



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, March 16, 2023 – 6:30 PM

I. Call to Order by Board Secretary - 6:35 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2023)		X	
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2023)	X		
Nikhil Puri	Parent Member (6/2023)	X		
Marisa Gerke	Parent Member (6/2023)	X		ED – 7:30 PM
Neil Abadie	Community Member (4/2023)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	LCCS Teacher	X		
Brian Falkowski	SBA/Board Secretary	X		
Angel Melendez	Dean of Students/Assistant Head of School	X		

IV. Public Comment - none

V. Presentations

1. Presentation
 - i. FY24 Budget – Dr. Brian Falkowski, SBA

ii. Flood Costs – Colin Hogan, Head of School

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Open Positions	-												-
Resignations	-	-	3	-	-	-	-	-	1	-	-	-	4
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	4	4	-	1	-	1	-	-	-	-	-	10
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **February 16, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from February 16, 2023 to March 16, 2023.
- c. Payroll: To approve the following payrolls:

February 28, 2023	\$ 259,100.09
March 15, 2023	\$ 281,788.10
- d. Projected Budget: To approve the FY24 Projected Budget and its submission to the NJDOE.
- e. Annual Audit (ACFR): To accept the FY22 ACFR and AMR.
- f. ACES Gas and Electric: To approve the following resolutions:

1. A RESOLUTION BINDING THE LEARNING COMMUNITY CHARTER SCHOOL TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) BID COOPERATIVE PRICING SYSTEM ID#E8801-ACESCPS; AND
 2. A RESOLUTION BINDING THE LEARNING COMMUNITY CHARTER SCHOOL TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) BID COOPERATIVE PRICING SYSTEM ID#E8801-ACESCPS.
- G. Emergency Purchases: To approve the following vendors that exceeded the quote/bid thresholds due to the emergent needs to repair the school due to the flood from frozen and broken water pipes:
1. RJB Environmental, Inc. (asbestos abatement) – \$ 19,550
 2. Two Brothers (asbestos abatement) - \$ 33,750
 3. First on Site (dry out/construction prep/moving) – estimate to date \$ 135,000, services are ongoing.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili	2	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand	1	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

2. Buildings & Grounds - none

3. Personnel

- a. To approve the resignation of Tabatha Gozalez effective 4/12/23.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	2	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	1	X			
Nikhil Puri		X				Jaclyn Moore		X			

4. Curriculum/Special Education - none

5. Policy/Miscellaneous

- a. To approve the 2024 SY Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	2	X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri	1	X				Jaclyn Moore		X			

IX. Enrollment Report

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Pre K	45			45	45	45	45	45	45	45				
K	66			65	66	66	66	66	66	66				

1	66			64	66	66	66	66	66	66				
2	66			66	66	66	66	66	66	66				
3	66			66	66	66	66	66	66	65				
4	66			65	66	66	66	66	66	66				
5	66			65	66	66	66	66	66	66				
6	66			63	64	64	66	65	66	67				
7	66			66	67	67	65	66	65	64				
8	66			68	67	67	67	67	67	67				
Total	639			632	638	638	638	639	638	637				

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – See presentation.
- b. Evaluation – Working on the Board Self Evaluation and the Head of School Evaluation, will have more details at the next BOT Meeting.
- c. Facilities – Window and Mechanical bids update process and flood updates provided by Colin Hogan.
- d. Policy – Bid audit updates.
- e. Green/Sustainability – Recycling vendors put on the back burner due to the flood but will be revisited.
- f. Afterschool – Enrollment between 40 and 45, the P&L was discussed, and the new PayPal platform is working well.

2. Next Board Meeting: 2023: 4/20, 5/11, 6/15

XI. New Business – 1st Alumni Event will be held soon.

XII. Public Comment - none

XIII. Adjourn Regular Session and Enter Executive Session – HIB, Vendor Bid Discussion, and Personnel - 7:39 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili	1	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

Two HIBs were discussed. 1st HIB was unfounded and the 2nd HIB was also unfounded. RICE'd personnel were discussed. Contractual discussion ensued on the latest bid.

XIV. Adjourn Executive Session and Enter Regular Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie	1	X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri	2	X				Jaclyn Moore		X			

XV. New Business

1. To approve a monthly stipend for assuming administrative roles for Tatiana Antczak, in the amount of \$3,500/month, commencing March 1 and expiring June 30, 2023.
2. To approve the following lowest qualified bidder for the “Window Replacement and Mechanical Upgrades at the Learning Community Charter School” bid (USA #2022-0940014): Strober-Wright Roofing Inc. in the amount of \$2,384,600 and Alternate #1 – Shades, in the amount of \$38,520.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili	1	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand	2	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

XVI. Adjourn Meeting – 8:53 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie	2	X			
Bertram Okpokwasili		X				Cathy Agle	1	X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			