

## West Chester Area School District Gifted Paperwork Submission Check List

Please include checklist with complete materials that need to be finalized and filed. Please:

- send if PTE, GWR, GIEP, GNORA, Invitation, etc. all come together.
- if a form is not returned by parent, and you've made attempts to collect, please indicate "letter not returned" and send a copy of the report
- make sure dates, correct school year, and signatures are on all paperwork.
- verify all participants of a GIEP meeting have signed and dated the signature page.

## Signatures are important!

| Student Name:   |
|---|
| Staff Member Name:  |
| School:   |
|   |
| Status of GIEP  |
| ☐ Initial ☐ Annual ☐ Revision ☐ Exit ☐ Waiver Agreement to upload to IEPW |
| ☐ Other (explain-ex: out of district reports, etc)                        |
|   |
| Gifted paperwork to be attached   |
| □ PTE   |
| □ GWR   |
| ☐ Invitation to Participate in a Gifted meeting                           |
| □ GIEP  |
| □ NORA  |
| ☐ LEA Designation   |

Change of Status form (email this completed form to your building secretary and cc dclark1@wcasd.net)