

Wednesday, June 19, 2019 Meeting Minutes  
West Chester Area Education Foundation

In attendance: Rose Cappelli, Lori Cushman, Paul Dougherty, Stacey Fuller, Kayla Fusaro, Debra Maccariella, Laura Melfi, Jennifer Neill, Doug Pacitti, Mark Purcell, Vicki Reilly, Jim Scanlon, John Scully

Guest: Charlise Cooper, Intern at West Chester Dept. of Human Services

Not present: Linda Cherashore, Jack Ellis, Deb Fell, Donna Foley, Robin Harkins, Beth Hayes, Dianne Herrin, Rob Partridge, Sean Rinda, Drew Stanley, Seema Thomas, Josh Winter, Ken Witmer

- A. Call to Order: Mark Purcell called the meeting to order at 7:40 a.m.
- B. Approval of Minutes: Jim Scanlon and Laura Melfi moved to approve the minutes of the April 10, 2019 Board Meeting. The motion carried.
- C. Introductions  
Two new board members were introduced: Kayla Fusaro, Student Representative from EHS, and Paul Dougherty, representative from Fulton Bank. Deb Maccariella introduced her intern, Charlise Cooper.
- D. Treasurer's Report: John Scully reviewed the Treasurer's report. The fund balance for this period is \$66,006.15. There were five disbursements made during the period. Mark Purcell and Laura Melfi moved to approve the disbursements. The motion carried.
- E. By-laws amendments  
The following amendments to the by-laws were proposed:
  1. Article VI – Directors Section 6.2 Number of Directors  
*The number of Directors shall not be less than nine (9), nor more than twenty-four (24)*
  2. Article VII – Officers and Executive Directors Section 7.7 Presiding at Meetings  
*In the absence of both the President and Vice President, any other officer of the foundation may preside at the Board Meeting*
  3. Article X – Rules of Order Section 10.1 Fiscal Year  
*The fiscal year shall begin January 1st and shall end December 31<sup>st</sup>*

Rose Cappelli and Vicki Reilly moved to approve the amendments. The motion carried.
- F. PFEW Update  
Jim Scanlon requested funding for an additional 8 students to attend. Lori Cushman and Stacey Fuller moved to approve the funding. The motion carried.

G. Housekeeping Items

1. Board of Directors Terms – Deb Maccariella’s first term is expiring in October. Rose Cappelli and Robin Harkins will complete their second terms in October.
2. Jim Scanlon announced the meeting dates for 2019-2020. The Annual Reorganization meeting of the board will be held on the first Wednesday in October (Oct. 2) instead of the second Wednesday.

H. Harlem Wizards Fundraiser –

Vicki Reilly updated plans for the Nov. 8, 2019 Harlem Wizards fundraiser. Sponsorships are beginning to come in. Committee meetings are set for July 23 and Aug. 28 at 8:00 a.m. There was some discussion about the pros and cons of moving the event to April for 2021. A change in date might help us secure a bigger venue so that more tickets could be sold. The committee will discuss this option.

I. Strategic Planning 2018-2019 Progress Report

Goal A – Increase Community Visibility and Support

Updates were given. The focus for the upcoming year should be to locate WCASD graduates within the business community; advertise with more short videos of completed mini-grant projects

Goal B – Increase Financial Program Partnerships

Mark Purcell and Paul Dougherty were added to the committee. Laura Melfi will co-chair with John Scully. Funds raised at the Holiday Auction, Annual Breakfast, and Harlem Wizards event exceeded goals. There is a need to continue to search for grants.

Goal C – Provide Financial Support for On-Campus Programs

\$34, 640 in mini grants and \$6000 in community programs were funded. Need to continue to fine-tune and update the application process. Mark Purcell was added to the committee.

Goal D- Maintain Effective and Efficient Foundation Board

Need to consider adding seats on the board for alumni. Will need to fill seats of those board members completing their second term.

J. Strategic Planning 2019-2020

Committees will set dates to meet from June 20- August 30. Action plans are due on or before Sept. 4. Committees will report to the board on Sept. 11.

**Next meeting: Wednesday, September 11, 2019 7:30 a.m.**