

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
August 12, 2024**

**The Union Board of Education met in regular session on Monday, August 12, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.
- FLAG SALUTE** The flag salute was led by Stacey Roerman, president.
- MEMBERS PRESENT** Ms. Stacey Roerman, Mr. Joey Reyes, Dr. Chris McNeil, Mr. Steve Nguyen, Ms. Heather McAdams
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent Sandi Calvin, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Instructional Technology Gart Morris, Executive Director of Technology Todd Borland, Director of Construction Services Fred Isaacs, Director of Accounting Lindsey Yandell, and others.
- ADOPTION OF THE AGENDA** Dr. McNeil moved the Board approve the agenda. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roerman – aye, Heather McAdams - aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. Roerman noted that Consent Item BB will be a separate vote.
- Dr. McNeil moved for approval of the remaining items on the consent agenda as follows:
- Minutes of the July 10, 2024, special board meeting;
  - Out-of-state travel requests;

- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Agreement with ATM Depot, Inc. for ATM services at the UMAC and High School, and authorize the Board President, Superintendent or designee to execute the agreement;
- Event Services Agreement with Special Event Services (SES) for event staff services for the 2024-2025 SY in the amount of \$30,000.00 from Facilities Activity/Athletics Department funds, and authorize the Board President, Superintendent or designee to execute the agreement;
- Advertising Agreement with Union Football Booster Club for advertising during the 2024-2025 football season, and authorize the Board President, Superintendent or designee to execute the agreement;
- Pledge Agreement with Mill Creek Community Foundation Fund, a component of Tulsa Community Foundation, for the Union High School Construction Program, and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with AAON, Inc. for the Career Connect Program, and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Fitzpatrick Media Group, LLC dba DistrictWON for a “Safe Decisions” program on behalf of Farmers Insurance, Lacy Davenport, and authorize the Board President, Superintendent or designee to execute the agreement;
- Memorandum of Understanding with Green Country Workforce Development Board for program services for Adult Education, and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with Community Action Project (CAP Tulsa) to provide training opportunities to students in the Union Career Connect program during the 2024-2025 school year, and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreements with Ulliance for the Employee Assistance Program, and authorize Jay Loegering, Executive Director of Human Resources to sign the agreements and initiate payments under the agreements;
- Memorandum of Understanding with Northeastern State University-Broken Arrow to provide Integrated English Literacy & Civics Education (IELCE) and other continuing education classes for Adult Education clients for the 2024-2025 SY and authorize the Board President, Superintendent or designee to execute the agreement;

- Agreement with Hearts for Hearing to conduct a comprehensive speech/language evaluation and report and authorize the Director of Special Services to execute the agreement;
- Agreement with School Spirit Vending LLC/Vending Operator for a sticker vending machine at Andersen Elementary and authorize the Board President, Superintendent or designee to execute the agreement;
- Preventative Maintenance Agreement with Push Pedal Pull, Inc. for equipment maintenance and repair at the UMAC, in the amount of \$3,000.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Advertising agreement with SCHEELS All Sports, Inc. and authorize the Board President, Superintendent or designee to execute the agreement;
- Provider Agreement with Conduent State Government Solutions for an EBT machine for the Extended Day Program at Rosa Parks and authorize the Principal of Rosa Parks ECEC to execute the agreement;
- Contract with the Union Band Parents Club, Inc., for operation of the Tuttle Stadium concessions during the 2024-2025 SY and authorize the Board President, Superintendent or designee to sign the contract;
- Pre-Employment Transition Services Coordination, Pre-ETS Collaborative Agreement with the Board of Regents of the University of Oklahoma for students with disabilities and authorize the Director of Special Services to sign the agreement;
- Agreement with Teaching Strategies GOLD for the purchase of Head Start Classroom Assessments at Rosa Parks Early Childhood Center in the amount of \$2,193.00 from general/Head Start grant funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Teaching Strategies GOLD for the purchase of OECP Classroom Assessments at Rosa Parks Early Childhood Center in the amount of \$1,892.00 from general/OECP grant funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Renewal of Agreement with Getty Images for online access to high-quality clipart, photographic images, and audio/music clips, in the amount of \$4,620.00 from general funds and authorize the Board President, Superintendent or designee sign the agreement;
- Contract for Services with A New Leaf, Inc. in the amount of \$16,254.00 from general funds and authorize the

- Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement;
- Memorandum of Understanding with the Department of Career & Technology Education (ODCTE) for professional development opportunities for Union Adult Education & Family Literacy staff and authorize the Director of Union Adult Learning Center, Dr. Amy McCready, to execute the agreement;
  - Memorandum of Understanding with CREOKS Behavioral Health Services, Inc. for behavioral health services and authorize the Board President, Superintendent or designee to execute the agreement;
  - Subaward Funding Agreements with the State Board of Career and Technology Education and authorize the Board President, Superintendent or designee to execute the agreements;
  - Licensed Training Provider Agreement with the American Red Cross to provide CPR/First Aid certification to various staff in the total amount of \$825.00 from general funds and authorize Lindsay Smith, Director of Special Services, to execute the agreement;
  - Master Memoranda of Understanding with Trinity Media Group dba VYPE Magazine, Spring Dental East Tulsa, Village Vet Animal Clinic, Appelbaum Animal Clinic, Bent Arrow Veterinary Clinic, TherapyWorks and Keller Williams Realty Preferred for Career Connect programs and authorize the Board President, Superintendent or designee to execute the agreements
  - Interlocal agreement with the City of Broken Arrow to provide crossing guards for the 2024-2025 school year and authorize the Board President, Superintendent or designee to execute the agreement;
  - Student Transportation Contract with Tulsa Technology Center and authorize the Board President, Superintendent or designee to execute the agreement;
  - Personnel resignations and terminations for the 2022-2023 school;
  - Personnel resignations and terminations for the 2023-2024 school;
  - Personnel resignations and terminations for the 2024-2025 school;
  - Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 school year;

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- Monetary donations;
- Donation of ten laptop computers from American Fidelity to Jarman Elementary;
- Appointment of the District Treasurer, Assistant Treasurers, Encumbrance Clerks, and Activity Fund Custodians, due to recent staffing changes and individual name changes, for the 2024-2025 fiscal year; and appointment of Christine Gonzales, Director of Federal Programs and Dr. Patricia Williams, Chief Financial Officer as the authorized representatives to sign federal, state, or local grant applications, contracts and reimbursement requests for the district, for the 2024-2025 fiscal year;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Order No. 1 with Atwell Roofing for the Roof Replacement at Grove Elementary Project, in the amount of \$16,216.00 from bond funds;
- Change order No. 1 with Amax Sign Company for the Video Board for UMAC project, in the amount of \$818.80 from bond funds;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22500001 through #22501675 in the amount of \$40,859,942.31 and the release of payroll encumbrances.

Ms. McAdams seconded the motion.

Vote: Stacey Roemerman – aye, Steve Nguyen – aye, Chris McNeil – aye, Joey Reyes– aye, Heather McAdams – aye.

All voted aye – motion carried.

Ms. McAdams moved for approval of item BB on the consent agenda as a separate vote. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Joey Reyes – abstain without conflict.

Majority voted aye – motion carried.

## **USPA REPORT**

None.

## **UCTA REPORT**

UTCA President Kerri Gunter stated they sent three members to Philadelphia for the NEA Representative Assembly. They were able to wrap up negotiations during the summer. Their Executive Committee has been busy planning for the upcoming

school year. UCTA recently hosted a luncheon for the new hires and appreciated the opportunity to meet them. They are looking forward to starting school and hope everyone has a great year.

## **SPECIAL RECOGNITION**

Dr. Federline and Charles Pizarra recognized Union Guard’s Program Director, Kylee Hubbard, on her program’s recent accomplishments. Mr Pizarra stated, “Within two years’ time, she has transformed the Union guard, creating a new sense of confidence, heightened the skills training programs, enhancing artistic sensibilities and building a culture of excellence. To highlight that, there have been two back-to-back State Championships in Winter Guard as well as a Finalist Appearance at the World Championship, which is an accomplishment they have not seen in almost 10 years. There is no one better than Ms. Hubbard.”

## **HEARINGS AND CORRESPONDENCE**

None.

## **COMMUNICATIONS**

None.

## **COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA**

None.

## **BUSINESS AGENDA**

### **SOFTWARE RENEWAL**

Amy Smith, Director of English Learners Program recommended the Board approve the two-year renewal of the Ellevation software subscription and the Strategies feature of the Ellevation software subscription from Curriculum Associates, LLC, for EL Educators and English Learners in the total amount of \$269,895.92 from bond funds.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen– aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

### **PURCHASE OF TESTING LAPTOPS**

Mr. Borland recommended the Board approve the purchase of 517 computers from Brightcentra, to be used for testing, in the amount of \$244,024.00 from ACE Technology funds.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**RENEWAL OF MOBILE  
DEVICE MANAGEMENT  
SOFTWARE SUBSCRIPTION**

Mr. Morris recommended the Board approve renewal of the Jamf Pro mobile device management software subscription in the amount of \$129,600.00 from bond funds.

Mr. Nguyen moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**SECONDARY CAREER &  
TECHNOLOGY PROGRAMS**

Dr. Marla Robinson recommended the Board approve a contract with the Oklahoma Department of Career and Technology Education for secondary career and technology education programs for the 2024-2025 school year, in the amount of \$101,750.00 from the ODCTE allocation.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**TCC CONCURRENT  
EDUCATION PROGRAMS**

Dr. Marla Robinson recommended the Board approve the Memoranda of Understanding with Tulsa Community College (TCC) for concurrent education programs that TCC offers Union High School students, in the amount of \$194,625.00 from general funds.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**NEW BOARD POLICY #4120 –  
ADJUNCT TEACHER**

Mr. Loegering recommended the Board approve the addition of Board Policy #4120 – Adjunct Teacher, to allow use of adjunct teachers and set the qualifications for the positions.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**APPOINTMENT OF  
ADJUNCT TEACHER**

Mr. Loegering recommended the Board approve David Girod as a Certified Adjunct Teacher for course 2913 Moving Image Arts – Film 1 for the 2024-2025 school year

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**APPOINTMENT OF  
ADJUNCT TEACHER**

Mr. Loegering recommended the Board approve Jared Schwyhart as a Certified Adjunct Teacher for course Intro to Construction for the 2024-2025 school year

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**ADULT MEAL PRICE  
INCREASE**

Mr. Bushyhead recommended the Board approve raising the adult meal prices in the school cafeterias by \$.20 for breakfast (\$2.50) and \$.15 for lunch (\$5.00), due to a federal requirement.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye.

All voted aye – motion carried.

**PAVEMENT IMPROVEMENT  
PROJECT**

Mr. Isaacs recommended the Board approve the bid for Pavement Improvement at Alternative Education project and award the contract to Construction Enterprise, Inc., in the amount of \$790,333.00 from bond funds.

Ms. McAdams moved for approval. Mr. Nguyen seconded the motion.



Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

## **NEW BUSINESS**

None.

## **COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

Dr. McNeil stated, “We had a few recent alumni who just got their white coat at OSU this past weekend. It was really cool to see them coming from elementary school to the Sixth/Seventh Grade Center, up to now as colleagues in the medical field, so huge kudos to Riley Walker and Bryan Flores who both received their white coats.”

Dr. McNeil also stated, “Another cool facet that we have is our Advocacy Fellowship that has started through a non-profit.”

Dr. McNeil asked them to stand. They are high school, college and medical students that are interested in health policy as well as how we do business from the local level all the way to the top.

## **EXECUTIVE SESSION**

Ms. McAdams moved the Board adjourn to Executive Session, pursuant to Okla. Stat. tit 25, Section 307 (B)(7), to discuss the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye.

All voted aye – motion carried.

The board entered into executive session at 7:20 p.m. pursuant to Okla. Stat. tit. 25, Section 307 (B)(7), to discuss the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. Those present in executive session to discuss the student transfer appeals were Stacey Roerman, Heather McAdams, Steve Nguyen, Joey Reyes, and Dr. Chris McNeil, all Board members; Dr. John Federline, Superintendent, and Dr. Todd Nelson, Senior Executive Director of Research-Design-Assessment.

## **RETURN TO OPEN SESSION**

Ms. Roerman acknowledged that the Board had returned to Open Session at 8:13 p.m.

**STATEMENT OF EXECUTIVE  
SESSION MINUTES**

Ms. Roerman stated that, during Executive Session, the Board discussed the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA.

Those present in executive session to discuss the transfer appeals were Stacey Roerman, Heather McAdams, Joey Reyes, Steve Nguyen, and Dr. Chris McNeil, all Board members; Dr. John Federline, Superintendent and Dr. Todd Nelson, Senior Executive Director of Research-Design-Assessment.

No decisions were made and no action was taken.

**STUDENT TRANSFER  
APPEAL REQUEST #1**

Ms. Roerman moved the Board vote to uphold the denial or approve the appeal for student transfer request #1. Ms. McAdams seconded the motion.

Mr. Reyes – uphold the denial  
Ms. Roerman – uphold the denial  
Ms. McAdams – uphold the denial  
Dr. McNeil – uphold the denial  
Mr. Nguyen – uphold the denial

All voted to uphold the denial of student transfer request #1.  
Student transfer request #1 was denied.

**STUDENT TRANSFER  
APPEAL REQUEST #2**

Ms. Roerman moved the Board vote to uphold the denial or approve the appeal for student transfer request #2. Mr. Reyes seconded the motion.

Mr. Reyes – uphold the denial  
Ms. Roerman – uphold the denial  
Ms. McAdams – approve the appeal  
Dr. McNeil – approve the appeal  
Mr. Nguyen – uphold the denial

Majority voted to uphold the denial of student transfer request #2.  
Student transfer request #2 was denied.

**ADJOURNMENT**

Dr. McNeil moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roerman – aye, Heather McAdams.

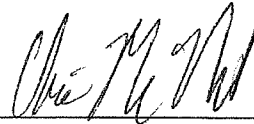
All voted aye – motion carried.

The meeting adjourned at 8:15 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **August 12, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **September 9, 2024**.



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Chris McNeil, Clerk  
Union Board of Education