

**UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING**

September 4, 2024

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:02pm.

1. Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Dipti Khanna
Clark	Ms. Lorraine j. Aklonis
Cranford	Mr. Brett Dryer *
Elizabeth	Mr. Jerry Jacobs
Garwood	Ms. Christine Guerriero
Hillside	
Kenilworth	Ms. Michelle Panichi
Linden	
Mountainside	
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Elsie Mackey *
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Julie Steinberg
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

*Arrived during Superintendent Report

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only - NONE

EXECUTIVE COMMITTEE ACTION:

It was moved by Dr. Panchi and seconded by Mr. Munoz and carried by roll call vote, to approve the item below:

4. Motion to approve the following summer Executive Committee actions:

Personnel Agenda 8.29.24

(Att. A)

Ayes: Khanna, Aklonis, Jacobs, Panichi, Moteiro, Brody, Ryan & Steinberg

Nays: None

Abstain: Guerriero
Munoz

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Monteiro, seconded by Dr. Panichi, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of August 14, 2024.

5. Motion to approve the minutes of the Board of Directors Meeting of August 14, 2024

(Att. 1)

Abstain: Khanna
Jacobs
Guerriero
Munoz
Mackey
Ryan

SUPERINTENDENT'S REPORT:

It was moved by Ms. Guerriero, seconded by Ms. Ryan, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report of the Superintendent for September 2024

FINANCE:

It was moved by Mr. Munoz and seconded by Ms. Brody, and carried by roll call vote, to approve items 7-11:

7. Check Register for the month ended August 2024 in the amount of \$2,286,762.44 (Att. 2)
Budget Report dated August 31, 2024 (Att. 3)
Budget transfers for August 2024 (Att. 4)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of August 2024

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Lunch report for August 2024 (Att. 5)
10. Motion to approve a five year FMV lease of 7 copiers from Canon financed at an annual cost of \$15,876, an annual subscription for Uniflow management software for \$5,292, and per page maintenance charges for copiers at .78 cents for black & white and 5.466 cents for color as per (Att. 6)
11. Motion to approve agreement with GQR Global Markets for Nursing Services for Non-public (Att. 7)

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey, Ryan & Steinberg

Nays: None

Abstain:

PROGRAMS:

It was moved by Ms. Mackey and seconded by Ms. Ryan, and carried by roll call vote, to approve items 12 & 13:

12. Motion to approve the 2024-25 UCESC District Professional Development Plan (Att. 8)

13. Motion to approve the Charlotte Danielson Framework for Teaching as the educator evaluation rubric for all teaching staff members

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey, Ryan & Steinberg

Nays: None

Abstain:

TRANSPORTATION:

It was moved by Ms. Guerriero and seconded by Mr. Munoz, and carried by roll call vote, to approve item #14:

14. Motion to approve Amendments to Existing Summer Transportation Contracts and School Year Transportation Contracts dated September 4, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att.9)

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey & Ryan

Nays: None

Abstain: Steinberg

POLICIES AND REGULATIONS:

It was moved by Mr. Munoz and seconded by Ms. Moteiro, and carried by roll call vote, to approve items 15 & 16:

15. Motion to approve the following revised policy for a second reading and adoption:

P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)

POLICIES AND REGULATIONS (Cont'd):

- R 5200 Attendance (M) (Revised)
- P 5337 Service Animals (Revised)
- P 5350 Student Suicide Prevention (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P & R 8467 Firearms and Weapons (M) (Revised)

16. Motion to approve the following new and/or revised policy and regulations for a first reading:

- P 4433 Vacation Policy for 12-Month Support Staff

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey, Ryan & Steinberg

Nays: None

Abstain:

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Guerriero and seconded by Ms. Ryan and carried by roll call vote, to approve item #17:

17. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form

(Att. 10)

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey & Ryan

Nays: None

Abstain: Steinberg

PERSONNEL:

It was moved by Ms. Guerriero and seconded by Ms. Steinberg and carried by roll call vote, to approve items 18 & 19:

18. Motion to approve the Personnel Agenda dated September 4, 2024 as recommended by the Superintendent

(Att. 11)

PERSONNEL (Cont'd):

19. Motion to approve the Revised Annual Personnel Agenda (Administrators) for the 2024-2025 School Year dated September 4, 2024 as recommended by the Superintendent

(Att. 12)

Ayes: Khanna, Aklonis, Dreyer, Jacobs, Guerriero, Panichi, Moteiro, Brody, Munoz, Mackey, Ryan & Steinberg

Nays: None

Abstain:

OLD BUSINESS: Ms. Julie Steinberg had a question on Executive Sessions.

NEW BUSINESS: Ms. Gwen Ryan thanked the Superintendent for all the work leading up to the start of the new school year.

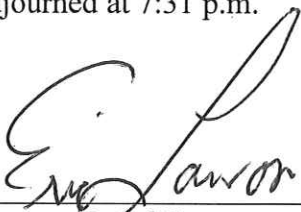
RECOGNIZE THE PUBLIC: NONE

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, October 2, 2024 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ.

ADJOURNMENT:

On the motion of Dr. Panichi seconded by Mr. Munoz, and carried by unanimous voice vote, the meeting was adjourned at 7:31 p.m.

A handwritten signature in black ink, appearing to read "Eric Larson", written over a horizontal line.

Eric Larson, Board Secretary