

GRADUATION REQUIREMENTS: STUDENT CIRCUMSTANCES WAIVER REQUEST

Up to two (2) flexible credits required for graduation for individual students may be waived based on a student's circumstances. Flexible credits are defined as three personalized pathway requirements credits (world language and one of the arts credits) and the four (4) elective credits.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID # \_\_\_\_\_ School: \_\_\_\_\_

Anticipated Year of Graduation: \_\_\_\_\_ Phone: \_\_\_\_\_

Course(s) Requested to be Waived: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

Requested by:

\_\_\_\_\_  
Student Signature      Date

\_\_\_\_\_  
Parent Signature      Date

**To be completed by your counselor:**

High School and Beyond Plan Completed       Yes       No

Waivers will only be considered for students in their senior year and enrolled in at least five classes.

\_\_\_\_\_  
Counselor Signature      Date

Approval to Pursue Student Circumstances Waiver Process

Approved       Denied

\_\_\_\_\_  
Principal Signature      Date

Waiver Compliance

Student has complied with waiver requirements:       Yes       No

\_\_\_\_\_  
Assistant Superintendent for Secondary Education Signature      Date

**If the waiver request is denied, an appeal may be made to the Assistant Superintendent for Secondary Education no later than 30 school days after receiving notification of denial.**