

SCHOOL DISTRICT OF SHOREWOOD

150

REGULAR, SPECIAL, AND CLOSED SCHOOL BOARD MEETINGS

Official business of the Board of Education shall be transacted at regular meetings and at such other meetings of the Board as are authorized by law. The Board shall hold its regular meeting on the second and fourth Tuesday of each month. These meetings will begin at 7:00 pm in the Shorewood High School Library.

All regular meetings shall be open to the public, except as specifically provided by state law. Only those items of business included on the noticed agenda shall be discussed and/or acted upon by the Board at the meeting. However, to the extent consistent with the public notice of any period of public comment period that is to take place at a meeting, the Board may discuss (but not take any action upon) any subject matter that is raised by a speaker even though the subject matter was not specifically noticed as an item of business for the meeting.

Special School Board meetings shall be held upon the request of any Board member and notice of Special Board meetings shall be given in accordance with state law and established District procedures. The notice shall specify the subject matter of the meeting. Only those items of business included on the noticed agenda shall be discussed and/or acted upon by the Board at the meeting.

The Board of Education may only meet in closed session as authorized by state law. No discussions of any matter shall be held and no action of any kind, formal or informal, shall be taken by the Board while in closed session except as authorized by law.

Only those individuals specifically authorized by the Board may attend a closed session meeting. In keeping with the confidential nature of closed sessions, no member of the Board shall disclose to anyone the content of discussions that take place during such sessions.

Prior to the Board meeting in closed session, the presiding officer of the meeting shall announce to the Board and to those present at the meeting the nature of the business to

be considered in closed session and the specific statutory exemption(s) authorizing the closed session. In order for the Board to convene into closed session, a motion must first be made in open session and carried by a majority vote in such manner that the vote of each individual Board member is ascertained and recorded in the minutes. The meeting notice and the presiding officer's announcement shall describe the subject matter that is proposed for consideration in the closed session.

The Board shall not commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

Public notice shall be given of all contemplated closed sessions, the agenda of the closed session discussion and the specific provision allowing a closed session in accordance with state law and established District procedures.

Meetings may be adjourned to a specific date for the consideration of unfinished business.

Minutes of each meeting with the exception of the Annual Meeting, shall be recorded and posted on Board Books and/or the District website within 30 days of the meeting.

Board member and public notice of all Board meetings shall be given in accordance with state law and established District procedures.

LEGAL REF.: Sections 19.81 (2) Wisconsin Statutes
19.83
19.84
19.85
118.15(3) (a)
120.11 (1)
120.11(4)
120.43(2)
995.20

PI 11.31, Wisconsin Administrative Code

CROSS REF.: 150.2, Agenda Preparation and Dissemination
160, Rules of Order
161, Voting Methods
162, Board Minutes
163, Public Participation at Board Meetings

APPROVED: June 26, 2012
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