

## AGENDA-BUSINESS GOVERNANCE COMMITTEE 24-25

### MEETING DETAILS

<b>Date:</b> 10/01/2024	<b>Start Time:</b> 2:00 p.m.
<b>VISA Room VA- 201 A</b>	<b>Agenda Prepared by:</b>  <b>Amanda Uncapher</b> Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 <a href="mailto:auncapher@myvaughncharter.com">auncapher@myvaughncharter.com</a>

### 1. VOTING MEMBERS

<b>Name</b>	<b>Campus</b>	<b>Role</b>	<b>Attendance (Present/Absent)</b>
Daisy Valle	MIT	<b>Parent</b>	
Hellen Pham	ML	Teacher	
Sarah Sheridan	G3	Teacher	
Lynette Serrano	MIT	Teacher	
Laura Torres	G3	<b>Parent</b>	
Liliana Gomez	PL	<b>Parent</b>	
Maria Rostro	VISA	<b>Parent</b>	
Katie Shepley	VISA	Teacher	
Claudia Jimenez	PL	Teacher	

## AGENDA-BUSINESS GOVERNANCE COMMITTEE 24-25

### 2. NON-VOTING MEMBERS

Name	Role	Attendance (Present/Absent)
<b>BUDGET</b>		
Fidel Ramirez	CEO	
Yolanda Griffin	CFO	
Rachel Allen	MIT-Teacher <b>Facilitator</b>	
Nicole Mohr	VISA	
Amanda Uncapher	ML-Teacher	
Hellan Pham	ML-Teacher	
Johnie Morales	MIT-Teacher	
Katie Shepley	G3- Teacher	
Beatriz Samano	PL- Teacher	
Gaby Pelayo	PL- Support Staff	
Mercy Macharia	MIT- Lead <b>Secretary</b>	
Alejandro Zamora	MIT	
Daisy Valle	Pandaland	
<b>FACILITIES</b>		
Claudia Flores	Admin	
Raquel Valadez	Admin	
Miriam Chavez	MIT- <b>Facilitator</b>	
Wendy Aparicio	MIT- <b>Facilitator</b>	
Jenny Sanchez	PL- Support Staff	
Ana Osta	PL- Teacher	
May Penarroyo	VISA	

## AGENDA-BUSINESS GOVERNANCE COMMITTEE 24-25

Victor Loera	G3-Teacher	
Sarah Sheridan	G3-Teacher	
Mayensi Hernandez	ML- Teacher	
Janaan Martinez	VISA- Teacher	
Lijuan Lapporte	VISA- Teacher	
Yirzely Villanueva	MIT- Teacher	
Heleodoro Castillo	Student-VISA	
<b>PERSONNEL</b>		
Luis Carbajo	HR	
Irene Muro	ML- Admin	
Savannah Raskin	G3	
Riham Ammari	ML-Teacher	
Laura Torres	PL- Teacher- <b>Secretary</b>	
Fidel Montes	ML-Teacher - <b>Facilitator</b>	
Hayk Alciyan	VISA	
Sara Santa Cruz	MIT	
Lynette Serrano	MIT	
Pargol Mirkhani	MIT	
Sonia Cortez	G3-Teacher	
Hillary Henson	VISA	
Bethany Marroquin	MIT- Teacher	
Alma Nunez	VISA- Lead	
David Zhang	VISA- Teacher	

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### 2. AGENDA

1. **Establish a Quorum/ Call to Order**
2. **Public Comment:** [☰ Business Governance Public Comment Sign-up](#)
3. **Review and Approval of Minutes:** Voting Members will review and approve the minutes from the [☰ Business Committee MINUTES 09/03/2024](#) meeting.
4. **Governance**
  - a. **Announcements/ Informational Items:**
    - i. **Board Meeting update-** Mr. Ramirez
    - ii. **Fiscal Update-** Yolanda Griffin
    - iii. **Human Resources-** Luis Carbajo
    - iv. **Personnel updates-** Fidel Montes
    - v. **Facilities updates-** Wendy Aparicio
    - vi. **Budget updates-** Rachel Allen
  - b. **Action Item: None**
5. **Next Business Committee meeting: August 06 , 2024**
6. **Next Board of Directors meeting: [October 23, 2024- link](#)**
7. **Adjournment:**

#### Norms

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

**AGENDA-BUSINESS GOVERNANCE COMMITTEE 24-25**

**3. WORKING GROUPS WORK**

**BUDGET**

**Working Group Facilitator**

**Rachel Allen**

**Working Group Secretary**

**Mercy Macharia**

**October 01, 2024**

**AGENDA:**

- 1. Complete Budget Working Group Goals Document.  
Progress to be shared at October board meeting.  
[Budget Working Group Goals Worksheet](#)**

**FACILITIES**

 23-24 Facilities Working Groups Minutes

**Working Group Facilitator**

**Wendy Aparicio/Miriam Chavez**

**Working Group Secretary**

**Wendy Aparicio/Miriam Chavez**

## AGENDA-BUSINESS GOVERNANCE COMMITTEE 24-25

October 1, 2024

### AGENDA:

1. **Complete Facilities Working Group Goals Document.**  
Progress to be shared at the October board meeting  
[Facilities Working Group Goals Worksheet](#)

### PERSONNEL

**Working Group Facilitator**

**Fidel Montes**

**Working Group Secretary**

**Laura Torres**

October 1, 2024

### AGENDA:

1. **Complete Personnel Working Group Goals Document.**  
(Progress to be shared at the October board meeting.)  
[Personnel Working Group Goals Worksheet](#)
2. **HR Updates (GEAR-UP Tutors, Open Positions, Data Clerk)**
3. **Substitute Teachers brought on board**
4. **Evaluation Matrix**
5. **FERPA Policy**