



KINETON HIGH SCHOOL PTSA

AGM AGENDA

6pm – 7pm

1. Welcome
2. Chairperson and Treasurers Report
3. Events:
 - i. Open evening – Thursday 28 Sept.
 - ii. School disco - Thursday 23 Nov.
 - iii. Family quiz
 - iv. New parents evening
 - v. Potential show
4. Parentkind subscription
5. Bank account details
6. Guest discussing how staff can apply for money
7. Charity status
8. AOB

AGM MINUTES

Attendees: 9 attended, including Chair and Treasurer.

Apologies: apologies from 3.

1. Welcome and apologies.
2. Chairs and treasurer's report were talked through. £75 per department was granted with a hope that this will continue into the year. Carly is happy to stay in position for next year. Looking to replace chair/co-chairs and secretary.
 - Carly nominated and seconded by Kate and Emma, remains as Treasurer.

- Kate nominated and seconded by Tracey and Emma, move into vice chair.
- Emma nominated by Kate and seconded, move into secretary.
- Search further for a chair role, for Kate to transition this person into.

3. Events

- I. Sarah confirmed there are no PTSA refreshments required for the 26th September community and parents open evening for the new school.
 - II. New parents open evening 3rd October. Refreshments likely to be at end of the tables in the canteen. To sell tea, coffee, cans, water. Cake from food tec had a lot wasted last year, suspected due to PTSA selling them. Need to discuss with Vicki on plans and what's possible to support. Arrival 4.15-4.30 for set up for those who can attend.
 - III. Year 7 Disco – 28th November. Chocolate prize from Tracey, get Y12/13 involved again for music. Minimal cost tickets to go on Parentpay. PTSA to sell crisps, sweets, cans. Confirmation of venue in school to be confirmed; hall is now smaller, but will sports hall allow for shoes/food and drink.
 - IV. Proposal for Club nights/Wasted raves was received from Sam (6th former/DJ). Proposed 1 evening with 2 slots - 2 hours for year 8-9, 2 hours after for year 10-11. Paid via ticket £10, split with Sam and PTSA. Some concern over interest from year groups outside of year 8 and whether you'd get the numbers in. Cost also felt to be high – option would be for PTSA to subsidise tickets, then sell refreshments to fundraise. Look at understanding interest first before making a decision.
 - V. Family quiz date will be run again later in the year.
 - VI. Show will be late January – Midsummer Nights Dream. Expect to do refreshments before as usual.
 - VII. School non uniform day will be the same day as the year 7 disco. PTSA non uniform day was due to run alongside the launch of the Houses, but that's been cancelled. Look to agree another non uniform day later in the year because we believe this will be a big fundraiser.
4. Department grants – work out with finance how these can be dispersed. The PTSA would like to have feedback on what the grants were spent on to aid with annual report and show value to parents and the school. We hope to up the grants to £100 this year, and agree that Careers can be included (potentially at a slightly lower amount).
 5. House leaders would like to involve the PTSA with the competitions they'll be running; more information needed on their proposal.

6. It was discussed how we can get students involved with decisions on PTSA. Options could be via the new school council, and potentially through prefects.

ACTIONS:

1. Claud to provide leaflets for the open evening on 26th September to attract new people to the committee, asking them to email the PTSA.
2. Kate to email Vicki about cake options - not selling cakes on PTSA stand, or if they can supply muffins made in the classroom then PTSA are happy to sell them, and pass back the money made.
3. Kate to check existing stock ahead of year 6 open evening (cans, chocolate biscuits, crisps)
4. Claud to do sense check from each year group re club/rave night interest.
5. Sarah to confirm location for year 7 disco - hall or sports hall, and check if new head of year will be able to attend.
6. 4th November online meeting for year 7 disco prep.
7. Confirm a new date for PTSA non-uniform day – Spring term?
8. Transfer funds for departments - £1,050.