BOARD OF EDUCATION
NORTHBROOK SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 7/25/24	The Regular Meeting of July 25, 2024 of the Board of Education, School District 27 was called to order at 6:30 p.m., in the Wood Oaks Commons, 1250 Sanders Road, in said district.

Regular Meeting at 6:30 pm
Wood Oaks Commons

Board President Melissa Copeland called the Regular Board Meeting to order at 6:32 p.m.
Roll Call On call of the roll, the following members were present:

Present: Mrs. Melissa Copeland, President
Mr. Matthew Basinger, Vice President
Mr. Opi Akuffo
Dr. Gali Oren-Amit
Mrs. Martha Carlos
Mr. Jack Waddle

Staff: Dr. John Deiter, Superintendent
Dr. Kimberly Rio, Assistant Superintendent of Business/Operations
Dr. Robert McElligott, Director of Human Resources

Absent: Mr. Daniel Terrien
Dr. Katharine Olson, Assistant Superintendent of Curriculum/Instruction

Community Comments for Items on the Agenda - No Public Comment was made.

Board Reports
None Scheduled

Staff Reports

- Review of the Tentative 2024-25 Budget

Dr. Kimberly Rio, Assistant Superintendent for Business and Operations, reviewed the budget timeline, included in the discussion were District expenses, State and Federal revenues, current and planned facilities repairs and updates, and how this impacts the District's financial status, and the fund balance projection for fiscal year 2025.

The Board of Education approved the tentative budget for the 2024-25 school year during its regular meeting on July 25. The total budget is set at $34.5 million, which is a 4.4% increase over the FY24 budget. The current budget allocates $300,000 for contingencies. Dr. Kimberly Rio, Assistant Superintendent for Finance and Operations, reported to the Board that the District is in good financial standing with a 44% fund balance reserve. However, funding options will continue to be reviewed and discussed for future capital improvement projects, including the remaining health-life safety work at Shabonee and Wood Oaks.

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This work includes roof, mechanical, and electrical upgrades at Shabonee and electrical upgrades at Wood Oaks.

A copy of the tentative budget is available for inspection on the District website and at the District office, 1250 Sanders Road, from July 26 through September 19. A public hearing will be held on September 5, followed by the adoption of the budget on September 19.

- FOIA Request, Creative Energy, Vance V.

Ms. Tarah O'Connell explained the FOIA request and the District's response.

Consent Agenda

Board President Mrs. Copeland called for Review of the Consent Agenda items.

Upon review Mr. Basinger moved and Mr. Akuffo seconded the motion that the Board of Education approve the items on the Consent Agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Opi Akuffo, Matthew Basinger, Martha Carlos, Melissa Copeland, Dr. Gali Oren-Amit, and Jack Waddle.

NAY: None

ABSENT: Daniel Terrien

No. 20129 Approval of the Minutes for the Public Hearing / Regular Board of Education Meeting of June 27, 2024

Personnel Transactions - Employment/Dismissal/Evaluation/Resignation/Leave of Absence/Compensation

None Scheduled

No Month-End Financial Statement was read into the record.

Financial Reports

No. 20130 Statement of Claims #1 for June, 2024 in the amount of $174,183.99 was approved and the report was made part of the official minutes.

No. 20131 Statement of Claims #2 for June, 2024 in the amount of $10,977.12 was approved and the report was made part of the official minutes.

No. 20132 Statement of Claims #3 for June, 2024 in the amount of $1,040,249.97 was approved and the report was made part of the official minutes.

No. 20133 Statement of BMO Claims for June, 2024 in the amount of $17,396.69z was approved and the report was made part of the official minutes.

No. 20134 Statement of Position for June, 2024 in the amount of $16,939,677.93 was approved and the report was made part of the official minutes.

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Copies of the Statement of Investments for the period ending June, 2024 were distributed to Board members for their review. This report shows that as of this date, the district has $16,909,454.13 invested in funds that are earning interest at rates that range from 5.20 to 5.56 percent. This report was made part of the official minutes.

No. 20135 Statement of Receipts for June, 2024 in the amount of $492,298.78 was approved and the report was made part of the official minutes.

No. 20136 Status of Appropriations for June, 2024 in the amount of $6,265,621.30 was approved and the report was made part of the official minutes.

No. 20137 Wood Oaks Activity Report, June, 2024 in the amount of $25,016.44 was approved and the report was made part of the official minutes.

No. 20138 Payroll Dated June 28, 2024 A, in the amount of $693,398.12 be ratified and that the report was made part of the official minutes.

No. 20139 Payroll Dated June 28, 2024 B, in the amount of $616,795.66 be ratified and that the report was made part of the official minutes.

No. 20140 Payroll Dated June 28, 2024 C, in the amount of $641,942.98 be ratified and that the report was made part of the official minutes.

No. 20141 Payroll Dated June 28, 2024 D, in the amount of $7,384.98 be ratified and that the report was made part of the official minutes.

No. 20142 Payroll Dated June 28, 2024 E, in the amount of $7,384.98 be ratified and that the report was made part of the official minutes.

No. 20143 Payroll Dated June 28, 2024 Reg, in the amount of $177,625.93 be ratified and that the report was made part of the official minutes.

No. 20144 Payroll Dated June 28, 2024 Retire, in the amount of $198,930.03 be ratified and that the report was made part of the official minutes.

No. 20145 Payroll Dated July 15, 2024, in the amount of $206,364.52 be ratified and that the report was made part of the official minutes.

No. 20146 Approval of Student Fees for the 2024-25 School Year

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The Board of Education approves the following student fees for school year 2024-25:

- Subscriptions & Material Fees K-2 $ 90.00
  3-5 $ 65.00
  6-8 $ 75.00
- Milk $ 5.00
- Bus Fee $415.00
- Technology User Fee K-1 $ 50.00

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2-5 $ 85.00
6-8 $100.00

The District will continue to apply a 25% discount to the bus fee for families with three or more riders.

No. 20147 Approval of the Salary Compensation Report Pertaining to Public Act 096-0434

Unfinished Business - None Scheduled

New Business

- Approval of the Tentative 2024-25 Budget
- First Review of Policy Updates from Illinois Association of School Boards PRESS Issue #115

No. 20148 Mr. Waddle moved and Mr. Akuffo seconded the motion to Approve the Tentative 2024-25 Budget with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Opi Akuffo, Matthew Basinger, Melissa Copeland, Dr. Gali Oren-Amit, Martha Carlos and Jack Waddle.

NAY: None
ABSENT: Daniel Terrien

No. 20149 Mr. Waddle moved and Mr. Akuffo seconded the motion for a First Review of the policy revisions included on PRESS Issue 115 with a roll call vote as listed below.

- 2:160, Board Attorney
- 4:15, Identity Protection
- 4:40, Incurring Debt
- 4:70, Resource Conservation
- 4:80, Accounting and Audits
- 5:130, Responsibilities Concerning Internal Information
- 5:200, Terms and Conditions of Employment and Dismissal
- 6:140, Education of Homeless Children
- 6:150, Home and Hospital Instruction
- 7:170, Vandalism

On roll call vote, the members voted as follows:

AYE: Opi Akuffo, Matthew Basinger, Melissa Copeland, Dr. Gali Oren-Amit, Martha Carlos and Jack Waddle.

NAY: None
ABSENT: Daniel Terrien

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Dr. Deiter stated that the policy updates were not substantive in nature and the included changes were small edits due to the five year review. We anticipate PRESS Issue 116 to be received in the near future.

Good and Welfare - Mrs. Copeland advised the Board members of the schedule for school board elections, everything is moved up about six weeks. The caucus application is due in two weeks and that process will happen in August to ensure that adequate apps are received.

Community Comments - No Community Comments were given during the meeting.

Superintendent Comments / Update
Dr. Deiter gave a construction update for the Hickory Point roof and HVAC work. The contractors are working six days a week, they have a very good site manager. One complication that has delayed completion is that one of the three HVAC units that arrived is not the correct size. Options are being explored to remediate the size of that unit. A resolution will be determined and we anticipate being done on time.

Staffing update: The District is down to only a few openings left to fill. The Wood Oaks School Secretary position is still posted as well as the school nurse for Shabonee. The part time job share positions at Shabonee have been filled and will be on the next agenda for approval.

Our kindergarten enrollment is trending low. We have used 125 as our anticipated enrollment for years. Currently we are fluctuating at 110 / 112. In response to the current enrollment, if we receive an unexpected resignation, we will look at a reassignment rather than continue seven sections. The District will continue to operate eight sections of first grade. In addition, we will continue to monitor enrollment for third grade, that has been our largest student group matriculating through. Overall, our student enrollment is a little down. Across the area, the overall total of real estate listings in Northbrook is usually 400 and currently there are about 40. Some movement in the current real estate market is anticipated by next January.

Closed Session - 7:27 p.m; Setting Superintendent Goals 2024-25

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals. 5 ILCS 120/2(c)(1).

No. 20150 Mrs. Carlos moved and Mr. Waddle seconded the motion that the Board of Education move into Closed Session with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Opi Akuffo, Matthew Basinger, Martha Carlos, Melissa Copeland, Dr. Gali Oren-Amit, and Jack Waddle.

NAY: None

ABSENT: Daniel Terrien

No. 20151 Reconvene Back to Open Session; Mr. Basinger made a motion to return to Open

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Session, seconded by Mr. Akuffo. All in favor. 7:38 p.m.

No. 20152 Motion to Adjourn the Board of Education Meeting

Adjournment: There being no further business to come before the Board at this time Mr. Basinger moved and Mr. Akuffo seconded the motion that the Open meeting be adjourned. A voice vote was taken, all in favor.

The motion was unanimously approved, and Board President Melissa Copeland called the meeting adjourned at 7:39 p.m.

CERTIFIED TO BE CORRECT:

_____ _____

PRESIDENT SECRETARY

MINUTES APPROVED ON 8/15/24

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Pres. Secy.