

24-25 BUSINESS WORKING GROUPS MINUTES DRAFT

MEETING DETAILS

Date: 09/03/2024	Start Time: <u>2:05pm</u>	End Time: <u>3:30pm</u>
Meeting: VISA - Room VA- 201 A	Minutes Prepared by: Amanda Uncapher Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 auncapher@myvaughncharter.com	

1. VOTING MEMBERS

Name	Role	Attendance (Present/Absent)
Daisy Valle	MIT Parent	PRESENT
Hellen Pham	ML Teacher	PRESENT
Sarah Sheridan	G3 Teacher	PRESENT
Lynette Serrano	MIT Teacher	PRESENT
Laura Torres	G3 Parent	PRESENT
Liliana Gomez	PL Parent	PRESENT
Maria Rostro	VISA Parent	PRESENT
Katie Shepley	VISA Teacher	PRESENT
Claudia Jimenez	PL Teacher	PRESENT

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1. NON-VOTING MEMBERS

Name	Role	Attendance (Present/Not Present)
BUDGET		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Rachel Allen	MIT-Teacher Facilitator	Present
Nicole Mohr	VISA	Present
Amanda Uncapher	ML-Teacher	Not Present
Hellan Pham	ML-Teacher	Present
Johnie Morales	MIT-Teacher	Present
Katie Shepley	G3- Teacher	Present
Beatriz Samano	PL- Teacher	Present
Gaby Pelayo	PL- Support Staff	Present
Mercy Macharia	MIT- Lead Secretary	Present
Alejandro Zamora	MIT	Present
Daisy Valle	Pandaland	Present
FACILITIES		
Claudia Flores	Admin	Present
Raquel Valadez	Admin	Present
Miriam Chavez	MIT- Facilitator	Present
Wendy Aparicio	MIT- Facilitator	Present
Jenny Sanchez	PL- Support Staff	Present

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Ana Osta	PL- Teacher	Present
May Penarroyo	VISA	Present
Victor Loera	G3-Teacher	Present
Sarah Sheridan	G3-Teacher	Present
Mayensi Hernandez	ML- Teacher	Present
Janaan Martinez	VISA- Teacher	Present
Lijuan Lapporte	VISA- Teacher	Present
Yirzely Villanueva	MIT- Teacher	Present
Heleodoro Castillo	Student-VISA	Present
PERSONNEL		
Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Savannah Raskin	G3	Present
Riham Ammari	ML-Teacher	Present
Laura Torres	PL- Teacher- Secretary	Present
Fidel Montes	ML-Teacher - Facilitator	Present
Hayk Alciyan	VISA	Present
Sara Santa Cruz	MIT	Present
Lynette Serrano	MIT	Present
Pargol Mirkhani	MIT	Present
Sonia Cortez	G3-Teacher	Present
Hillary Henson	VISA	Present
Bethany Marroquin	MIT- Teacher	Present

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Alma Nunez	VISA- Lead	Present
David Zhang	VISA- Teacher	Present

2. AGENDA/ Minutes

1. **Public Comment:** None
2. **Approval of Minutes:** Ms. Katie Shepley motions to approve the minutes from the [Business Committee MINUTES 6/04/2024](#) meeting. Mrs. Daisy Valle seconds the motion. The motion passes unanimously.
3. **Governance:**
 - a. **Announcements/ Informational Items:**
 - Board Meeting update- Mr. Ramirez (CEO)-**
 - Discussed the projections for 2024/2025 and highlighted the importance of Pre-K enrollment and the increase of 75 students.
 - He reported on the school efforts addressing chronic absenteeism.
 - Mr. Ramirez shared that Vaughn received positive score feedback from LAUSD site visits.
 - 77% of VISA students met A-G requirements, allowing them to attend competitive universities.
 - *Gear Up Grant* and college preparation- Vaughn was awarded funding for the next 7 years.
 - Our Chinese Scholar Program is returning to Vaughn.
 - Fiscal Update- Mrs. Y.Griffin (CFO)-**
 - The State Governor’s budget adopted 1.07% cost of living adjustment.
 - Mrs. Griffin notes the new Attendance Recovery Program starting 2025-2026 aiming to recover funds for fraud and absenteeism.
 - She addresses the declining enrollment trend, impacting revenue and budget.
 - Prop 28 spending plan was approved by the board.
 - Griffin thanks stakeholders and departments for their efforts in achieving a high fiscal rating from LAUSD oversight review.
 - Governance Committee Voting Members selection:**
 - *see names above
 - Committee Nomination**
 - *Mr. Fidel Montes* nominates *Mrs. Amanda Uncapher* as new chair. Motion by Ms. Nunez, second by Ms. Shepley. Committee members vote in favor unanimously.
 - Personnel Update- Mr. Carbajo (HR)-** Vaughn continues filling vacant positions.
4. **Adjournment:** *Mrs. Liliana Gomez motions to adjourn the meeting after working groups or 3:30pm whichever comes first, Mrs. Claudia Jimenez seconds the motion. The motion passes.*
5. **Meeting adjourned at 3:30 p.m.**

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- 6. *Next Governance Committee meeting is scheduled for October 01, 2024*
- 7. *Next Board of Directors meeting is scheduled for September 25, 2024*

Norms:

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

3. Working Groups

Budget

 Budget Working Group Minutes 2023-24

Working Group Chair

Racheal Allen

Working Group Secretary

Mercy Macharia

September 03, 2024:

MINUTES:

- Selection of working group leaders

Facilities

 23-24 Facilities Working Groups Minutes

Working Group Chair

Wendy Aparicio/ Miriam Chavez

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Working Group Secretary	
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September 03, 2024:

MINUTES:

- Selection of working group leaders

Personnel
[Personnel Sub Committee Minutes 2023-2024 & 24-25](#)

Working Group Chair	Fidel Montes
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Working Group Secretary	Laura Torres
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September 03, 2024:

MINUTES:

- Selection of working group leaders: Mr. Fidel Montes was elected chair, Mrs. Laura Torres was elected secretary.