



TRAVEL RELEASE FORM

This form must **FIRST** be submitted to the coach/advisor for signature and approval. Form must then be presented **at least 24 hours prior** to the event for final approval by the Principal's Office.

This is to certify that _____ has my permission to ride
Student Name

TO / FROM / BOTH (CIRCLE ONE) the _____ event on
Sports Team / Activity Name

_____, 20____ at _____
Date(s) Location(s)

- I certify that I am personally transporting the above-named student, or have arranged for transportation with an adult (***non-student***) of my choosing for this student, as listed below.
- Students must comply with all rules governing novice drivers as set forth by the New Jersey Division of Motor Vehicles.
- I understand that the Kingsway Regional School District Rules require that students ride the buses to and from all events and a departure from this requirement will release the Kingsway Regional School District from all liability for any adverse results that may occur.
- I agree to release the Kingsway Regional School District and its employees and officers from all liability in reference to the above stated transportation.

PERMISSION GRANTED BY

_____ Parent / Guardian Name (Transporting Adult #1)	_____ Signature of Parent/Guardian (Transporting Adult #1)P	_____ Date
--	---	---------------

ALL OTHER TRANSPORTING ADULTS

_____ Print Name – Transporting Adult #2	_____ Signature – Transporting Adult #2	_____ Date
---	--	---------------

_____ Print Name – Transporting Adult #3	_____ Signature – Transporting Adult #3	_____ Date
---	--	---------------

<u>OFFICE USE ONLY</u> APPROVED NOT APPROVED	_____ Signature of Advisor	_____ Date
	_____ Signature of Supervisor	_____ Date

TRANSPORTATION OF STUDENTS IN PRIVATELY OWNED VEHICLES

FOR SCHOOL RELATED ACTIVITIES

The Board, pursuant to N.J.S.A. 18A:39-20.1, regarding the transportation of students, supports the transporting of public school students to and from related school activities in private vehicles, meaning one with a capacity of eight or less. The Board directs the Superintendent to establish implementing guidelines, including, but not limited to, the following:

1. Only district employees, parents, or other approved individuals may provide this service.
2. Authorized parties must comply with other state requirements with regard to licensing vehicle inspection and state-mandated insurance. They must possess a valid New Jersey (or other) driver's license with no convictions for moving violations.
3. In no event may the normal load capacity of the vehicle be exceeded.
4. The primary application of insurance shall reside with the vehicle's registered owner who is required to carry a liability limit of \$300,000.00 CSL. The Board's insurance coverage shall serve as the secondary level of insurance.
5. The registered owner of the vehicle shall acknowledge in writing their acceptance of this responsibility.
6. Written authorization of approval signed by the Superintendent or designee must precede the transportation activity.
7. Only licensed drivers covered within the scope of the vehicle's insurance may be permitted to operate the vehicle with student passengers.
8. In no event will students of the district be permitted or authorized to operate a vehicle with other student passengers under the conditions of this authorization.
9. The district's insurance broker shall be notified of this policy.