

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

MEETING DETAILS

Date: October 1, 2024	Start Time: 2:00pm	End Time: 3:30pm
Location: VISA MPR	Minutes Prepared by: Andrea Alvarez	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Vicky Becerra	Staff	Attendance ▾
Daniela Romero	Staff	Attendance ▾
Jennifer Robbins	Staff	Attendance ▾
Naomi Cordova	Staff	Attendance ▾
John Alami	Staff	Attendance ▾
Alejandro Castellanos	Staff	Attendance ▾
Cindy Rubio	Parent	Attendance ▾
Gabriel Ylo		Attendance ▾
		Attendance ▾

2. AGENDA

1. 2:00pm-2:05pm Attendance and [sign in](#)
2. 2:05 All Committee Updates & Announcements
3. C&I Committee Action Items
4. Subcommittee Work Time: [Sub Committee Rosters](#)
5. 3:30pm Meeting adjournment

AGENDA (detailed)

Informational:

1. Board meeting Updates

- a. Revisions to the Vaughn Bullying Policy
- b. 23-24 ELPAC Data and current ELD program updates

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2. Committee Facilitators and Secretary Updates

- a. Information on tasks and document access
- b. Reminder to complete a [Subcommittee planning document](#) and send to aalvarez@myvaughncharter.com

Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Alan Kodel

[EL Committee Minutes](#): Clara Haramandijian

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Alex Henriquez

[SPED Committee Minutes](#): Emilia Hall

ANNOUNCEMENTS

1. **Committee meeting dates:** [11/5/24], [12/3/24], [2/4/25], [3/4/25], [5/6/25]
2. Please review the [Subcommittee roster](#) , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails.
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
 - a. Board Meeting Dates: [8/21/24], [9/25/24], [10/23/24], [11/20/24], [12/11/24], [2/26/25],[3/12/25], [4/23/25], [5/21/25], [6/25/25]
 - b. Time: 4:00pm
 - c. Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**
Email: aalvarez@myvaughncharter.com
Phone: (818)896-7461 Ext. 7843

Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

3. ACTION ITEMS

Curriculum and Instruction Committee:

1. **Approve meeting minutes from September 3, 2024.**

September session minutes can be found [here](#)

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motions to approve previous meetings minutes.
seconds the motion.

Roll call:

- Vicky Becerra
- Daniela Romero
- Jennifer Robbins
- Naomi Cordova
- John Alami
- Alejandro Castellanos
- Cindy Rubio
- Gabriel Ylo
-

Motion to

4. SUBCOMMITTEE WORK

School Climate

Agenda: [School Climate Agenda](#)

Action Item:

EL

Agenda:

1. Complete Goal Setting Document

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2. Additional agenda items as determined from goal setting process

Action Item:

GATE

Agenda:

1. Complete Goal Setting Document
2. Additional agenda items as determined from goal setting process

Action Item:

SPED

Agenda:

1. Complete Goal Setting Document
2. Additional agenda items as determined from goal setting process

Action Item:

a.

Resource & Instruction

Agenda:

1. Complete Goal Setting Document
2. Additional agenda items as determined from goal setting process

Action Item:

a.

5. ADJOURNMENT

1. motioned to adjourn the meeting at 3:30 p.m.
Meeting was adjourned at 3:30 p.m.