



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, November 17, 2022 – 6:30 PM

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**I. Call to Order by Board Secretary @ 6:32 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2023)	X		
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2025)	X		
Paula Mahayosnand	Parent Member (5/2023)		X	LA-6:37 PM
Nikhil Puri	Parent Member (6/2023)	X		
Marisa Gerke	Parent Member (6/2023)	X		
Neil Abadie	Community Member (4/2023)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member		X	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		ED-6:40 PM
Angel Melendez	Dean of Students/Assistant Head of School	X		
Joshua Solow	Board Secretary	X		

**IV. Public Comment – None**

**V. Presentations**

1. Presentation

- i. Curriculum Alignment - Colin Hogan, Maureen Rexer, Zoe Turnpaugh, Mike Lee and Erin McGinty

**VI. Board Discussion Topics**

- 1. Afterschool P&L – (P&L in Dropbox)
- 2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Open Positions	-												-
Resignations	-	-	3	-	-	-	-	-	-	-	-	-	3
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	4	4	-	-	-	-	-	-	-	-	-	8
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

**VII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **October 20, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke				X	
Angela Bennett-Glock	2 <sup>nd</sup>	X				Neil Abadie	1 <sup>st</sup>	X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain				X		Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September & October 2022, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from October 21, 2022 to November 17, 2022.
- c. Payroll: To approve the following payrolls:

October 30, 2022                      \$ 275,936.43  
 November 15, 2022                    \$ 272,273.13

- d. Fiscal Questionnaire: To approve the Annual Fiscal Questionnaire as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			

Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain	2 <sup>nd</sup>	X				Gaspar Cabrera		X			
Paula Mahayosnand	1 <sup>st</sup>	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve the following Lunch Bunch Staff for \$25 per session:
  - 1. Allyson Szecsi
  - 2. Charlotte Carr
  - 3. Justin Deutsch
  - 4. Daniela Betancourt
  - 5. Robert Sardison
  - 6. Stephanie Silver
  - 7. Irisis Morales-Larsen
  - 8. Justyna Bondaruk
  - 9. Nina Bell
  - 10. Mark August
  - 11. Joanne George
  
- b. To approve the following per diem staff, at \$125.00 effective 10/11/2022:
  - 1. Khady Toure
  - 2. Ana Paez
  
- ~~c. To approve the following per diem staff effective 9/1/2022~~
  - ~~1. Diego Reyes~~
  - ~~2. Jameece Miller~~
  
- d. To approve the following staff for Circle Space at \$20/hour:
  - 1. Jimmy Manalo
  
- e. To approve Maria Lourdes Moss as a Teacher's Assistant effective 11/7/22, annual salary \$43,478.
  
- f. To approve the following Jag Support Staff at \$60 per session:
  - 1. Dana Guzman
  - 2. Michael Lee
  - 3. Erin McGinty
  - 4. Michelle Smith
  - 5. Triniti Brodi
  - 6. Kathryn McConnell
  - 7. Tracy Paparella
  - 8. Robert Sardison
  - 9. Sarah Westley

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1 <sup>st</sup>	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			

Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri	2 <sup>nd</sup>	X				Jaclyn Moore		X			

#### 4. Curriculum/Special Education

- a. To approve the PreK 5 year plan and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1 <sup>st</sup>	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2 <sup>nd</sup>	X			
Nikhil Puri		X				Jaclyn Moore		X			

#### 5. Policy/Miscellaneous

#### IX. Enrollment Report

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	
Pre K	45			45	45	45								
K	66			65	66	66								
1	66			64	66	66								
2	66			66	66	66								
3	66			66	66	66								
4	66			65	66	66								
5	66			65	66	66								
6	66			63	64	64								
7	66			66	67	67								
8	66			68	67	67								
<b>Total</b>	<b>639</b>			<b>632</b>	<b>638</b>	<b>638</b>								

#### X. Board Agenda

##### 1. Committee Reports

- a. Finance and Budget – No area of concern for finances and an audit due date update.
- b. Evaluation - None
- c. Facilities – Update on a recent project that was out for bid. No bids were received and the school will go back out for bid.
- d. Policy - None
- e. Green/Sustainability – A recycling program start-up is underway at the school.
- f. Afterschool - None

##### 2. Next Board Meeting: 2022: 12/15

2023: 1/19, 2/16, 3/16, 4/20, 5/11, 6/15

#### XI. New Business - None

#### XII. Public Comment - None

#### XIII. Adjourn Regular Session and Enter Executive Session @7:45 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			

Angela Bennett-Glock	2 <sup>nd</sup>	X				Neil Abadie		X			
Bertram Okpokwasili	1 <sup>st</sup>	X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

- The Board discussed the most recent HIB report.

**XIV. Adjourn Executive Session and Regular Session @ 7:51 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	2 <sup>nd</sup>	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili	1 <sup>st</sup>	X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			