



College Station ISD
School Health Advisory Council
Regular Meeting Minutes
September 25, 2024
4:30 - 5:30 PM
CSISD Boardroom

As required by the State of Texas, School Health Advisory Council meetings must meet the requirements of the Open Meetings Act, allow for public comment, prepare and keep minutes of meetings, make a recording of the meeting, and post this information on the district website.

All postings regarding the CSISD SHAC Meeting can be found at the following website:
https://www.csisd.org/departments/health_services/school_health_advisory_council_wellness_plan

The following items will be included on the agenda for the September 25, 2024 meeting:

Item Nos.	Description
A.	Call To Order / Welcome • Patty Ayala called the meeting to order.
B.	Documentation of Attendance • Members Present: Patty Ayala, Erin Ferris, Neo Jang, Patricia Lard, Penne Liefer, Magan Smith, Kevin Starnes, Sara Sultz, Megan Symank, Jackie Wolf • Guests Present: None
C.	Approval of Minutes from the February 2024 Meeting • Motion to Approve February Minutes: Kevin Starnes • Second: Erin Ferris • Motion Passes
New Business	
E.	Confirm Meeting Dates/Times for 24-25 School Year • October 8th, November 6th, January 15th, February 19th ○ Motion to Approve 24-25 Meeting Dates: Jackie Wolf ○ Second: Patricia Lard ○ Motion Passes
F.	Review SHAC By-Laws Document and Discuss • Discussion regarding Article 3, Section 9: District Representative ○ Recommended to change wording to "The Superintendent shall

	appoint the District Representative.” ● Discussion regarding Article 3: Membership ○ How do we try to get parents, teachers, and students on this committee? ■ Up until this point, we have posted the sign-up on our CSISD website and social media. We have also shared the sign-up with all campus principals and asked that it be included in their newsletters. ■ In the past we have also visited school PTO meetings so it may be a good idea to present to Citywide PTO. ● Discussion regarding Article 5: Meetings ○ Is there flexibility to offer virtual attendance for members who cannot attend in person? ■ We don’t have a definitive answer, but we can check with our Technology Department to see if we might have that capability. We will have an answer by our next meeting.
G.	Any New Business ● Suggestions for Future SHAC Meetings: ○ Child Nutrition - Bridgette Goodlett ○ Counselors/Mental Health - Possibly Maryam Ahmed ○ Safe Routes to School ○ Health Education & Physical Education - Megan Symank ○ School Safety - Tracee Boudreaux ○ Brazos Valley Health Department
H.	Adjournment ● Motion to Adjourn: Erin Ferris ● Second: Neo Jang ● Motion Passes
I.	Future Meeting Dates ● Tuesday, October 8, 2024, at 4:30 PM at CSISD Central Office, CRT Room