

Welcome to Unionville High School

2024-2025

Follow the steps as outlined below to complete the new student registration process for the 2024- 2025 school year.



1. Schedule Placement Testing

- Please contact Ms. Shylene Jackson, Counseling Center Secretary, to schedule the placement test by email at sjackson@ucfsd.net or by phone at 610-347-1600 x3073.
- Students will complete placement tests in English and Math. Placement testing takes approximately 3 hours.

2. Schedule Registration Meeting

- Registration meetings are typically scheduled no sooner than one week following the completion of the placement tests. At the registration meeting, you and your child meet with a school counselor to review the results of the placement exams and determine a tentative schedule. Academic records also guide placement and enable counselors to determine credits earned; therefore, previous high school transcripts/grade reports must be on file prior to scheduling your meeting. Academic Records can be faxed directly to the Counseling Center at 610-347-1677 or, preferably, emailed to Shylene Jackson at sjackson@ucfsd.net.
- Prior to your registration meeting, the student should review the [UHS Course Selection Guide](#) carefully, including graduation requirements and course selection options. The course selection guide can also be downloaded from the Academics section of the UHS website.
- All UHS students are issued a chromebook which will be provided during their registration meeting with a UHS School Counselor. Students will receive information regarding Powerschool, Canvas, Naviance, and a school-issued Google account. The UCFSD Technology Department Contract must be completed before a Chromebook can be issued.

2. Check your UHS issued email account regularly for important updates

- The high school administration will be sending information about **New Student Orientation (Aug. 21st from 6pm to 8pm)** and the **UHS Walk Through Day (Aug. 23rd from 9am to 2pm)**. Both of these events are important for new students and provide an opportunity to meet other UHS students and learn more about life as a student at UHS. Plans for both of these events are currently being updated and official information will be forthcoming.
- SHOC Ambassadors are current UHS students who are eager to welcome you to UHS and every new student is assigned a SHOC Ambassador. Your SHOC Ambassador will be reaching out to you via your school email account.

First Day of School is August 26th, 2024!



Please utilize the following resources to learn more about our school. Students and parents should access the official UHS Student Handbook which is posted under Quick Links on the UHS website.

CONTACT INFORMATION	
UHS ADMINISTRATION	Dr. Amy Jenkins, UHS Principal Pat Clark, Assistant Principal for 10th & 12th grades Maggie Hunt, Assistant Principal for 9th & 11th grades Maribeth Lyles, Dean of Students Joe Vogler, Supervisor of Athletics
TELEPHONE NUMBERS	Unionville High School - 610-347-1600 <ul style="list-style-type: none"> ● Main Office - dial 0 ● Attendance - dial 4 ● Nurse - dial 5 ● Counseling- dial 6 ● Athletics - dial 7 ● Directory - dial 9 Main Office Fax - 610-347-1890 Counseling Center Fax- 610-347-1677 UCFSO Administrative Offices - 610-347-0970 UCFSO Transportation - 610-347-0804
UHS WEBSITE	The Unionville HS website is your most valuable resource. It is http://www.uhs.ucfsd.org where you can find the staff directory and the events calendar in the student/parent section. The student handbook and discipline policies are in the publication section. Forms can be found on the UHS website under "Quick Links" and then "Forms."
ADDITIONAL INFORMATION & RESOURCES	
ACADEMIC CALENDAR	http://www.ucfsd.org/calendars.html
ABSENCES & ATTENDANCE	Attendance is taken each day during every class period. If your child will miss school because of sickness or other reason, call 610-347-1600 extension 4. Please call before 9:00 AM. You will get a recording that will ask you to leave your child's name, grade, and the reason for the absence. If you do NOT call, the AutoDialer will call you. Your child must report in for every class and study hall. If he/she does NOT, they will be invited to speak to their Assistant Principal. Even when you have called in an absence, the State of Pennsylvania requires a written note to the Attendance Office within three days of an absence in order for the absence to qualify as excused and to allow the student to make up all missed work. If a note is NOT received within three days, the absence is UNEXCUSED. For your convenience, you may send an email to uhsattendance@ucfsd.net or fax a copy to 610-347-1890.
ATHLETICS & SCHOOL PHYSICALS	FOR UHS ATHLETICS: Prior to participation in tryouts or practices for UHS athletic teams, all students must complete an online registration through Family ID and upload a PIAA CIPPE Section 6 form (sports physical). All registrations are due one week prior to the start of the sports season. The Athletics page of the UHS website provides helpful information regarding the completion of registration deadlines and more. Please use this website as a resource for all sports information or call the Athletics Office at (610) 347-1600, Ext. 3082. FOR SCHOOL: The State of Pennsylvania requires a physical examination for all 11 th graders. Forms and information can be found on the UHS website under "Quick Links - Nurse/Medical Forms."
CELL PHONES	Please refer to District Policy 237 on Electronic Devices. Cell phone use at UHS is between classes, in the hallway or during lunch only.

CHROMEBOOKS	All UHS students will receive a Chromebook. Online contracts will be completed and followed to ensure safe, efficient, and ethical operation of the device. Newly enrolled students will be provided their device during placement testing. Any new student who is not able to pick up a device will receive it on the first day of school.
COUNSELING CENTER WEBSITE & SOCIAL MEDIA	https://uhs.ucfsd.org/counseling Includes information for academic and college planning, and social-emotional wellbeing. Also includes links to a variety of resources, including Naviance - a college/career planning tool for students and families. Follow us on Instagram @uhsschoolcounseling or Twitter @UHSCounseling
DAILY SCHEDULE	PERIOD 1 8:00 - 8:49am PERIOD 2 8:53 - 9:38am PERIOD 3 9:42 - 10:27am PERIOD 4 10:27 - 11:27am Lunch/Learn PERIOD 6 11:31 - 12:16pm PERIOD 7 12:20 - 1:05pm PERIOD 8 1:09 - 1:54pm PERIOD 9 1:58 - 2:43pm
EARLY DISMISSALS	Early dismissal requests must be submitted IN WRITING and signed by the parent or guardian. Please include a phone number where we may reach you to verify the dismissal. Submit your requests to the Attendance Office (in the Main Office) by 9:00AM. Students are limited to five per year.
FOOD SERVICES	Parents can set up and pay for your students' lunch accounts in RevTrak, our online payment system. Click here for directions to set up a RevTrak account. Information about lunch menus, setting up lunch money accounts can be found on the UCFSD Food Service website. http://www.ucfsd.org/food-service/index.html For menus, nutritional information, and contact information for the food service department log on to the District website (www.ucfsd.org), click on "Departments" and select "Food Service." There you will find information on the free/reduced meal qualifications and how to apply. District Office Food Services: 610-347-0970 X3334. The Cyber Café is located just outside the Library and is also open for food and beverage purchases throughout the day.
LOCKER ASSIGNMENT	Students receive locker combinations at New Student Orientation. A locker is assigned to each student. Lockers for gym use are located in the locker rooms. Locks for gym lockers may be purchased in the main office for a fee. Students are responsible to secure belongings in a locker with a lock at all times. Contact Mrs. Kostick in the Main Office for school locker issues.
PTO'S TELEPHONE DIRECTORY	The combined PTO's from each school compiles a district-wide telephone directory. Please see the UHS website, under "For Parents" click on PTO.
SCHOOL CLOSINGS	Information on school closings are available on all local television stations and the school website. The Brandywine River intersects our district and roads can become impassable due to flooding and school may be closed early or canceled as a result. Again, go to "Quick Links" on the school website for more information.
SCHOOL PHOTOS	Every student should have a school photo taken even if you are not ordering photos. That picture will be used in the school yearbook and will be made into a student ID free of charge . If your student misplaces their ID, a replacement can be ordered from the Main Office.

SHOC AMBASSADORS PROGRAM	The purpose of the SHOC Ambassadors program is to provide support and connection for new registrants. Over the summer and throughout the year, SHOC Ambassadors will be available to provide tours, answer questions, and build lasting connections with new students.
STUDENT ID #	Your six-digit student account number (ID #) appears on your PowerSchool page directly to the right of your name and grade; it is also at the top of your student account letter, which you received with your chromebook. You will use this number to access school printers and to charge food to your cafeteria account.
STUDENT DRIVERS & PARKING	Parking procedures are currently being updated. Please check the UHS website (parking application links under the “For Students” tab) for updated information. Contact the main office with questions about parking.
SUMMER READING ASSIGNMENTS & AP SUMMER WORK	All transfer students will be required to complete the necessary summer reading for English and possibly work for other courses. Please review requirements on the High School website <u>under the Academics tab.</u>
TRANSPORTATION BUS SCHEDULE	New students/family will receive email communication re: bus assignments mid-August. Contact 610-347-0804 with additional questions. <u>http://www.ucfsd.org/transportation/index.html</u> Students may take a different bus at the end of the day in order to ride home with a friend. Each student must present a note signed by the parent confirming permission. All notes must include both bus numbers and be cleared in the office. Students pick up their approved bus permission slips at the end of the day in the Main Office so they can present them to the bus driver. For Transportation questions, call 610-347-0804. If a bus cannot accommodate extra students on the bus, permission may be denied.

School Counselor Caseloads 2024-2025

COUNSELOR 2024-2025	9th Grade Class of 2028	10th Grade Class of 2027	11th Grade Class of 2026	12th Grade Class of 2025
C. Miller	A-Ch	A-C	A-Ch	A-C
R. Howard	Ci-G	D-G	Ci-G	D-G
M. Gamble	H-L	H-L	H-L	H-J
M. Albrand	M-N	M-N	M-N	K-N
L. Elfreth	O-Sk	O-Sk	O-S	O-SI
C. Spiegel	SI-Z	SI-Z	T-Z	Sm-Z

All UHS students are issued a NAVIANCE STUDENT account. Naviance is a career and college readiness research tool. As a UHS student, you have an individual account where you can analyze data about college and career plans.

Naviance provides students with up-to-date information that is specific to UHS, so the information is relevant and meaningful. Naviance Student is a mobile-friendly website that allows you to:

- Get involved in the planning and advising process
- Build a resume, complete online surveys, and manage timelines and deadlines for making decisions about colleges and careers
- Research colleges - Compare GPA, standardized test scores, and other statistics to actual historical data from our school for students who have applied and been admitted in the past
- Research careers - Research hundreds of careers and career clusters, and take career assessments
- Create future plans - Create goals and to-dos, and complete tasks assigned to you by the school to better prepare yourself for your future college and career goals

Naviance Student also lets us share information with you about upcoming meetings and events, local scholarship opportunities, and other resources for college and career information. We hope that you will find this resource helpful. If you have questions about Naviance Student, please contact the UHS Counseling Center. You can access Naviance from the UHS website under School Counseling.

Students should select the “Continue with Clever” option and sign in using Google with their school issued Google account to login.

