

The Galleon
Newport Harbor High School's Yearbook Publication
600 Irvine Ave, Newport Beach, CA 92663
(949) 515-6312

Dear Parents of 2025 Graduates,

The Galleon Yearbook Staff is offering parents the opportunity to express their love and congratulations to their graduating senior. The Senior Dedication section of the yearbook gives you a place to display pictures of your student along with a special message from you and your family. There is limited space, so turn in your dedication as soon as possible.

- Only one dedication per student is allowed; please work together with all interested family members before submitting your order.
- Pick a design layout and choose pictures that will proportionately fit in the spaces provided. Layout options are included and show the templates you can choose from. Due to the high volume of dedications being produced, custom designs are not accepted.
- **Do not include more pictures than the selected layout will hold. If you send more, we will choose the pictures on your behalf.**
- All pictures must be digital and follow the guidelines on the back of this sheet.
- Spaces are filled on a first come, first served basis. Completed dedications must be received or postmarked no later than **Friday, December 6, 2024** to be guaranteed a spot in the yearbook.
- Prices will go up \$20 for dedications received after the December 6th deadline and inclusion in the yearbook cannot be guaranteed.
- Under no circumstances may you use payment to hold your spot, only completed orders will be accepted.

Dedications may be delivered to the school or mailed.

Address envelope including photos and message on USB drive, payment, and order form to:

Newport Harbor High School Yearbook
600 Irvine Ave., Newport Beach, CA 92663
Attn: Kelly Bourgeois

Checks should be made out to Newport Harbor High School

If you would like to submit your entire dedication online through Google, instructions will be emailed to all senior parents on October 4th, or you can contact Kelly Bourgeois – kellyb@nmusd.us

Sincerely,

Jessica Becker, Advisor

Digital Photo Instructions/Guidelines

ONLY Digital Photos will be accepted for Senior Dedications.

Instructions for submitting your dedication online through Google will be emailed to all senior parents on October 4th. If you do not receive the email, contact kellyb@nmusd.us for instructions!

Layouts

Choose a layout from the enclosed examples. Although pictures will be cropped, it is important to select pictures that will fit into the corresponding shape on the layout for best results.

Digital Images

All digital photos submitted should be JPG's and renamed according to the number placement on the chosen layout and your graduating senior's initials (for example, "KB3"). When renaming your digital photos, do not use the "#" sign or any special characters.

Save images to a USB drive (unless submitting through Google), at the largest size possible. Photos must be high resolution for best quality printing results.

Scanned Photos

Printed photos should be scanned at 300 dpi, named using the same instructions above for digital images, and saved as JPG files. Save all images on a USB drive (unless submitting through Google.)

Senior Message

Senior Dedication word maximums include the senior name, the message, and the closing.

1/2 page dedication - 90 words max

1/4 page dedication - 80 words max

1/8 page dedication - 60 words max

Your USB drive should be clearly labeled with your student's name and include all the photos you need for your dedication as well as your written message as a Microsoft Word or pdf file.

Questions?

Contact Kelly Bourgeois – 949-515-6312 or kellyb@nmusd.us

Newport Harbor High School - Galleon Yearbook

Senior Dedication Order Form

Dedications will be processed on a first come, first served basis until designated pages are filled.
The deadline for submitting dedications is Friday, December 6th @ 4:00 pm

Graduate's Name _____

Your Name _____

Cell Phone _____ Alternate Phone _____

Email Address _____

Is this dedication a surprise? Yes ☐ No ☐

Dedication Order:

	Oct - Dec 6	Dec 7 until full	Layout (circle one)	
<input type="checkbox"/> Half page	\$240	\$260	A	B
<input type="checkbox"/> Quarter page	\$160	\$180	A	B
<input type="checkbox"/> Eighth page	\$100	\$120		

Prices are based on full digital submission. Refer to the guideline sheet for more information.
Sorry, no refunds. Questions? Call Kelly Bourgeois @ 949-515-6312

Payment Method

☐ Check (payable to Newport Harbor High School) ☐ Cash

☐ Pay online by credit card - <https://newport.myschoolcentral.com>
(payment must be processed before dedication will be completed)

Bring your dedication to the NHHS Library or mail to: Kelly Bourgeois
600 Irvine Avenue
Newport Beach, CA 92663

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Don't forget to include in your envelope:

- ✓ Photos on USB Drive, numbered according to placement on layout
- ✓ Message in a *Word* Document or PDF on USB Drive
- ✓ This completed dedication form
- ✓ Payment in full or online payment receipt

Orders will not be processed or included until complete.

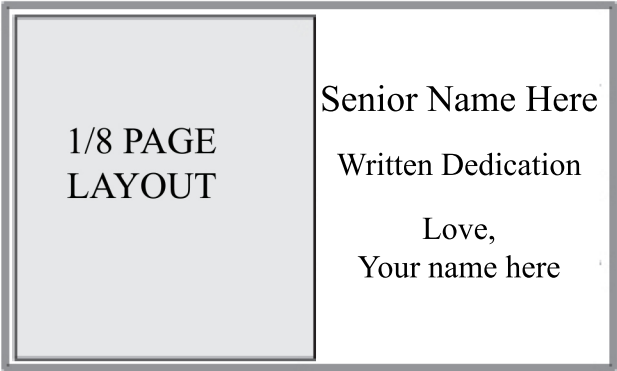
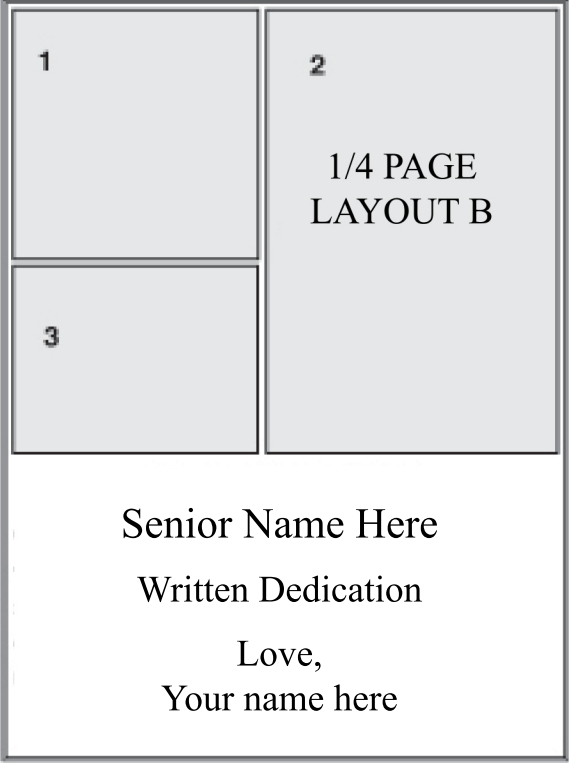
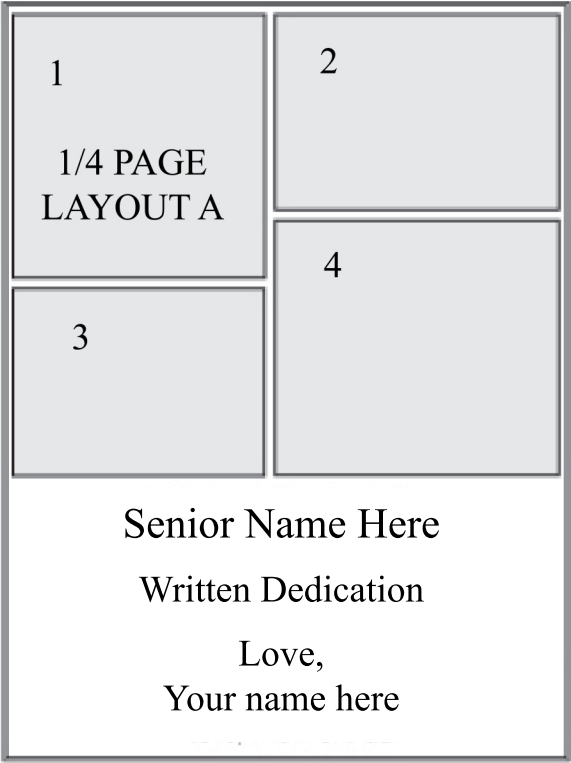
LAYOUT SELECTIONS

Please select a layout for your dedication and indicate your choice on the order form.

Please number all pictures in your file
according to the corresponding numbers on the layout.

1	Senior Name Here Dedication goes in this area Love, Your name goes here		2
3	4	5	6
7	8 1/2 PAGE LAYOUT A	9	10

1	2	3
4 1/2 PAGE LAYOUT B	Senior Name Here Dedication goes in this area Love, Your name goes here	5



EXAMPLE:

Please submit pictures that will easily accommodate layout template.
(horizontal picture for horizontal box,
vertical picture for vertical box)



YES



NO