



School Parent and Family Engagement Plan
Granby Elementary – Principal: Patti Schlaegel
2024-2025
Revision Date 9/28/2024

In support of strengthening student academic achievement, **Granby Elementary** receives Title I, Part A funds and must jointly develop with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement plan that contains information required by section 1116(b) and (c) of the “Every Student Succeeds Act” (ESSA). The plan establishes the school’s expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school’s plan submitted to the district.

Granby Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing and timely way, in the planning, review and improvement of programs under Title I, Part A, including the planning, review and improvement of the school parent and family engagement plan and the joint development of the targeted assistance program plan.
- Update the school parent and family engagement plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children and make the parent and family engagement plan available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including providing information and school reports required under Section 1111 of ESSA in an understandable and uniform format - including alternative formats upon request and, to the extent practicable, in a language parents understand.
- Be governed by the following statutory definition of parent and family engagement and carry out programs, activities and procedures in accordance with this definition:
- Parent and family engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:
 - Parents play an integral role in assisting their children’s learning;
 - Parents are encouraged to be actively involved in their children’s education at school;
 - Parents are full partners in their children’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children; and
 - Other activities are carried out, such as those described in Section 1116 of ESSA.

Required School Parent and Family Engagement Plan Components

The school parent and family engagement plan includes a description of how the school will implement or accomplish each of the following components:

- **Jointly Developed**

Granby Elementary will take the following actions to involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

At the beginning of the 2024-2025 school year, Granby Elementary will invite parents to join a Title parent committee that will meet throughout the school year. The purpose of the committee will be to plan, review and improve parent and family engagement programs. Granby Elementary will hold four meetings in a calendar school year. The meetings are scheduled for:

Meeting #1	Tuesday, October 8th	7:00 to 8:00 p.m
Meeting #2	Tuesday, November 10th	6:00 to 7:00 p.m.
Meeting #3	Tuesday, January 14th	6:00 to 7:00 p.m.
Meeting #4	Tuesday, February 11th	6:00 to 7:00 p.m.

Committee Members:

Patti Schlaegel - Principal

Kari Billman- Title I Math Teacher

Parents - *The Granby school and staff strives to **partner with parents** and is grateful for the parents that have volunteered to be a part of this committee. New members are always welcome.

- **Annual Title I Meeting**

Granby Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, parents’ requirements, the school parent and family engagement plan, and the school-parent compact.

Granby Elementary will hold its **Annual Title I Meeting and Family Event in January or February**. Parents will be informed of the meeting via a flier sent home and group email. The purpose of the meeting is to disseminate information about the Title program, specifically offered at Granby Elementary School.

- **Communications**

Granby Elementary will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs;
- Flexible number of meetings and may provide transportation, child care or home visits, as such services relate to parent and family engagement through Title 1 funds; and
- Information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

To communicate with parents, Granby Elementary uses a variety of communication tools to communicate with Title I parents. These tools include the principal’s weekly parent newsletter, which is sent via Finalsite & Smore, and targeted correspondence in the form of special invitations, emails and phone calls. To communicate with Title I non-English speaking parents various means of communication could be implemented: EL teachers, interpreters, and written communication in native languages via Talking Points app. Additionally, translator services are always utilized when needed for phone calls and face-to-face meetings to ensure clear communication.

Patti Schlaegel, principal of Granby Elementary states, *“The expectation for teachers is to communicate with families regularly including weekly updates for all students. Open, two-way communication is imperative in partnering with families to ensure student success.”*

- **School-Parent Compact**

Granby Elementary will take the following actions, in collaboration with parents of participating children, a school-parent compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the state’s high standards.

Granby Elementary is a targeted program that understands the importance of the school experience to every student and their roles as educators and models. The school has a school-parent compact in effect for the 2024-2025 school year, which is posted on the school website, and each parent was given a copy of the school-parent compact at conferences.

- **Reservation of Funds (applicable to districts with Title I allocations of \$500,000 or more)**

Granby Elementary will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent.

Patti Schlaegel, principal of Granby Elementary is aware that the Worthington City School District is a district that is allocated \$500,000 or more in funding and must reserve 1 percent of their funding for parent and family engagement. At the November Parent & Family Engagement Committee meeting, “Reservation of Funds” is an agenda item. Patti will explain “Reservation of Funds” and share a list of how Granby Elementary currently uses this money for parent and family engagement activities and programs, as well as, gather input into how the funds might be used in other ways.

- **Coordination of Services**

Granby Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other federal, state, and local programs, that encourage and support parents in more fully participating in the education of their children.

Granby Elementary houses “Care After School,” which provides on-site child care for the school’s community before and after school. Additionally, through the PTA, Granby Elementary has partnered with the local library for the mobile library to attend events (including Title night) to help families secure library cards and pair students with books. “Wolves for Cubs” is a program utilizing high school upperclassmen from their feeder high school, Worthington Kilbourne, to mentor students in the building. Granby Elementary also has regular parent, grandparent, and community member involvement through “Ready for Reading” (which has volunteers reading with students identified as needing additional support). Granby Elementary has community volunteers who come in monthly through “Circle of Grandparents”.

- **Building Capacity of Parents**

Granby Elementary will:

- Build the parents’ capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:
 - Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress and the achievement levels in regards to the challenging state academic standards;
 - Provide materials and training to help parents work with their children to improve their children’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and

- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging state’s academic standards;
 - The state and local academic assessments, including alternate assessments;
 - How to monitor their children’s progress; and
 - How to work with educators to improve the achievement of their children.

Parents learn about the states challenging academic standards at curriculum nights. Several of the instructional materials and textbooks used at Granby Elementary have an online (technology) component to assist students and their parents with studying or homework help. In addition, Granby Elementary uses web-based programs, ST Math (grades 1-5), to provide differentiated support at a student’s current academic level.

The Worthington City School District posts an [Assessment Calendar](#) on their website. In addition, parents are notified via email when district and state assessments will take place.

“Infinite Campus” is a district program that parents can access to check their child’s academic performance consistently throughout the year. In addition, teachers at Granby Elementary communicate academic progress officially via “report cards” three times a year. The staff at Granby is always available to discuss a child’s progress via phone calls or emails.

Sample List - “Building Capacity of Parents”

Curriculum Night	August 28th, 2024
Parent/Teacher Conference Week	Week of October 14th, 2024
Parent/Teacher ConferenceWeek	Week of February 3rd, 2025
PTA Meetings	Sept. 10, Oct. 8, Nov. 12 2024
PTA Meetings	Jan. 14, Feb. 11, March 11, 2025
PTA Meetings	April 8 & May 13, 2025

- **Building Capacity of School**

Granby Elementary, with the assistance of parents, will provide training to educate teachers, specialized instructional support personnel, principals, other school leaders, and staff, on how to communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

The faculty and staff of Granby Elementary are provided yearly professional development, both intentional and embedded, in ways to appropriately engage with students and/or parents/guardians to build capacity, student self-efficacy and enhance the self-esteem of such children. The faculty and staff of Granby Elementary supports learning for all students in a nurturing, caring environment and a belief that all students can learn.