

**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, September 12, 2024 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Betty Gray, Chair; Tina Games, Vice Chair; Brad Schiff; Bre Rose; Ryan Clarke; Jackie Zibrat-Long; Meredith Henderson.

Members not present: Jessica Rogers

Administrators present: Dr. Scott Carpenter, Superintendent; Dr. Robin Millen; Michael MacMillan; Joy Jordan.

A. Call to Order The meeting was called to order at 6:31 PM by Chair Betty Gray.

B. Approval of Minutes: August 14, 2024 MRSC Meeting

MOTION: Meredith Henderson moved to approve the minutes of the August 14, 2024 MRSC meeting, seconded by Brad Schiff.

Discussion: Brad Schiff noted a spelling error to be corrected.

The motion passes with 5 ayes and Jackie Zibrat-Long and Meredith Henderson abstaining from the vote.

C. Public Comment: None

D. Reports and Discussions

i. Westgate Fund Recipients - Michael Westgate

Michael Westgate, of the Westgate Fund, introduced himself and spoke briefly about his organization noting the upcoming application deadlines for the Fall round (October 17) and the Spring round (March 6). Julie Dykens then provided a financial report, stating the principal account of the Westgate Fund has \$139,334 and the unrestricted balance is \$22,900.

Mr. Westgate introduced Megan Smith, a kindergarten teacher at Harwich Elementary School. Ms. Smith discussed her background and the Reggio Emilia approach to early childhood education. Ms. Smith shared her experience of visiting Reggio Emilia, Italy, with the Westgate Foundation's support. Ms. Smith expressed gratitude for the opportunity and invited school committee members to her staff meeting presentation on October 16th.

Mr. Westgate then introduced Pauline Linnell, a French teacher at the high school. Ms. Linnell shared her experience of a two-week tour of Morocco with a specialized tour for educators. Ms. Linnell highlighted Francophone culture and its significance in Northern Africa. Ms. Linnell also expressed her appreciation for the opportunity and encouraged other teachers to apply for similar experiences.

ii. AP Government trip to Washington, DC. - Not presented

Potential Vote

iii. School Improvement Plans: Harwich Elementary and the Monomoy Regional Middle School

HES Principal Christie Cutone presented her school improvement plan. The plan aligns with the district's strategic plan in the areas of the portrait of a graduate, learning and academics, and being and wellness. The focus areas include professional development, community engagement, and student recognition systems. Dr. Cutone emphasized the importance of multi-tiered systems of support and differentiation in achieving the school's goals.

MRMS Principal Abby Dudley then presented her school improvement plan. This plan is organized into three main areas: whole student, instructional focus, and community and communication. Initiatives include a new student recognition system, a Pathways program for seventh graders, and a student ambassador program. The plan also focuses on improving access to information, creating transparent systems for assignments, and increasing family involvement in school events.

iv. Discussion of role/involvement of MRSC Representatives and Liaisons

The committee discussed the possibility of increasing the role of MRSC representatives and liaisons in town meetings. The idea is to provide updates on the school district's accomplishments and initiatives to the Select Boards. The committee also considered using Channel 18 for regular updates and interviews. The discussion highlighted the importance of strengthening communication and partnerships with town departments.

E. Subcommittee, Representative, Liaison Reports

i. Policy Subcommittee - Report - no report at this time.

ii. Superintendent Evaluation Subcommittee - Report

On behalf of the Superintendent Evaluation Subcommittee, Jackie Zibrat-Long shared their progress of setting and reviewing Dr. Carpenter's goals as well as establishing the end-of-year evaluation process and timeline for Dr. Carpenter.

F. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

ii. School Safety Report

Dr. Carpenter provided an update on the smooth start of the school year noting bus transportation, in particular, and thanked Transportation Coordinator Faith Rushnak for all her hard work.

iii. Preliminary enrollment class size numbers

Dr. Carpenter discussed the preliminary enrollment numbers and class sizes for the current school year. These numbers will shift as we get closer to the official October 1 reporting date.

G. Action Items - Vote Required

i. AP Government trip to Washington, DC. - Not presented

Potential Vote

ii. Second Reading: 2024-2025 MRSC Goals

MOTION: Meredith Henderson moved to approve the 2024-2025 MRSC Goals as presented in the agenda packets. The motion was seconded by Brad Schiff.

UNANIMOUS the motion passes.

iii. Approval of donation from the MRHS Key Club to Sharing Kindness

MOTION: Tina Games moved to approve the donation of five hundred dollars from the Monomoy Regional High School Student Activity Key Club Account to the Suicide Awareness Fund at Sharing Kindness. The motion was seconded by Jackie Zibrat-Long.

UNANIMOUS the motion passes.

iv. Approval of payment of prior year (FY24) invoices

MOTION: Jackie Zibrat-Long moved to approve the payment of one thousand, two hundred and fifteen dollars in FY24 invoices not previously encumbered, as presented to the School Committee. The motion was seconded by Meredith Henderson.

UNANIMOUS the motion passes.

v. Declaration of Surplus

MOTION: Jackie Zibrat-Long moved to approve the disposal of 49 projectors and parts from the Middle School, as presented to the School Committee. The motion was seconded by Meredith Henderson.

UNANIMOUS the motion passes.

H. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

I. Adjournment

MOTON: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Tina Games.

UNANIMOUS the meeting adjourns at 7:44 PM.

Respectfully submitted,

Leah Tambolleo
Recording Secretary