

# Board Meeting Minutes

**Date:** September 19, 2024

**Location:** Cottonwood Elementary Library

**Time:** 7pm

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## 1. Call to Order

Chairperson: Kim Vining PTO President

The meeting was called to order at 7:05pm.

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## 2. Welcome & Introductions

- Kim Vining President, Amanda Lenz Treasure, Hillary Gurard: Vice President, Lindsey Doll Secretary, Dr. Adler Principal
  - Attendees: 5 parents were present.
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## 3. Officer & Committee Reports

### 3.1. Principal's Report

- The school year had a great start.
- "Popsicles on the Playground" event was a success.
- First and Fourth grade field trips are scheduled.
- Upcoming changes to the school fundraiser were discussed.
- The teachers expressed gratitude for the Coffee Bar and Breakfast Pizza provided at the beginning of the year.

### 3.2. Treasurer's Report

- Cottonwood account balance: \$7,250
  - PTO account balance: \$15,972.22
  - Discussion on the allocation of PTO funds.
  - Dillon's Rewards program update—need to send out rewards.
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## 4. New Business

### 4.1. Fundraising

- **October Fundraising Ideas & Incentives:**
  - **Proposed New Fundraising Company:**
    - Platform will manage all funds, with students participating in a run/walk-a-thon.
    - Kick-off: October 4 (Rise and Shine event).
    - Fundraising Weeks: October 7, 14, 21.
    - October 25: Event will take place from 8:45 AM - 3:45 PM, with 30 minutes of participation by students walking in support of Cottonwood.
    - Final day to donate: October 28. All awards will be distributed before Christmas break.
    - Support through social media and word-of-mouth.
    - Vote passed
  - **Prizes and Volunteer Ideas:**
    - Prizes: Donuts, pizza party, ice cream sundae party.
    - Volunteers needed for water and snack distribution—SignUp Genius to be used for organizing.

#### **4.2. Teacher Birthdays**

- Proposal to give teachers a Sonic drink and a \$50 Amazon gift card on their birthdays.  
Passed
- Sunshine Cart discussed

#### **4.3. Habitat Area Sunshade**

- Proposal for a new sunshade in the Habitat Area. Estimated cost: \$7,000 (includes \$5,000 for tarp and posts; retractable sunshade pricing is being explored).
- Motion passed to allocate \$7,000 for the sunshade project.

#### **4.4. Teacher Requests**

- Motion passed to approve \$292 for Mrs. Nobach's Symphony request.
- Motion passed to approve \$100 for Mrs. Nobach's participation in the Kansas Music Educators Association Workshop (total cost: \$124, PTO will cover \$100).

#### **4.5. Upcoming Activities**

- **Parent Teacher Conferences** : PTO supply dinner on October 15 Rio's enough for 30 teachers
- **Literacy Night:** Scheduled for February.

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### **5. Next Meetings**

- October 24, 2024

- November 21, 2024
- January 16, 2025
- March 13, 2025
- April 10, 2025

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The meeting adjourned at 8:15pm