

South Kitsap School District Volunteer Application

Select Primary Volunteer Location:

Burley Glenwood	East Port Orchard	Hidden Creek	Manchester	Mullenix Ridge	Explorer
Olalla	Orchard Heights	Sidney Glen	South Colby	Sunnyslope	
Cedar Heights	John Sedgwick	Marcus Whitman	SouthKitsapHS	Discovery	

Name (Last, First, Middle):
Other Names Used / Maiden:
Gender Male Female

Mailing Address:
Email:
Phone:
Students:
Relationship to Students:
Are you currently, or have been an employee of the South Kitsap School District?
Yes No If so, please provide the dates:
Please answer the following questions completely and sign the declaration below

1. Have you been convicted of ANY crime (misdemeanor or felony) within the past 10 years? This includes DUI or negligent driving and convictions in other states. If “Yes”, please identify the offense(s), provide the date(s) of the conviction(s), the name of the court (e.g., Kitsap County Superior Court), and the sentence imposed: **Yes No**

2. Have you ever had findings made against you for domestic violence, abuse, sexual abuse, neglect, exploitation, or financial exploitation of a child in any legal proceeding? These proceedings include judicial or administrative proceedings as well as findings by Department of Social and Health Services (DSHS) or the Department of Health that you have not challenged or appealed. If “Yes”, please identify the specific finding(s), which agency or court made the finding(s), the date(s) of the finding(s), and the penalty imposed: **Yes No**

3. Do you currently have any outstanding criminal charges or warrants for your arrest pending against you? Are you presently under investigation for possible criminal charges? If “Yes”, please provide details to enable the South Kitsap School District to evaluate, including the charge(s), date(s), jurisdiction(s), and status: **Yes No**

I hereby authorize and consent to South Kitsap School District, its agents, and employees, to inquire into and undertake whatever background check of me that South Kitsap School District, in its sole discretion, deems appropriate to determine my fitness as a volunteer.

I understand the inquiry may include computer database searches, interviews with people acquainted with me, employers, or references. I understand the information will be kept confidential to the extent permitted by law, but that South Kitsap School District, as a public entity, is subject to the State Public Disclosure Act, RCW 42.17.250 et seq and the exemptions provided there under, as amended.

I release and hold harmless the South Kitsap School District; its agents and employees, and all references or other sources of information from any and all liability in obtaining or providing such information about me.

I agree that if South Kitsap School District determines, in its sole discretion, that I have provided false or incomplete information in response to the above questions, or the District decides, with or without cause, not to retain me as a volunteer for whatever reason, South Kitsap School District may, without notice or other process, reject my application to serve as a volunteer.

Applicant’s Signature:
Date:

➤ Please return the completed application with a copy of your photo identification to the school or district office.

Application Process:

1. Completed application and a copy of the applicant's photo identification is submitted to the school or district office.
2. A Washington State Patrol background check and National Sex Offender Database search are completed.
3. Applicant notified of volunteer application status.
4. Denied applicants may request an appeal committee meeting by contacting the South Kitsap School District Office at 360-874-7005.

South Kitsap School District will develop a list of prospective volunteers who may have unsupervised access to children during school or at school sponsored events. All persons on that list will have successfully completed this volunteer application and background check through the Washington State Patrol or an approved committee appeal. Volunteer applications are valid for a period of no more than two years.

Disqualifying Factors:

The following persons shall be disqualified from volunteering in South Kitsap School District:

1. Anyone who makes a false statement on the volunteer paperwork or fails to disclose criminal convictions.
2. Anyone convicted of a misdemeanor or gross misdemeanor committed within the previous five years. This disqualification does not apply to simple misdemeanor traffic offenses unless the offense was drug or alcohol related.
3. Anyone convicted of a felony committed within the previous seven years.
4. Anyone convicted of more than one criminal offense, regardless of when each crime was committed. This disqualification does not apply where a person was convicted of more than one count arising from the same conduct committed at the same time.
5. Anyone convicted of any "crime against children or other persons" as defined in RCW 43.48.830(5).
6. Anyone convicted of a crime which would disqualify the person from employment by the district under RCW 28A.400.320 as now existing or hereafter amended, regardless of when the crime was committed.
7. Anyone convicted of committing or attempting to commit any crime of violence or of a sexual nature against a minor not listed above, regardless of whether the crime of conviction was a misdemeanor, gross misdemeanor, or felony, and regardless of when the crime was committed.

FOR DISTRICT OFFICE USE ONLY:

Section below to be completed by District of School Volunteer Coordinator only.

As of this date, the applicant named above shows no evidence pursuant to RCW 43.43.830 through 43.43.845.

_____ **Initial to confirm processing of Washington State Patrol Background Check**

_____ **Initial to confirm search of National Sex Offender Database <https://www.nsopw.gov>**

Stamp or initial to confirm cleared volunteer: _____

Volunteer Coordinator Signature: _____ **Date:** _____