



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, July 22, 2021 – 6:30 PM

**I. Call to Order by Board Secretary – 6:35 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Keith Donath	Vice President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2023)	X		
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2022)	X		
Paula Mahayosnand	Parent Member (5/2023)	X		
Nikhil Puri	Parent Member (6/2023)	X		
Marisa Gerke	Parent Member (6/2023)	X		
Neil Abadie	Community Member (4/2023)	X		
Tara Tymann	Community Member (4/2023)	X		
Joe George	Parent Member (12/2024)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member	X		
Mr. Kimble	Staff Member			

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		
Kristina Haugen	School Business Office		X	

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 22, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili	2	X				Neil Abadie		X			
Elizabeth Cain	1	X				Tara Tymann		X			
Joseph George		X									

**V. Public Comment - none**

**VI. Presentations**

1. COVID 19 Protocols Fall 2021 - Colin Hogan and Angel Melendez
2. ESSER II Funding - Colin Hogan
3. Reentry Plan for Student Success - Colin Hogan, Maureen Rexer, Angel Melendez

**VII. Board Discussion Topics**

1. Calendar Adjustment – Amend calendar for the first day of school to move from September 7 to September 8, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain	1	X				Tara Tymann	2	X			
Joseph George		X									

2. Afterschool P&L – N/A (P&L in Dropbox)
3. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

**VIII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **June 10, 2021** and **July 6, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X		7/6		Paula Mahayosnand	1	X			
Colin Dunn		X				Nikhil Puri		X		7/6	
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X		6/10		Neil Abadie	2	X			
Elizabeth Cain		X		6/10 & 7/6		Tara Tymann		X		7/6	
Joseph George		X									

**IX. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for June 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from June 11, 2021 to July 22, 2021.
- c. Transfers: Approve transfers up June 30, 2021.
- d. Payroll: To approve the following payrolls:

June 15, 2021	\$ 226,358.90
June 17, 2021	\$ 256,768.10
June 30, 2021	\$ 52,469.70
July 15, 2021	\$ 157,118.66

- e. Agreement: To approve an agreement with School Business Office LLC to provide school business services for FY22 for the monthly amount of \$10,700.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke	1	X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve a 3% salary increase for the following 12-month staff for 2021-2022, effective July 1, 2021:
  - 1. Ulrika Boijort
  - 2. Mellissa Megaro
  - 3. Barbara Kiss
  - 4. Colin Hogan
  - 5. Maureen Rexer
  - 6. Kimberley Smith
  - 7. Jennifer Hughes
  - 8. Doresha Jackson
- b. To ratify/approve the following staff for the Virtual Summer Program (Grades 5-7) at the following terms: \$50/hour for 12 hours/week from June 28 to July 29, 2021:
  - 1. Marie Van Der Horn
  - 2. Dana Guzman
  - 3. Stephanie Megaro
  - 4. Stephanie Silver

5. Charlotte Carr
6. Amanda Errico
7. Deborah Acevedo
8. Robert Sardison
9. Andrew Kimble

c. To approve Tiara Mitchell as the Summer Program Nurse at the following terms: \$50/hour for 30 total hours.

d. To approve the following staff for elementary summer school:

**Teachers:**

Erin McGinty	\$3,000
Felicia Henderson	\$3,000
Franni Russo	\$3,000
Beth Stover	\$3,000
Brendan Cain	\$3,000
Michelle Smith	\$3,000

**Extra Activities, Book Club, Yoga Art, etc.**

Robby Lefkowitz	\$1,200
Marc Mulholland	\$1,200

e. To approve the following staff for 2021-2022:

1. Tiara Mitchell - School Nurse, Step BA-14
2. Katherine McConnell- First Grade Teacher, Step MA-21
3. Baha Ibrahim - Assistant Teacher, Step 1
4. Angel Melendez, Assistant Head of School/Dean of Students, \$80,000, 12-months, commencing 7/1/2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili	1	X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

5. To approve the resignation of Nancie Fernandez, School Nurse (never accepted position).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand	1	X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann		X			
Joseph George		X									

**4. Curriculum/Special Education**

**5. Policy/Miscellaneous**

**X. Enrollment Report**

Grade	2021	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
<b>Total</b>	<b>639</b>													

**XI. Board Agenda**

1. Committee Reports
  - a. Finance and Budget – Spoke about JC Payroll Tax and cash flow.
  - b. Evaluation - none
  - c. Facilities – Update on roof project status.
  - d. Policy - none
  - e. Green/Sustainability - none
  
2. Next Board Meeting: **2021:** 8/19, 9/23, 10/14, 11/18, 12/16  
**2022:** 1/20, 2/17, 3/17, 4/14, 5/12, 6/16

**XII. New Business - none**

**XIII. Public Comment - none**

**XIV. Adjournment - 8:11 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie		X			
Elizabeth Cain		X				Tara Tymann	2	X			
Joseph George		X									