

## SCHOOL DISTRICT OF SHOREWOOD

161

### VOTING METHODS

Voting at Board of Education meetings will normally be by voice vote (with voters identifying themselves by name during the Annual meeting). A motion is passed/adopted when a majority of the members who are voting have cast their votes in favor of the motion, except as otherwise required by law or by the Board. In cases where there seems to be no opposition and the issue is relatively minor or procedural in nature (such as giving the administrators general direction on an issue), action can be taken by ascertaining unanimous consent.

A roll call vote, or other method of ascertaining and recording the individual vote of each Board member, shall be taken when requested by the Board President or any member of the Board, and when required by law (e.g., a vote to convene in closed session) or Board policy. The roll call vote shall be called in alphabetical order, except that the Board President or other presiding officer shall vote last.

Secret ballots may be used only in the election of Board Officers. All other voting shall be by voice vote, roll call, show of hands or signed ballot as determined by the Board.

Board members are expected to vote on all issues before the Board except on matters involving conflicts of interest or other cause for abstention. In such cases, a Board member may abstain from voting and such abstention shall be recorded in the Board meeting minutes. A Board member abstaining due to a conflict of interest shall neither vote nor participate in the Board's discussion or deliberations on the matter. A Board member who is abstaining may physically leave the meeting room during all consideration of the matter to document his/her nonparticipation.

The Board President shall vote on all motions before the Board as does any other Board member. No Board member may cast a vote by proxy or by absentee ballot.

No action of the Board shall be deemed void, voidable, or otherwise improper solely due to a failure to adhere to discretionary voting procedures set forth or incorporated within Board policy.

LEGAL REF.: Sections 19.88 Wisconsin Statutes  
120.11(1)

CROSS REF.: 150, Regular, Special, and Closed School Board  
Meetings  
150.2, Agenda Preparation and Dissemination  
160, Rules of Order  
162, Board Minutes  
163, Public Participation at Regular School  
Board Meetings

APPROVED: September 11, 2012  
REVISED: October 25, 2016