

October 12, 2016 Meeting Minutes
West Chester Area Education Foundation

In attendance: Steve Brightbill, Cameron Cancelliere, Rose Cappelli, Tracey Dukert, Marc Ernest, Dianne Herrin, Debra Maccariella, Glenn Marshall, Doug Pacitti, Mark Purcell, Rob Partridge, Vicki Reilly, Jim Scanlon, John Scully, Susan Speaker, Deb Sahijwani

Not present: Bryan Brockson, Carolyn Comitta, Liz Golding, Todd Goodstein, Robin Harkins, Ken Witmer

- A. Call to Order: The meeting was called to order at 7:40 by Marc Ernest.
- B. Jim requested a motion to approve the minutes for the meeting held September 14, 2016. Motion was made by Rob Partridge and Mark Purcell. The motion passed.
- C. Treasurer's Report: John Scully reviewed the Treasurer's report for the period ending September 30, 2016. The current fund balance is \$24,190.36. There was one disbursement for the period of \$87.50. Motion to approve the disbursement was made by Steve Brightbill and Doug Pacitti. The motion passed. John Scully reported that we are on target for the fund balance and that revenue from the Art Auction to date will be reported in October. Jim Scanlon and Glenn Marshall made a motion to approve the financials. The motion passed.
- D. Jim Scanlon presented the slate of officers for 2016-2017:
President – Marc Ernest
Vice President – Mark Purcell
Secretary – Rose Cappelli
Treasurer – John Scully
Motion to accept was made by Jim Scanlon and seconded by Vicki Reilly. The motion passed.
- E. Bryan Brockson is stepping down from the board. Suggestions for his replacement can be sent to Jim Scanlon.
- F. Strategic Plan Approval
The Strategic Plan was reviewed. Jim Scanlon and Rob Partridge made a motion to accept. The motion passed.
- G. EITC Contact List

The current list of past and current contributors will be made available to the board on a Google doc. Board members can indicate those they wish to contact.

H. Art Auction Update

Approximately \$8500 has already been raised. There will be additional revenue from ticket sales, community auction items, and art pieces. Tickets are available at the Event Brite site (link on flyers and announcements). Tickets will also be available at the door. Prices are \$30/person or \$50/couple. A table for ten can be purchased for \$250.

Tracey reported that digital bulletin board space has been provided by Catalyst Outdoor Advertising. Notices have also been sent to several newspapers and to all the schools. Basket of Cheer donations can be dropped off to Susan Speaker.

I. Approval of 2016-2017 Budget

John Scully reviewed the budget for 2016-2017. The line indicating Rustin DECA will be changed to District DECA since all three high schools are involved. Doug Pacitti and Steve Brightbill made a motion to approve with the change. The motion passed.

J. Additional announcements/discussions

1. Holiday Fund Raiser – December 14, 2016
2. Annual Breakfast – April 21, 2017 at East High School
3. Mini Grant Committee will meet Nov. 28, 2016 at 8:00 to review the applications.
4. Update on receiving funding from PECO – Mark Purcell met with representatives. They reported that they do not fund directly to schools but that EITC funds could possibly be funneled through another nonprofit. We will continue to investigate this as it appears we did receive a prior STEM grant from PECO.

K. Mark Purcell and Rose Cappelli made a motion to adjourn. The meeting adjourned at 8:35.