



Geggie PTO



Wednesday, Nov. 1, 2023, Agenda
6 p.m. at the Geggie Library

- 6 p.m. – Call to Order & Introductions (Karen & Starr) 6:05pm
- 6:05 p.m. – Principal News & Updates (Dan/Tim)
 - 117 RSVP for Veterans day
 - Marquee -
 - Will get more bids when getting closer, but have heard from the following:
 - Excel Signs and Designs - \$35,000 - 40,000 (new posts, 3x8 LED screen, cabinet at the top, skirting at the bottom, pillars would stay
 - Can be dimmed or turned off if needed
 - Could be done within a month
 - Could show photos, show multiple messages
- 6:15 p.m. – Treasurer Update (Kati/Stephanie)
 - Financials
 - Ending balance as of 9/30/23: \$73,729.77
 - Mini Grants
 - Alyssa Hesser - storage cubes for office, \$70
 - Motion to pass Paul Keller, Lindsey Elders second, all in favor - Motion passes
- 6:25 p.m. - Compliance Review (Karen & Starr)
 - New electronic reimbursement request & mini grant application
 - To avoid missing loose papers/receipts
 - Digital copies can be easily saved digitally
 - Voided check documentation policy
 - Digital copy of who/when/why a check was voided, a photo of voided check should be uploaded when able
 - Update Policy and Procedures
 - Starr Carroll is in the process of updating procedures. Putting electronic forms into procedures
 - Will be voted on before officially changed
 - President's Forum has been updated, they have agreed with changes being made, approved of out minutes
 - Update Bylaws
- 6:35 p.m. - Approval of [Oct. 4, 2023 minutes](#) & [Oct. 12 executive board meeting minutes](#)
 - Ashleigh Daniels firsts, Paul Keller second, all in favor, minutes approved
- 6:40 p.m. - President's Forum Meeting Review (Chris)



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- Tye, safety director in Rockwood presented about Rockwood security (not affiliated with the police department, they are Rockwood School District).
- Dr Willet (curriculum) - will bring in vocational interests in younger grades. Will start to be seen in about ½ years
- Parent Square - Be trained and have access to a way to provide information
 - We are volunteered as the pilot
 - Ensure it is correct, professional, not more than once a week,
 - Volunteer messages be opt out
- 6:50 p.m. - Sponsorship Update (Ashleigh)
 - Two trivia rounds done (\$150 sponsor)
 - Needing 8 more silver sponsors
- 7 p.m. - Share Events (Jessica & Natalie)
 - Big Cinn - Contact to switch to December
 - Karen will call
 - Spooners - On Sale NOW
 - Natalie
 - Red Door- Nov 15- Nov 22 (Elyse to make flier)
 - Natalie
 - Santa's Magical Kingdom - need to contact for date and flier
 - Ashleigh calling for dates
 - Silver spoon donuts?
 - February?
- 7:10 p.m. - Veterans Day on Friday, Nov. 10 (Kati, Stephanie, Asha)
 - PTO decorates hallway - Kati, Stephanie & Asha coordinate time to decorate
 - Decorating Tuesday morning
 - Provide coffee and cookies - Maggie ordered via food service department for 150 ppl
 - Ordered by Maggie
- 7:15 p.m. - Kids Craft Fair on Thursday, Nov. 16 (Starr)
 - 13 tables registered, 25 available
 - Set up volunteers, get here at 4:45 - Paul, Karen, Starr, Asleigh
 - 4:30-6:30 pm
 - 6-8 pm
 - PTO table for spirit wear, use card readers and request cash box



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- 7:20 p.m. - Adult Fundraiser/Trivia Night (Karen)
 - Date: Saturday, Jan. 13
 - Theme: Through the Decades
 - Set up: Noon
 - Event Time: 6-10 p.m.
 - Doors open 5:30
 - Trivia 6:30-9:30
 - Out by midnight
 - Tickets go on sale Monday, Nov. 27, and close on Tuesday, Jan. 2
 - Auction goes live on Wednesday, Jan. 10, and closes at 9 p.m. on Saturday, Jan. 13
 - Donations needed for auction
 - Grade levels have each chosen basket themes
 - Volunteers needed
 - 4 scorekeepers
 - 2 bartenders
 - 2 servers
 - 10 setup
 - 10 cleanup
 - 2 registration table
 - 2 raffle (50/50 & lottery ticket)
 - All proceeds going towards a new, digital marquee for Geggie!
 - 11/13 Save the date graphic - registration begins Monday Nov 27th
 - Ask what decade the tables choose when they register
- 7:30 p.m. - Event Recaps
 - Trunk or Treat
 - Have a photographer (Ashleigh?)
 - Have people come in through the gate by the playground
 - Space cars out more
 - Next year 4 large bags per grade level
 - Use donations for parent trunks
- 7:40 p.m. - Vision Screening on Nov. 9
 - one volunteer needed from 9-11:40 a.m.
 - Starr Carroll
 - Maggie - Noon- 2 p.m.
- 7:45 p.m. - Important Upcoming Dates (Karen)



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- President's Forum Meeting on Wednesday, Nov. 8, at 9:30 a.m. at Pond Elementary
 - Chris Alexander and Starr Carroll
- Next PTO meeting on Wednesday, Dec. 6, at 6 p.m. in the Geggie Library
- 7:50 p.m. - Adjourn 7:30pm

Attendees

Ashleigh Daniel

Karen McBride

Kati Vanko

Lindsey Elders

Stephanie Silvy

Emily Hagen

Dan Hannon

Natalie Grant

Paul Keller

Ashley Keebler

Elyse Powell

Maggie Hinds

Christine Linder

Asha Cannon

Starr Carroll

Kelli and Chris Alexander