

Board of Education Agenda
Wichita Public Schools - USD 259
July 29, 2024 - 6 p.m.
Alvin E. Morris Administrative Center
903 S. Edgemoor - Wichita KS



Wichita Public Schools will be the premier district of choice, and inspire each student and staff member to thrive and become future ready within the greater community.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Northeast Magnet High School JROTC Cadets

II. Student Success

A. Good News

1. Educators Rising

Contact(s): Loren Hatfield

Educators Rising is a national educator preparation network promoting teacher diversity and quality through teacher preparation programs. This summer, Erin Matlock (South High), Adam Klausmeyer (North High), and three district students attended the national conference in Washington, D.C.

2. Gordon Parks Academy in Paris

Contact(s): Loren Hatfield

Nine 7th and 8th grade students from Gordon Parks Academy traveled to Paris to trace the steps of school namesake Gordon Parks. The invite came from Dr. Michael Cheers, professor of journalism at San Jose State University. Students from Ms. Mary Floro's yearbook class were asked to write an essay explaining the importance of Gordon Parks' work as a photographer and movie producer. Nine students completed the task and other requirements to attend the trip. Generous donations from the community allowed these students and staff, along with the ARISE, Inc. quartet and some community members, to travel to Paris from May 27 to June 2. The ARISE quartet performed at the Episcopalian American Cathedral on the Champs-Élysées.

Students were greeted at the United States Embassy by Lawrence Randolph, Minister-Counsellor for Public Diplomacy, and toured the iconic sights of Paris. Most importantly, students traced the footsteps of Gordon Parks with a guided tour and conducted a professional photo shoot with models along with other middle school students from Paris. The trip was a life-changing experience for all who attended.

3. Sponsorship Recognition of Credit Union of America

Contact(s): Holly Wilson

The district recognizes and extends gratitude to Credit Union of America (CUA) for their longstanding support of the students and staff of Wichita Public Schools. CUA's "all-in" partnership enables the district to realize events such as New Teacher Induction, Legacy Golf Classic, the Wichita Public Schools Foundation Kick Off Breakfast and the upcoming Rally on the River for district staff. Community support like that of CUA ensures future-ready students and staff.

III. Public Communications

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.

IV. Consent

A. Human Resources

1. Human Resources Report

Appendix 1

Contact(s): Sean Hudspeth

Purpose: Report.

Recommendation: Board approval.

Note: The Human Resources report is not published on the district's Web site. The report is available from the Clerk of the Board's office before noon on Board meeting dates, or in the display rack outside the North High Lecture Hall before Board meetings.

B. Finance

1. Monthly Finance Report: June 2024

Appendix 2

Contact(s): Susan Willis

Funding Source: NA

Purpose: This is a monthly report to the Board on the budget and finances of the district.

Recommendation: The report is provided for the Board's information. No action is requested.

2. Adjustment of Petty Cash Funds for the 2024-25 Fiscal Year (Annual) Appendix 3

Contact(s): Susan Willis, Nancy Iverson
 Funding Source: NA

Purpose: Each year, the Board approves petty cash adjustments submitted by the Administration. The Administration has reviewed petty cash fund allocations and made certain adjustments in order to meet the needs of buildings. These adjustments are in accordance with BOE Policy 3410 – Petty Cash Funds. A copy of the adjustments is in the Appendix for the Board’s review.

Recommendation: Board approval.

3. Financial Resolutions (Annual) Appendix 4

Contact(s): Susan Willis
 Funding Source: NA

Purpose: Financial resolutions are presented for Board action.

Recommendation: It is recommended the Board approve the following resolutions:

- a) Resolution – Designation of Depositories & Authorization of Facsimile Signatures
- b) Resolution – Municipal Investment Pool
- c) Resolution – Activity Funds
- d) Resolution – Credit Card Authorization
- e) Resolution – Commerce Bank Credit Card Accounts
- f) Resolution – Authorization to Transfer
- g) Resolution – Certification of Authorization to Transfer
- h) Resolution – Home Rule No 1 – Donations
- i) Resolution – Information Management: Destruction of Certain District Records

C. Bids

1. Purchasing Consent Appendix 5

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Nutrition Service Insulated Cabinet	\$221,701.00	Fabian Armendariz
2. Nutrition Service Self-Serve Cooler	\$22,920.00	Fabian Armendariz
3. Roll-Off Dumpster & Solid Waste Removal Services Addition	\$625,000.00	Luke Newman
4. Common Sense Media	\$50,000.00	Rob Dickson
5. Elevator Inspection and Repair	\$150,000.00	Luke Newman
6. WSU Tech Applied Learning Technology Support	\$250,000.00	Rob Dickson
7. Canvas	\$200,325.00	Rob Dickson
8. Nutrition Services Meal Order, Planning and Inventory Management Software	\$200,000.00	Fabian Armendariz
9. Classlink	\$139,949.00	Rob Dickson
10. Fuel Report for April, May, June 2024	\$724,103.55	Fabian Armendariz
11. Food – June 2024	\$1,696,636.92	Fabian Armendariz
12. Supply Warehouse Stock – June 2024	\$15,714.25	Fabian Armendariz

D. Programs/Grants

1. Goodwill Industries (Renewal)

Appendix 6

Contact(s): Vince Evans, Justin Hawpe
Funding Source: Special Education
2024-25 Budget

Purpose: To comply with the Individuals with Disabilities Education Act and with the state guidelines, K.S.A. 72-3403, for mandated services, USD 259 proposes to enter into a contractual agreement with Goodwill Industries of Kansas, Inc., to provide vocational educational programs for the 2024-25 school year. Goodwill Industries of Kansas, Inc., agrees to provide a program for up to six (6) full-time and/or part-time students selected by the district for a maximum contract cost not to exceed \$50,000, to be funded by Special Education. This contract runs from July 1, 2024, to June 30, 2025. Appendix 6 provides a description of this agency's services.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Goodwill Industries of Kansas, Inc., during the 2024-25 school year to provide special education services for up to six (6) full-time and/or part-time students, not to exceed a cost of \$50,000, to be funded by Special Education.

2. Orion Adult Education (Renewal)

Appendix 7

Contact(s): Vince Evans
Funding Source: At-Risk
2024-25 Budget

Purpose: State statute 72-4348 requires districts to provide an opportunity for adults to pursue their high school diploma. Orion, under an agreement with the Wichita Public Schools, can provide services to these adult learners during the 2024-25 school year. The contract will have a total cost of \$900,000.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Orion during the 2024-25 school year, for a diploma completion program for adult students who are completing their high school diplomas. For these services, Orion will be compensated \$900,000.

E. Miscellaneous

1. BOE Meeting Minutes for June 27, 2024; July 1, 2024; and July 16, 2024

Appendix 8

Contact(s): Patrick Greene

Purpose: The BOE Meeting Minutes for June 27, 2024; July 1, 2024; and July 16, 2024 are attached in the Appendix.

Recommendation: Board approval.

2. Legal Services: Fleeson, Goosing, Coulson & Kitch, LLC and McDonald Tinker PA

Contact(s): Sean Hudspeth, Dan Lawrence
 Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Workers’ Compensation Reserve Fund
 2024-25 Budget

Purpose: Fleeson, Goosing, Coulson & Kitch, LLC have submitted a statement for June 2024 legal services and expenses for Civil Litigation in the amount of \$5,756.50. McDonald Tinker PA submitted a statement for June 2024 legal services and expenses for Workers’ Compensation of \$15,172.33.

This brings the 2023-24 fiscal year-to-date total to \$110,330.58 for Civil Litigation services and \$153,944.31 for Workers’ Compensation services.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Workers’ Compensation under the school district’s self-insured programs for June 2024 in the amount of \$5,756.50 to Fleeson, Goosing, Coulson & Kitch, LLC and the amount of \$15,172.33 to McDonald Tinker PA.

3. Workers’ Compensation Settlement: K.B.

Contact(s): Sean Hudspeth, Danielle Dettmer
 Funding Source: 52 Fund
 2024-25 Budget

Purpose: K.B. sustained an upper back injury during their employment with USD 259 on January 25th, 2023. A settlement order has been issued for \$35,000 as the award for this litigated case. This will close out all future medical on this case. This does not include a global release.

Recommendation: It is recommended that the Board approve this agreed-upon award for K.B.’s 2023 work injury in the total amount of \$35,000.

4. Reappointment of McDonald Tinker, P.A. as Special Legal Counsel

Contact(s): Dan Lawrence, Sean Hudspeth
 Funding Source: 42 Fund – Special Liability Expense Fund, 47 Fund – Risk Management Reserve Fund, and 52 Fund – Workers’ Compensation Reserve Fund
 2024-25 Budget

Purpose: The purpose of this agenda item is to request reappointment of McDonald, Tinker, P.A., as special legal counsel for 2024-25.

Recommendation: It is recommended that the Board of Education reappoint the law firm of McDonald Tinker, P.A., as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for the school district’s self-funded workers’ compensation program for the 2024-25 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$150 per hour for Directors/Partners, plus expenses, \$120 per hour for Associates of the firm, plus expenses, and payment of fees not to exceed \$90 per hour for legal assistants.

5. Reappointment of Fleeson, Googing, Coulson, and Kitch, LLC as Special Legal Counsel

Contact(s): Dan Lawrence, Sean Hudspeth
Funding Source: 42 Fund – Special Liability Expense Fund and 47 Fund – Risk Management Reserve Fund
2024-25 Budget

Purpose: The purpose of this agenda item is to request reappointment of Fleeson, Googing, Coulson, and Kitch, LLC as special legal counsel for 2024-25.

Recommendation: It is recommended that the Board of Education reappoint the law firm of Fleeson, Googing, Coulson, and Kitch, LLC as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for self-insured retention and employment matters for the 2024-25 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$190 per hour for senior/partner-level attorneys and \$175 per hour for junior/associate-level attorneys, plus expenses, and payment of fees not to exceed \$90 per hour for legal assistants.

6. Designate School Attendance Officers (Annual)

Contact(s): Kelly Bielefeld
Funding Source: NA

Purpose: Kansas Compulsory Attendance Laws (K.S.A. 72-3120 and 72-3121) stipulate that each school district designate school attendance officers responsible for monitoring and reporting student attendance to proper authorities.

Recommendation: It is recommended the Board authorize the Administration to designate principals, and/or designee, as school attendance officers responsible for monitoring and reporting student attendance to proper district authorities and authorize the Assistant Superintendents of Elementary and Secondary Schools to report attendance information for the district to the Secretary of the Kansas Department for Children and Families, and/or the Eighteenth Judicial District, District Attorney, and/or to the Commissioner of Education, as appropriate.

7. Freedom of Information Officer Appointment (Annual)

Contact(s): Kelly Bielefeld
Funding Source: NA

Purpose: BOE Policy 2115 – Access to Public Records requires the Board of Education to appoint a local Freedom of Information Officer at its first meeting in July each year. As per AIP 5 of P2115, the Freedom of Information Officer's responsibilities include:

- a) Prepare and provide to district staff educational material and information concerning the Open Records Act;
- b) Assist district employees and members of the general public to resolve disputes related to the Open Records Act;
- c) Respond either directly or through an employee/custodian to inquiries related to the Open Records Act; and
- d) Establish requirements for a brochure to be displayed, distributed, or otherwise available to the public under the Open Records Act.

Recommendation: It is recommended the Board appoint Patrick Greene, Clerk of the Board, as the district's Freedom of Information Officer to serve for the fiscal year 2024-25 or until further order of the Board.

8. Designation of Agent for Kansas Public Employees Retirement System

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: NA

Purpose: The Kansas Public Employee Retirement Act provides that each participating employer, through its governing body, designate an individual through whom retirement system transactions and communications will be directed. As part of the annual agenda items submitted by Employee Benefits for 2024-25, we requested approval for our Retirement Specialist Alexis Summers to continue to be appointed by the Board; however, she has resigned from Wichita Public Schools with her last day being August 2, 2024. Nicole Heizelman has been selected as the new Retirement Specialist. She is a current Wichita Public Schools employee who has provided backup coverage in this role.

Recommendation: It is recommended the Board appoint Nicole Heizelman as the designated agent through whom retirement system transactions and communications shall be directed for Unified School District 259 of Sedgwick County, Kansas as of August 3, 2024, and continuing through the remainder of the 2024-25 fiscal year.

9. Resolution: Alignment of BOE Policies (Renewal)

Appendix 9

Contact(s): Kelly Bielefeld, Dan Lawrence, Patrick Greene
Funding Source: NA

Purpose: The proposed Resolution authorizes the Superintendent to approve limited revisions to the Administrative Implemental Procedures (AIPs) and Administrative Responsibility of BOE Policies that relate to the organizational chart, other staff positions noted in AIPs, standard district terminology, building addresses, cross-referencing, and renumbering of policies. The revisions will help the Board, district staff, and the public understand policies according to the current organization. Upon approval by the Superintendent, the Clerk of the Board will publish all revised policies on the BOE Policies web site and send updates to Board members, Administration, principals, and school office staff. Board Counsel has reviewed the proposed Resolution.

Recommendation: It is recommended the Board approve Resolution: Alignment of BOE Policies, as provided in the Appendix.

10. Cognitive Coaching and Adaptive Schools Sustainability (Renewal)

Contact(s): Gil Alvarez, Amanda Sharshel, Holly Ingram
Funding Source: Professional Development
2024-25 and 2025-26 Budget

Purpose: Wichita Public Schools offers Cognitive Coaching and Adaptive Schools annual training, led by internal trainers. This training is offered to instructional coaches, assistant principals, principals, department leaders, and others interested in the training. Training is provided directly from Carol Brooks Simoneau, co-director of "Thinking Collaborative", who licenses this training. This training and certification will be for two new internal WPS trainers in both types of training to complete the program over two school years.

Recommendation: It is recommended the Board approve training from and payment to Carol Brooks Simoneau Professional Development, LLC in the amount not to exceed \$70,000.

11. EverDriven

Appendix 10

Contact(s): Fabian Armendariz, Lisa Riveros
Funding Source: Supplemental General, Special Education, Title, McKinney-Vento, and other sources as warranted.
2024-25 Budget

Purpose: Since 2021, EverDriven has successfully and safely provided various hard-to-serve, low-capacity student transportation services using SUVs, vans, and sedans. The intent is to request the continued use of EverDriven for the 2024-25 school year for transportation services to any USD 259 program.

Recommendation: It is recommended that the Board extend the Agreement with EverDriven for various required and requested student transportation services (e.g., general education, required special education, CTE, ADA-504, McKinney-Vento [homeless services]) from various funding sources, not to exceed the amount of \$2,000,000.

12. Interim Healthcare of Wichita (Annual)

Appendix 11

Contact(s): Fabian Armendariz, Vince Evans, Lisa Riveros, Kimber Kasitz
Funding Source: Special Education
2024-25 Budget

Purpose: To comply with the Individuals with Disabilities Education Act and state guidelines, K.S.A. 72-3403 for mandated services, USD 259 proposes to enter into a contractual agreement with Interim Healthcare of Wichita to provide Health Services as a Special Education Related Service for students who cannot be transported safely without the support of nursing services. This is a required service for selected students. The amount is not to exceed \$400,000. This contract runs from July 1, 2024 through June 30, 2025

Recommendation: It is recommended the Board authorize the district to enter into an agreement with Interim Healthcare of Wichita, Inc., during the 2024-25 school year to provide Special Education Health Services, not to exceed a cost of \$400,000, to be funded by Special Education.

13. Modern Classrooms Support and Sustainability (Renewal)

Contact(s): Gil Alvarez, Branden Johnson, Holly Ingram
Funding Source: Professional Development
2024-25 Budget

Purpose: More than 300 secondary educators have been trained in the Modern Classrooms Project over the past three years using ESSER funds. This training and support package provides access to those previously trained to additional next-level differentiated training and guidance from Modern Classrooms Project University platform with mentor support. Additionally, this provides a site visit for in-classroom coaching and support for teachers implementing this in their classrooms.

Recommendation: It is recommended the Board approve the training and support package from the Modern Classrooms Project in the amount not to exceed \$60,000.

14. Positive Rhythm Productions – Restorative Practices with Rob Simon (Renewal)

Contact(s): Gil Alvarez
Funding Source: General Fund
2024-25 Budget

Purpose: Restorative Practices is an effective approach to a positive school climate, providing highly relevant philosophies and strategies for all district schools to improve positive outcomes for all students. Rob Simon will support implementation of restorative practices in our schools, departments, and non-attendance centers while building culture and a positive climate for students, staff, and families. This request is to ask the Board's approval of \$30,000.

Recommendation: It is recommended the Board approve an agreement with Rob Simon to provide Restorative Practices in an amount not to exceed \$30,000 beginning August 1, 2024, and ending July 31, 2025.

15. Wichita Metro Transit Authority

Appendix 12

Contact(s): Fabian Armendariz, Lisa Riveros
Funding Source: Supplemental General Fund
2024-25 Budget

Purpose: This item requests continued use of Wichita Metro Transit Authority for the 2024-25 school year for transportation services. The Wichita Metro Transit Authority successfully provides transportation services to Wichita Public Schools since 2018-19. During the 2024-25 school year, the Wichita Metro Transit Authority will provide transportation services to the following schools: East, North, South, Southeast, West, and Curtis.

Recommendation: It is recommended the Board approve the continued use of Wichita Metro Transit Authority for additional transportation services for the 2024-25 school year in the amount not to exceed \$385,000.

16. BSN/Nike Athletic Uniform Agreement

Appendix 13

Contact(s): Loren Hatfield, Chris Asmussen
Funding Source: Capital Outlay
2024-25 Budget

Purpose: During second semester of the 2023-24 school year, the Athletics Department, assisted by Purchasing, reviewed proposals from BSN Sports LLC for an exclusive agreement to purchase athletic uniforms under a single brand and other BSN distributed equipment. After reviewing different brand options and consulting with high school principals, athletic directors, and district administration, it was determined the Nike brand provides WPS with the best overall package, while maintaining high quality standards in uniforms for our students.

This proposed agreement allows the district to maximize the purchasing power of a large school system to include significant up-front financial benefits from BSN and Nike over the five (5) year term of the contract, as well as discounts and rebates for purchases made at all levels of the district. It also creates a standardized rotation schedule for uniform replacements ensuring every high school student in our system has access to the same quality uniforms. This item is to inform the Board of the advantages this agreement provides and make a recommendation for approval.

Recommendation: It is recommended the Board approve the agreement with BSN and Nike to provide varsity athletic uniforms and BSN distributed equipment which includes \$312,500 in guaranteed up-front money, product, discounts, and rebates for district purchases over a five (5) year term. In addition, it is recommended that the Board approve purchases of athletic uniforms in an amount not to exceed \$350,000 for the 2024-25 school year. After the first year of the contract, an annual Purchasing Consent agenda item will be submitted for the anticipated spend for that year in accordance with the Athletic Department high school uniform rotation plan and available funds.

V. Finance

A. Budget Report

Contact(s): Susan Willis
Funding Source: NA

Purpose: Administration will update the Board on the budget.

Recommendation: This item provides an opportunity for the Board's information and discussion.

VI. Reports

- A. United Teachers of Wichita
- B. Service Employees International
- C. Superintendent's Report
- D. Board of Education

VII. Miscellaneous

- A. New Business
- B. Board of Education Requests
- C. Adjournment