

Wednesday, April 10, 2019 Meeting Minutes
West Chester Area Education Foundation

In attendance: Rose Cappelli, Linda Cherashore, Donna Foley, Stacey Fuller, Beth Hayes, Debra Maccariella, Jennifer Neill, Mark Purcell, Vicki Reilly, John Scully, Drew Stanley, Josh Winter

Not present: Grace Cleveland, Lori Cushman, Jack Ellis, Deb Fell, Robin Harkins, Dianne Herrin, Laura Melfi, Rob Partridge, Doug Pacitti, Sean Rinda, Jim Scanlon, Seema Thomas, Ken Witmer

- A. Call to Order: Mark Purcell called the meeting to order at 7:35 a.m.
- B. Approval of Minutes: The minutes from Feb. 13 will be amended to reflect Laura Melfi as present. Vicki Reilly and Stacey Fuller moved to approve the minutes of the February 13, 2019 Board Meeting as amended. The motion carried.
- C. Treasurer's Report: John Scully reviewed the Treasurer's report. The fund balance for this period is \$64, 264.25. This balance includes two EITC Funds from 2018 that were not received until 2019. There were four disbursements made during the period. Mark Purcell and Deb Maccariella moved to approve the disbursements. The motion carried.
- D. Approval of 2018 Audited Financial Statement
John Scully reported that the audit was completed and that everything was found to be in order. Mark Purcell and Stacey Fuller moved to accept the audit as reported. The motion carried.
- E. Announcement
The office of Vice President will remain open until our October organizational meeting. John Scully inquired as to who runs the meeting if both Jim Scanlon and our interim president, Mark Purcell, are absent. Linda Cherashore will check the by-laws.
- F. Discussion and Approval of Community Grant Proposal
A Community Grant proposal for \$2,000 was submitted by the West Chester Chamber of Commerce to help fund a workforce management partnership with RenHead Solutions. Donna Foley explained that the program will help track student internships and employment opportunities. Drew Stanley and Stacey Fuller moved to approve \$2000 to the West Chester Chamber of Commerce as part of the Community Grant program. The motion carried.

G. Annual Breakfast Friday, May 3

The breakfast will be held on Friday, May 3 at 7:45 at Rustin High School. First Resource Bank will be recognized as partner of the year. Mark Yoder, president of the Greater West Chester Chamber of Commerce will speak. The breakfast is being donated by John Serock Catering and Stacey Fuller. Invitations and sponsorship forms were distributed.

H. Harlem Wizards Fundraiser –

Vicki Reilly updated plans for the Nov. 8, 2019 Harlem Wizards fundraiser. Focus now is on sponsorship. Donna Foley suggested asking the Chamber of Commerce to advertise this event (as well as the breakfast) and perhaps become a sponsor. Advertising will start mid-May. Ticket sales will begin on Oct. 5 and will be opened to the entire community at once, giving more exposure to our sponsors.

Future plans include possibly moving the event to the spring in 2021 if WCU can guarantee space. This will allow the sale of more tickets.

I. EITC Solicitations and Contact List

John Scully reviewed the new timelines. Applications for non-profits has been pushed back to Nov. 1. The business application timeline remains the same: Renewals – May 15- June 30; Initial application – July 1

J. Other

Deb Maccariella attended the artist program at Rustin HS that was funded as a mini-grant from the foundation.

Donna Foley thanked the foundation for funding Career Day at each of the high schools.

K. The meeting adjourned at 8:13 a.m.

**Next meeting: Wednesday, June 19, 2019
Annual Board Planning Meeting**