

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES

September 19, 2024

Regular Meeting

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, September 19, 2024 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski

Absent: Linda Vaughan

STAFF MEMBERS
PRESENT

Susan Leaming, Interim Executive Officer; Oralía Leyva, Interim Certification Services Manager; Lydia Tran, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Maria Rojas, Interim Employment Services Supervisor; Andrea Armas, Human Resources Technician; Monica Gaytan, Human Resources Technician; Joanna Guzman, Human Resources Technician; Judith Alonso, Human Resources Technician; Margarita Paiz, Human Resources Technician; Jazmin Salgado, Human Resources Technician; and Veronica Bustamante, Human Resources Assistant.

GUESTS PRESENT

Eric Larsen, CSEA Site Representative Coordinator; Viola Mae Bledsoe, CSEA Chapter 2 Job Steward.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of September 5, 2024.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Susan Leaming, Interim Executive Officer, Personnel Commission, deferred to the department units for their reports.

Lydia Tran, Associate Personnel Analyst, reported there are currently 41 recruitments at various stages in the recruitment process including 23 accepting applications and 10 in the

testing phase. Ms. Tran noted additional recruitments are being opened and they anticipate over 50 recruitments will be active by next week.

Ms. Tran also reported Maria Lynn Braunstein Alvarez, Personnel Analyst, attended the Stevenson Elementary School Back-to-School Night on Tuesday, September 17th. The event was successful, with many parents interested in classified job opportunities. Ms. Tran shared that Commission staff will be expanding direct outreach efforts at school site events in order to increase awareness of classified job opportunities and engage parents and community members.

Oralia Leyva, Certification Services Manager, shared that a total of 45 probationary employees were approved by the Board of Education at their meeting on September 18th. In addition, six (6) substitute appointments, four (4) new coaching appointments and many returning coaching appointments were also approved. Ms. Leyva thanked staff for their continual work to onboard new employees.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Assistant Superintendent - Facilities and Operations
2. **RATIFY** job announcement bulletin for Behavior Intervention Assistant
3. **RATIFY** job announcement bulletin for Executive Director, Fiscal Services
4. **RATIFY** job announcement bulletin for Food Production Utility Worker
5. **RATIFY** job announcement bulletin for Instructional Aide - Special
6. **RATIFY** job announcement bulletin for Pool Lifeguard
7. **RATIFY** job announcement bulletin for Sign Language Interpreter
8. **RATIFY** job announcement bulletin for Systems Analyst - Oracle
9. **APPROVE** the certification of Campus Staff Assistant Supervisor eligibility list 25-0021-5334 established 9/4/2024
10. **APPROVE** the certification of Educational Research Analyst I eligibility list 24-0225-3301 established 9/12/2024
11. **APPROVE** the certification of Educational Research Analyst I eligibility list 25-0005-3301 established 9/11/2024
12. **APPROVE** the certification of Electrician eligibility list 25-0023-0161 established 9/11/2024
13. **APPROVE** the certification of Nutrition Services Operation and Training Specialist (Revised) eligibility list 24-0270-5062 established 8/14/2024
14. **APPROVE** the certification of Nutrition Services Worker eligibility list 25-0038-5068 established 9/4/2024

15. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 25-0044-5317 established 9/3/2024
16. **APPROVE** the certification of School Safety Officer eligibility list 25-0014-5014 established 9/12/2024

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-8 and approve items 9-16.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

OLD BUSINESS	None
NEW BUSINESS	None
OTHER ITEMS	None
NEXT REGULAR MEETING	The next Regular Meeting of the Personnel Commission is scheduled for Thursday, October 3, 2024 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.
CLOSED SESSION	The Personnel Commission retired into closed session at 8:22 a.m.
OPEN SESSION	The Personnel Commission returned to open session at 9:05 a.m. with no reportable actions.
ADJOURNMENT	The Regular Meeting of the Personnel Commission was declared adjourned at 9:05 a.m.