

## **All Personnel**

### **TEMPORARY ATHLETIC TEAM COACHES**

**AR 4127  
4227  
4327**

#### **Qualifications**

Minimum qualifications for temporary athletic team coaches shall include, but are not necessarily limited to, competencies in the following areas: (5 CCR 5593)

1. Care and prevention of athletic injuries, basic sports injury first aid, and emergency procedures, as evidenced by one or more of the following:
  - a. Completion of a college-level course in the care and prevention of athletic injuries and possession of a valid cardiopulmonary resuscitation (CPR) card
  - b. A valid sports injury certificate or first aid card, and a valid CPR card
  - c. A valid Emergency Medical Technician (EMT) I or II card
  - d. A valid trainer's certification issued by the National or California Athletic Trainers' Association (NATA/CATA)
  - e. Possession of both valid CPR and first aid cards and practical experience under the supervision of an athletic coach or trainer or experience assisting in team athletic training and conditioning
2. Coaching theory and techniques in the sport or game being coached, as evidenced by one or more of the following:
  - a. Completion of a college course in coaching theory and techniques
  - b. Completion of in-service programs arranged by a school district or county office of education
  - c. Prior service as a student coach or assistant athletic coach in the sport or game being coached
  - d. Prior coaching in community youth athletic programs in the sport being coached

## **All Personnel**

### **TEMPORARY ATHLETIC TEAM COACHES**

**AR 4127  
4227  
4327**

- e. Prior participation in organized competitive athletics at the high school level or above in the sport being coached
3. Knowledge of the rules and regulations pertaining to the sport or game being coached, the league rules, and, at the high school level, regulations of the California Interscholastic Federation (CIF)
4. Knowledge of child or adolescent psychology, as appropriate, as it relates to sport participation, as evidenced by one or more of the following:
  - a. Completion of a college-level course in child psychology for elementary school positions and adolescent or sports psychology for secondary school positions
  - b. Completion of a seminar or workshop on human growth and development of youth
  - c. Prior active involvement with youth in school or community sports program

The Superintendent or designee may waive competency requirements for persons enrolled in appropriate training courses leading to acquisition of the competency, provided such persons serve under the direct supervision of a fully qualified coach until the competencies are met. (5 CCR 5593)

Volunteers who supervise or direct an athletic program shall meet the qualification criteria specified in 5 CCR 5593 required for temporary athletic team coaches employed by the district. Any volunteer who does not meet such criteria shall serve only under the supervision of a fully qualified coach and shall not be given charge of an athletic program.

#### **Additional Qualifications of Noncertificated Personnel and Volunteers**

In addition to the qualifications listed above, any noncertificated employee or volunteer assigned as a temporary athletic team coach shall: (5 CCR 5592)

1. Be free from tuberculosis and any other contagious disease that would prohibit certificated teachers from teaching, as verified by a written statement, renewable every four years, from a licensed physician or other

## All Personnel

### TEMPORARY ATHLETIC TEAM COACHES

AR 4127  
4227  
4327

person approved by the district

2. Not have been convicted of any offense referred to in Education Code 44010, 44011, or 44424, or any offense involving moral turpitude or evidencing unfitness to associate with children

Any noncertificated employee or volunteer assigned as a temporary athletic team coach shall obtain an Activity Supervisor Clearance Certificate or a criminal background check in accordance with Board policy. (Education Code 49024)

### Training

Each employee or volunteer high school athletic team coach shall complete, at the individual's expense, a coaching education program that meets the standards developed by CIF and includes, but is not limited to, training in regard to sport psychology, sport pedagogy, sport physiology, sport management, statewide and school regulations, CPR, including certification, use of an automated external defibrillator (AED), and first aid that includes, but is not limited to, training in recognizing the signs, symptoms, and appropriate response to concussions, heat illness, and cardiac arrest. A high school coach who has completed the education program in another California school district shall be deemed to have met the requirement for this district. An individual who has not completed the education program may be assigned as a coach for no longer than one season of interscholastic competition. (Education Code 35179.1, 49032)

In addition, prior to coaching an athletic activity and every two years thereafter, athletic coaches shall complete an approved training course on the nature and warning signs of sudden cardiac arrest. (Education Code 33479.2, 33479.6, 33479.7)

### **[PUSD SPECIFIC]**

#### **Allocation of Coaching Assignments**

All schools will adhere to the allocation of coaching assignments contained in the agreement between the Board of the unified school district and United Teachers of Pasadena/CTA/NEA.

Although the allocation of coaching assignments may be listed in the above

## **All Personnel**

### **TEMPORARY ATHLETIC TEAM COACHES**

**AR 4127  
4227  
4327**

referenced document, the assignment may be utilized, if and only if, the school fields an athletic team in that sport. Under no circumstance may a school convert a coaching assignment designated for a sport not offered at the school to a coaching assignment for an alternate sport.

### **Code of Ethical Conduct**

Employees providing supervisory or instructional services in interscholastic athletic programs and activities shall: (5 CCR 5596)

1. Show respect for players, officials, and other coaches
2. Respect the integrity and judgment of game officials
3. Establish and model fair play, sportsmanship, and proper conduct
4. Establish player safety and welfare as the highest priority
5. Provide proper supervision of students at all times
6. Use discretion when providing constructive criticism and when reprimanding players
7. Maintain consistency in requiring all players to adhere to the established rules and standards of the game
8. Properly instruct players in the safe use of equipment
9. Avoid exerting undue influence on a student's decision to enroll in an athletic program at any public or private postsecondary educational institution
10. Avoid exerting undue influence on students to take lighter academic course(s) in order to be eligible to participate in athletics
11. Avoid suggesting, providing, or encouraging any athlete to use nonprescription drugs, anabolic steroids, or any substance to increase physical development or performance that is not approved by the U.S. Food and Drug Administration, U.S. Surgeon General, or the American

## All Personnel

### TEMPORARY ATHLETIC TEAM COACHES

AR 4127  
4227  
4327

Medical Association

12. Avoid recruitment of athletes from other schools
13. Follow the rules of behavior and the procedures for crowd control as established by the district and the league in which the district participates

---

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State

5 CCR 5531

5 CCR 5590-5596

Ed. Code 33479-33479.9

Ed. Code 35179-35179.8

Ed. Code 44010

Ed. Code 44011

Ed. Code 44332-44332.5

Ed. Code 44424

Ed. Code 44808

Ed. Code 44916

Ed. Code 44919

Ed. Code 45125.01

Ed. Code 45347

Ed. Code 45349

Ed. Code 49024

Ed. Code 49030-49034

Ed. Code 49406

H&S Code 124238-124238.5

#### Management Resources

#### Description

Supervision of extracurricular activities of students

Duties of temporary athletic team coaches

[The Eric Parades Sudden Cardiac Arrest Prevention Act](#)

[Interscholastic athletics](#)

[Sex offense; definitions](#)

[Controlled substance offense](#)

[Temporary certificates](#)

[Conviction of a crime](#)

[Liability when students are not on school property](#)

[Written statement of employment status](#)

[Classification of temporary employees; classifications](#)

[Interagency agreements for criminal record information](#)

[Instructional aides subject to requirements for classified staff](#)

[Use of volunteers to supervise or instruct students](#)

[Activity Supervisor Clearance Certificate](#)

[Performance enhancing substances](#)

[TB risk assessment](#)

Nevaeh Youth Sports Safety Act

#### Description

**All Personnel**

**TEMPORARY ATHLETIC TEAM COACHES**

**AR 4127  
4227  
4327**

California Interscholastic Federation Publication	<a href="#">Pursuing Victory with Honor, 1999</a>
California Interscholastic Federation Publication	<a href="#">California Interscholastic Federation Constitution and Bylaws</a>
Commission on Teacher Credentialing Publication	Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010
Court Decision	CTA v. Rialto Unified School District (1997) 14 Cal. 4th 627
Court Decision	Kavanaugh v. West Sonoma Union High School District (2003) 29 Cal.4th 911
Court Decision	Neily v. Manhattan Beach Unified School District (2011) 192 Cal.App.4th 187
CSBA Publication	<a href="#">Concussions in Student Athletes and How To Reduce Risk, Fact Sheet, January 2016</a>
CSBA Publication	<a href="#">Preventing Catastrophic Heat Illness, Governance Brief, July 2018</a>
Website	<a href="#">Positive Coaching Alliance</a>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">National Athletic Trainers' Association</a>
Website	<a href="#">California Interscholastic Federation</a>
Website	<a href="#">California Athletic Trainers' Association</a>
Website	<a href="#">Commission on Teacher Credentialing</a>
Website	<a href="#">CSBA</a>
Website	<a href="#">California Department of Education</a>

**Cross References**

<b>Code</b>	<b>Description</b>
1230	<a href="#">School-Connected Organizations</a>
1230	<a href="#">School-Connected Organizations</a>
1240	<a href="#">Volunteer Assistance</a>
1240	<a href="#">Volunteer Assistance</a>
4112.4	<a href="#">Health Examinations</a>
4112.5	<a href="#">Criminal Record Check</a>
4112.5-E(1)	<a href="#">Criminal Record Check</a>
4118	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4118	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4121	<a href="#">Temporary/Substitute Personnel</a>
4121	<a href="#">Temporary/Substitute Personnel</a>

**All Personnel**

**TEMPORARY ATHLETIC TEAM COACHES**

**AR 4127  
4227  
4327**

4212.4	<a href="#">Health Examinations</a>
4212.5	<a href="#">Criminal Record Check</a>
4212.5-E(1)	<a href="#">Criminal Record Check</a>
4218	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4218	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4312.4	<a href="#">Health Examinations</a>
4312.5	<a href="#">Criminal Record Check</a>
4312.5-E(1)	<a href="#">Criminal Record Check</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5131.1	<a href="#">Bus Conduct</a>
5131.1	<a href="#">Bus Conduct</a>
5131.63	<a href="#">Steroids</a>
5131.63	<a href="#">Steroids</a>
5141.4	<a href="#">Child Abuse Prevention And Reporting</a>
5141.4	<a href="#">Child Abuse Prevention And Reporting</a>
5141.52	<a href="#">Suicide Prevention</a>
5141.52	<a href="#">Suicide Prevention</a>
6142.7	<a href="#">Physical Education And Activity</a>
6142.7	<a href="#">Physical Education And Activity</a>
6145	<a href="#">Extracurricular And Cocurricular Activities</a>
6145	<a href="#">Extracurricular And Cocurricular Activities</a>
6145.2	<a href="#">Athletic Competition</a>
6145.2	<a href="#">Athletic Competition</a>

**Regulation**

**PASADENA UNIFIED SCHOOL DISTRICT**

**Adopted:** September 26, 1995

Pasadena, California

**Revised:** February 28, 2012; July 27, 2017; 08/2024