



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, October 20, 2022 – 6:30 PM

**I. Call to Order by Board Secretary - 6:33 pm**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2023)	X		
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2023)	X		
Nikhil Puri	Parent Member (6/2023)	X		
Marisa Gerke	Parent Member (6/2023)		X	
Neil Abadie	Community Member (4/2023)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member		X	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		
Angel Melendez	Dean of Students/Assistant Head of School	X		

**IV. Public Comment – No Comments**

**V. Presentations**

1. Presentation

- i. NJSLA 22 Performance Report - Colin Hogan, Maureen Rexer, Katie Goral, Zoe Turnpuagh, and Dr. Joseph DiNapoli
- ii. HIB Law Changes-Angel Melendez

**VI. Board Discussion Topics**

- 1. Afterschool P&L – (P&L in Dropbox)
- 2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Open Positions	-												-
Resignations	-	-	3	-	-	-	-	-	-	-	-	-	3
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	4	4	-	-	-	-	-	-	-	-	-	8
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

**VII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **September 15, 2022** meeting. (Marisa Gerke was present, minutes were updating.)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2 <sup>nd</sup>	X				Marisa Gerke		X			
Angela Bennett-Glock	1 <sup>st</sup>	X				Neil Abadie				X	
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain			X			Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for August 2022, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of August 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from September 16, 2022 to October 20, 2022.
- c. Payroll: To approve the following payrolls:

September 30, 2022                      \$ 288,348.73  
 October 14, 2022                         \$ 308,487.84

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke					X
Angela Bennett-Glock	1 <sup>st</sup>	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain			X			Gaspar Cabrera		X			

Paula Mahayosnand	2 <sup>nd</sup>	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve a 14% salary increase for the following 12-month staff for 2021-2022, effective July 1, 2022:

Ulrika Boijort	Kimberley Smith
Melissa Megaro	Jennifer Hughes
Barbara Kiss	Neidra Rambaran
Colin Hogan	Angel Melendez
Maureen Rexer	

- b. To approve the following staff members for Circle Space, effective September 6, 2022:

Marc Mulholland \$50/hour	
Barbara Kiss \$50/hour	
Ve'Dora Wright \$50/hour	
Staff members at \$20/hour	
Mark August	Lindsay Mineses
Lily Aycox	Melissa Megaro
Coraline Budhoo	Melanie Oliva
Jerome Davis	Diego Reyes
Justin Deutsch	Candice Robertson
Baha Ibrahim	Robert Sardison
Andrea Josef	Lorena Sonsona
Michael Lee	

- c. To approve the following Curriculum Stipends:

Katherine McConnell - \$2,600	Michael Lee - \$2,000
Robby Lefkowitz - \$2,000	Stephanie Silver - \$4,600
Francine Russo - \$600	Tracy Papparella - \$2,900
Nicole Hittner - \$4,000	Justin Deutsch - \$2,000
Sarah Westley - \$5,000	Trinity Brodi - \$2,600

- d. To approve Lindsay Mineses for a \$333 per payroll teaching stipend, effective 10/24/22-5/8/23, with possible extension through 6/21/23.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2 <sup>nd</sup>	X				Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain			X			Gaspar Cabrera		X			
Paula Mahayosnand	1 <sup>st</sup>	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**4. Curriculum/Special Education**

**5. Policy/Miscellaneous**

- a. To approve an agreement with Kia Grundy as school Physician: Term – FY23, Fee - \$4,000/8 hours, \$500/hour thereafter.
- b. To approve the 2<sup>nd</sup> Reading of the following policies:

- 2415.50 Title I School Parent and Family Engagement
  - 2417 Student Intervention and Referral Services
  - 2461 Special Education Receiving Schools
  - 4161 Examination for Cause
  - 5512 HIB Revised
  - 5513 Care of School Property
  - 5517 School District Issues Student Identification Cards
  - 5722 Student Journalism
  - 7410 Revised Maintenance and Repair
  - 8420 EMERGENCY AND CRISIS SITUATIONS
  - 9320 Cooperation with Law Enforcement Agencies
  - 0163 Quorum
  - 1511 Website Accessibility
  - 1648.15 Recordkeeping in Healthcare Settings
  - 2415 Every Student Succeeds Act
- To approve the 2<sup>nd</sup> Reading of the following policies:

- c. To approve 2021-2022 HIB Assessment.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie	2 <sup>nd</sup>	X			
Bertram Okpokwasili	1 <sup>st</sup>	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**IX. Enrollment Report**

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Pre K	45			45	45									
K	66			65	66									
1	66			64	66									
2	66			66	66									
3	66			66	66									
4	66			65	66									
5	66			65	66									
6	66			63	64									
7	66			66	67									
8	66			68	67									
<b>Total</b>	<b>639</b>			<b>632</b>	<b>638</b>									

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget – school is in a positive financial position
- b. Evaluation - none
- c. Facilities – last payment on roof will go out after final inspection by architect, bid on replacing windows, update electrical and air-conditioning
- d. Policy – updates to policies were reviewed and on this agenda for final approval
- e. Green/Sustainability – met with students, focus on recycling
- f. Afterschool – program off to good start, higher enrollment rates over FY22

**2. Next Board Meeting: 2022: 11/17, 12/15**

**2023: 1/19, 2/16, 3/16, 4/20, 5/11, 6/15**

**XI. New Business - None**

**XII. Public Comment - None**

**XIII. Executive Session – HIB – 8:29 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke					X
Angela Bennett-Glock	1 <sup>st</sup>	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2 <sup>nd</sup>	X			
Nikhil Puri		X				Jaclyn Moore		X			

Board adjourned to closed session to discuss HIB (1 case, was founded).

**XIV. Adjourn Executive Session and Regular Session – 8:39 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke					X
Angela Bennett-Glock		X				Neil Abadie	1 <sup>st</sup>	X			
Bertram Okpokwasili	2 <sup>nd</sup>	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			