

SHOREWOOD



INTERMEDIATE SCHOOL

Activities Code of Conduct Handbook

The Shorewood School District does not discriminate on the basis of sex, race, color, national origin, religion, age, sexual orientation, gender identity or expression. The Shorewood School District does not discriminate on the basis of sex, race, color, national origin, religion, age, sexual orientation, gender identity or expression, veteran status, physical, mental, emotional or learning disability, or any other legally protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following designees handle inquiries regarding non-discrimination policies: Director of Human Resources, Title IX Coordinator and Compliance Officer, 1701 E. Capitol Drive, Shorewood, WI 53211, 414-961-2854, humanresources@shorewood.k12.wi.us.

CODE OF CONDUCT

The Shorewood School District expects students involved in extracurricular activities to represent themselves, their school, their community, and their families in a positive manner. To that end, it is also expected that these students will adhere to the Shorewood Intermediate School Activities Code of Conduct. Students who are in violation of the code will be held accountable for their behavior. Each student participant commits to the expectations of the Code throughout **the entire calendar year, in season and out of season, at school and away from school.**

BEHAVIORAL EXPECTATIONS AND STANDARDS

Therefore, it is expected that a student **will not**:

- (a) purchase, possess, use, sell or deliver controlled substances, look alike drugs, and/or drug paraphernalia
- (b) purchase, possess, sell, deliver or illegally consume alcoholic beverages
- (c) purchase, sell, use, or possess tobacco products
- (d) attend gatherings where controlled substances and/or alcoholic beverages are being illegally consumed, unless a student takes reasonable steps to leave such gathering immediately upon his or her discovery that such substances or beverages are present
- (e) engage in any criminal activity or other conduct that endangers the property, health, or safety of others
- (f) otherwise violate the policies or rules of the Shorewood School District relating to student conduct.

It is further expected that a student **will**:

- (a) attend classes the day of an event, game or performance unless he/she has an approved absence. It is expected that a student will attend school the day following a midweek event.
- (b) use the transportation arranged by the school, unless special pre-arrangements are made in writing and approved by the coach/advisor.
- (c) adhere to the specific rules outlined by his/her coach or activity advisor.
- (d) be respectful, courteous, and practice good sportsmanship to teammates, opponents, teachers/coaches, and officials

CONSEQUENCES

Subject to provisions of “Behavioral Expectations and Standards,” the Athletic/Activities Director(s) of the Shorewood School District shall be responsible for making determinations as to violations of the Activities Code of Conduct, imposing consequences, and for notification to the affected student and to his or her parents or guardians. If a violation occurs while a student is not currently participating in a sport or activity, the consequence will take effect in the next sport season or activity period that the student participates in.

ATHLETIC ACTIVITIES

Code of Conduct Violations

1st Violation

Consequences

Notification of parents/guardians
Continue to attend practice
Suspended from next competition or contest
Possible Referral for student assistance **

2nd Violation

Notification of parents/guardians
Continue to attend practice
Suspended a minimum of 40% current or next season ***
Refer for student assistance **

3rd Violation

Notification of parents/Guardians
Suspension from athletics for one calendar year from the date of violation
Refer for student assistance**

**Student assistance involves referring student to Student Support Services

***The athlete must make the team and complete the season in good standing. When the amount of time left in the season is not 40%, the remaining amount of time to be served will carry over to the next athletic activity in which the student participates.

All Performance, Club & Competitive Extra Curricular Activities

<u>Code of Conduct Violations</u>	<u>Consequences</u>
1 st Violation	Notification of parents/guardians Continue to attend practice Suspended from next competition or contest Possible Referral for student assistance **
2 nd Violation	Notification of parents/guardians Continue to attend practice Refer for student assistance ** Suspended a minimum of 40% current or next season ***
3 rd Violation	Refer for student assistance Notification of parents/Guardians Suspension from activity for one calendar year from the date of violation

**Student assistance involves referring student to Student Support Services

*** When the amount of time left in the activity is not 40%, the remaining amount of time to be served will carry over to the next athletic activity in which the student participates.

The foregoing guidelines were initially developed to apply to athletic seasons that run approximately one-third of the academic year and have numerous competitions. It is acknowledged that other activities that are encompassed by the Code may in certain cases extend for a more abbreviated, and in some cases, for considerably longer season, or even the full academic year. Other activities may involve a more limited number, or no, competitions or events. In these cases, the specific consequences for violations of the Code of Conduct rules will be determined by the Activity Advisor and communicated to the Athletic/Activities Director(s) and to the participants at the beginning of the activity.

ACADEMIC ELIGIBILITY

In order to be eligible to participate in Athletic, Competitive and Performance Extracurricular activities, a student must maintain an academic record as follows:

- (a) have no more than one failing grade in the most recent grade-reporting period.

Students are ineligible to participate in any competitions or performances. They remain a member of the team/activity and are allowed to participate in all other facets of the team/activity. The student is reinstated once the “SIS – Reinstatement of Eligibility Form” shows that the student has regained eligibility.

NOTICE OF CODE OF CONDUCT VIOLATION

Determination of penalties for violations of the Code of Conduct will be made by the Director of Athletics or Principal and shall be effective immediately upon notification.

PARTICIPATION REQUIREMENTS

1. The Shorewood Intermediate School Activities Code of Conduct Handbook must be thoroughly read and understood by the Parent/Guardian and Student prior to participation in any extracurricular activity.
2. **ACTIVITY/TEAM RULES** - The head coach/advisor establishes activity rules, expectations and consequences that are approved by the Director of Athletic or Principal. Before the start of the activity, these rules, expectations, and consequences are given to each participant. The rules will be discussed at a parent and participant meeting. The head coach/advisor will establish the time and date of this meeting. This will be a mandatory meeting.
3. **SCHOOL ATTENDANCE** - A student is expected to dedicate the time specified for practice by the coach/advisor. Regular attendance and participation is required. Other attendance requirements:
 - An activity participant must be in school the day of a game, meet or contest and attend more than half of his/her classes unless he/she has an approved anticipated absence*. Activity participants with any unexcused absences on the day of an event will not be allowed to participate in an event on that day.

- It is the responsibility of the parent/guardian to communicate with the coach/advisor regarding the student's participation in the activity.

* A student knows of an absence before it occurs. The student will bring a note, signed by his/her parent or guardian, explaining the need for the absence to the Principal's office. The student will fill out a re-entrance slip and present it to each teacher whose class will be missed due to the absence.

4. **MEDICAL EXCUSES-** Students who have a physician medical excuse not to participate in physical education will not be allowed to participate in athletic practice and/or competition.
5. **ACTIVITY/TEAM LIMITS** - If the number of students trying out for an activity/team is more than the program can accommodate, selection will be made by the coach/advisor based on demonstrated ability, desire and/or established criteria.
6. **DROPPING FROM AN ACTIVITY/TEAM** - Students who are dropped from one athletic activity for disciplinary reasons shall not be eligible to compete in another athletic activity for that particular season.
7. **EXTRACURRICULAR ATHLETIC/ACTIVITY FEES:**
 - Athletic Fee of \$50 per sport, with a cap of \$100 per student. Activity Fee of **\$50** for all other Extracurricular activities.
 - No refunds shall be granted except where cuts are made or injury or extended illness occurs which prevents continued participation. In the case of a cut, the fees would be applied to future participation or refunded in full. In the case of an injury or illness, 50% would be refunded provided the injury or illness occurred during the first half of the season or activity period. No refunds would be given thereafter. No refunds will be given for suspension resulting from violation of attendance, academic or training regulations.
8. **TRAVEL** - A student who travels with the school group to an away contest or performance must return with the group to school. If the parent/guardian of the student wishes to have the student return from an activity with them, due to a special circumstance, a TRAVEL RELEASE form must be completed and submitted to the coach/advisor or to the Athletic Director for approval. School transportation will leave at pre-designated times.
9. **EQUIPMENT (includes team uniforms)**– All school issued equipment is school property and may be used as specified by the coach/advisor. Each student is responsible for the proper care, safekeeping, and return of the equipment issued to him/her. School equipment should be work appropriately, without modification, and only be used or worn for authorized practices or contests. A student is financially responsible for any lost or damaged equipment. A student will not be issued equipment for a new activity until equipment is returned from any previous activity and/or the replacement price paid for.

Extracurricular AWARDS

Awards for extracurricular Performance, Competitive, or Club activities will be determined by the advisor or awarded for performance at an event by the sponsoring organization.

6

PUBLIC NOTIFICATION OF NON-DISCRIMINATION POLICY

It is the policy of the Shorewood School District that no person may be denied admission to any public school in this district or be denied participation in, be denied benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of a person's gender, race, national origin, ancestry, creed, or learning disability or handicap contrary to s.118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (gender). Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973 (handicap).

FILING A COMPLAINT

If a person believes that the school district or any part of the school organization has inadequately applied the principles of student records policy, Title VI of the Civil Rights Act, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act or the Americans with Disabilities Act, or in some way discriminates, a complaint may be filed with:

Jeff Cyganiak, Executive Director of Pupil Services, 1701 E. Capitol Drive, Shorewood, WI 53211. Call (414) 963-6903. The school district encourages informational resolution of complaints. Please address your concerns first to the athletic director, principal or staff member directly involved.

INSURANCE COVERAGE AND INJURIES

Shorewood High School does not provide insurance coverage for student injuries who are involved in extracurricular activities. In any activity, particularly contact sports, there is a risk of injury. It is the responsibility of each student to report his/her injuries to the responsible parties; coach, trainer, etc. Students using the weight room/fitness center equipment against the coaches' and/or trainer's advice/instruction, will assume the responsibility of their direct or indirect injuries.

In case of any emergency, a rescue squad to the hospital or clinic will convey the participant unless parents indicate otherwise. Every effort will be made to contact parents before the necessary medical attention is obtained.

The parent/guardian of an athlete must provide evidence of health or accident insurance coverage. The Athletic Director will check the WIAA Physical Examination card or the Alternate Permit card for this information. If the insurance information is not provided on the card, the Athletic Director will contact the parent/guardian to request this information.

