli and Todd Goodstein (co-chairs), Ken Witmer, Chris Woods, Shelby Speaker, Susan Speaker, Vicki Reilly

Goal D: Maintain Effective and Efficient Governing Processes and Procedures

Jim Scanlon (chair), Steve Krug, Robin Harkins

Groups met to plan. Action plans should be sent to Susan Speaker by Sept. 4. Groups will report out at the Sept. meeting.

The meeting adjourned at 10:00. Next meeting: September 9, 2015 at 7:30 a.m.