

# Lincoln Academy Board of Directors

## 2024-2025 Regular Meeting Minutes

August 13, 2024 | Lincoln Academy | 7180 Oak Street | Arvada, CO 8004

### Mission and Vision

- The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
- The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

### Teams Meeting Recording

- A recording of the August 13, 2024 Regular Board Meeting may be accessed at ([click here](#)) for 90 days following the board meeting.

### Minutes

- I. Preliminaries (7:20-7:22 p.m.)
  - a. President Gilbreath called the meeting to order at 7:20 p.m. and welcomed all in person and online guest.
  - b. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe.
  - c. President Gilbreath read the Mission and Vision, shown below.
    1. The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
    2. The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.
  - d. President Gilbreath welcomed guest, including: Teachers: Rose Hasz, Emily Kil, and Jessie Tanguma, as well as, Operations Director Lori Woods and Principal Paul Hurst. Three parents (non-board members) were also in physical attendance.
  - e. No individuals provided public comment.
- II. Consent Agenda (7:22-7:23 p.m.)
  - a. The consent agenda, including the previous month's meeting minutes (June 11, 2024) and the meeting agenda (August 13, 2024) were approved.
- III. Each of the Heads of School presented their reports. (7:23 – 8:29 p.m.)
  - a. The Principal Paul Hurst began the Heads of School Report with a special thanks to the owners of Social Capitol for volunteering their event space for an ILT meeting. The Heads of School report included presentations on the items below – split between Principal Hurst and Operations Director Lori Woods. The individual who led each part of the presentation is listed in parentheses. More information can be found in the attached appendix under the Heads of School Report.
    1. Staff presentations (Rose Hasz, Emily Kil, and Jessie Tanguma)
    2. Back to school staff celebration (Paul Hurst, 7:39 p.m.)

3. Board attendance for back to school (Paul Hurst, 7:42 p.m.)
4. Enrollment update (Lori Woods)
5. PreK update (Lori Woods)
6. Emergency executive director succession plan (Lori Woods)
7. Staffing 2024-2025 (Paul Hurst and Lori Woods)
8. Administration Leadership Responsibilities (Lori Woods and Paul Hurst, 7:54 p.m.)
9. Student breakfast updates and impacts (Lori Woods, 8:02 p.m.)
10. Food services agreement (Lori Woods)
11. Summer facilities accomplishments (Lori Woods, 8:17 p.m.)
12. Staff Shout Outs: Maren, Norm, and the whole tech team (8:26 p.m.)

IV. Committee Reports (8:30 p.m.)

The following committees provided verbal and/written reports. The board member(s) providing the reports are found in the parentheses directly following the report name. Key items discussed are listed below each report. The appendix contains all written reports.

- a. Executive Team (President Micah Gilbreath and Vice President Katie Lehr).
  1. Back to school events and board attendance
  2. Executive committee schedule
  3. Mentorship update
  4. Volunteer Tracking Website
- b. School Accountability (Rob McCready)
  1. No Report
  2. First meeting will be on the 1<sup>st</sup> Tuesday of the month (September 3). Those interested, please contact Rob McCready.
- c. Facilities (Kyle Pethe)
  1. No Report
  2. For those interested, please contact Facilities.
- d. Finance (Travis Harrison, 8:40 p.m.)
  1. We received some additional funding to the tune of \$18.6k
  2. Projected Margin is 11.52%
  3. Consumed all available ESSER funds
  4. Waiting for July salary data to finalize the 2023-24 Financials

V. Old Business (8:49 p.m.)

VI. New Business (8:51 p.m.)

- a. Introduction of Lori Pantano for prospective Board Secretary
- b. Board working session to layout first 90 days TBA
- c. PTO meeting August 27, 2024 @ 6:30 PM – Katie Lehr to attend

VII. Announcements

- a. The next board meeting will be held on Tuesday, September 17, 2024 at 6:30 p.m.

VIII. Adjournment

President Gilbreath adjourned the meeting at 9:05 p.m.