

NORTH SALEM CENTRAL SCHOOL DISTRICT
ALTERNATE ACCEPTABLE DOCUMENTS
FOR ENROLLMENT

Documentation of age - In order to determine, for instance, the programming needs of your child/children, you will need to provide proof of age by providing one of the following:

- a. An original or certified transcript of a birth certificate or record of baptism (including an original or certified transcript of a foreign birth certificate or record of baptism) giving the date of birth; or
- b. passport (including foreign passport) giving the date of birth

Where the above are not available, the School District may consider certain other documents/records in existence two years or more to determine age. One or more of these documents may be necessary. The documents are the following:

- official driver's license
- state or other government issued identification
- school photo identification with date of birth
- consulate identification card
- hospital or health records
- military dependent identification card
- documents issued by federal, state or local agencies (for instance, local social services agency, federal Office of Refugee Resettlement)
- court orders or other court-issued documents
- Native American tribal document
- records from non-profit international aid agencies and voluntary agencies
- Note: The School District may need to verify these documents/record

Proof of Residency is required. According to NY State Law, In order to register your child/children in the School District, you must be physically domiciled at your address within the School District's geographic boundaries.

Section A

1) *Copy of a residential lease or proof of ownership of a house or condominium, such as a deed or mortgage statement*

2) *a statement by a third-party landlord, owner or tenant from whom the parent(s) or person(s) in parental relation leases or with whom they share property within the district*

3) *such other statement by a third-party establishing parent(s) or person(s) in parental relation physical presence in the School District*

4) *other forms of documentation and/or information establishing parent(s) or person(s) in parental relation physical presence in the School District. For instance: current property tax bill, current homeowner's/renter's insurance policy statement, see also list from Section B*

Note: The North Salem School District reserves the right to contact any individual who provides a statement attesting to the physical presence in the School District of the parent(s) or person(s) in parental relation to the student requesting enrollment.

Section B

- 1) *pay stub*
- 2) *income tax form(s)*
- 3) *utility bill or other bills (e.g., power company, cable, etc.).*
- 4) *membership documents that are based upon residency (e.g., library cards)*
- 5) *voter registration document(s)*
- 6) *official driver's license, learner's permit or non-driver identification*
- 7) *documents issued by federal, state or local agencies (for instance, local social services agency, federal Office of Refugee Resettlement)*
- 8) *evidence of custody of the child/children, including, but not limited to judicial custody orders or guardianship papers*
- 9) *Other forms of documentation and/or information establishing parent(s) or person(s) in parental relation physical presence in the School District.*