



# ATTENDANCE INFORMATION

## Earning Credit in Courses

- In order to receive credit for a semester course, a student cannot be absent for more than five unexcused or unverified days.
- In order to receive credit for a year-long course, a student cannot be absent for more than ten unexcused or unverified days. Students can complete attendance recovery to recover missed days.

## Early Dismissals

- In order to expedite the early dismissal process, students must submit parent notes to the attendance office by 8:20 to be verified for early dismissal.
- Once verified, students will receive an early dismissal slip from the attendance office so that they may leave at the scheduled dismissal time without class interruption.
- CHS will not allow parents to call in to the attendance office to release their student except in emergencies. If it is an emergency, the parent will be required to speak with the grade-level administrator for approval.



Parents should not plan for their child to be absent for three or more consecutive days of school without a medical excuse. There are no principal approved absences.



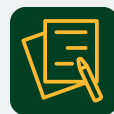
Lawful absences are considered medical, judicial, and bereavement. Documentation will need to be provided within three school days after the student returns for these absences to be lawful.



School disciplinary consequences will occur for any student who is tardy or leaves school without permission.



Administration cannot complete the required paperwork for obtaining a driver's license unless the student is in compliance with the SC Truancy Law.



Parents and students have access to attendance through PowerSchool. This is a helpful tool to keep up with grades, attendance and discipline.

## Attendance Recovery Information

Attendance make-up school is offered each semester for students who need to make up absences for credit purposes.

- Students can recover attendance by participating in Tiger Extension Tutoring sessions.
  - Students can attend Tiger Extension Tutoring on Monday, Wednesday, and Thursday from 3:30-4:30 in the Media Center.
  - Students can earn one hour each day at Tiger Extension.
- Students can earn four hours by attending a session of Saturday school.
- Absences from the first semester must be recovered by March 7, 2025.
- Absences from the second semester must be recovered by June 2, 2025.
- **VIRTUAL ATTENDANCE RECOVERY IS NOT A GUARANTEE. IT IS AT THE DISCRETION OF THE PRINCIPAL. PLEASE ATTEND SCHOOL AND ADDRESS YOUR ATTENDANCE ROUTINELY.**

### Saturday School

#### 1st Semester Dates

12/7, 12/14, 1/11, & 1/25  
8:00 am- 12:00 pm

#### 2nd Semester Dates

5/3, 5/10, 5/17 & 5/31  
8:00 am- 12:00 pm

Students must be on time for admittance into make-up school. Students are expected to bring work to complete to Saturday School.

## Questions?

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# Attendance, Truancy and Promotion Retention Guidelines

## What South Carolina law says...

**Section 59-65-10:** State law requires a parent to cause his/her children from age five until the attainment of their seventeenth (17) birthday or graduation from high school, to attend regularly a public or private school.

## Truancy:

A student between the ages of 6-17 who misses three (3) unexcused consecutive days or five (5) unexcused total days within a school year is deemed truant and will be placed on an Attendance Intervention Plan (AIP).

If a student is absent unlawfully from school after the AIP conference, the student will be referred to the district's attendance coordinator.

The district attendance coordinator and/or designee may refer the student to Family Court.

## Promotion Retention:

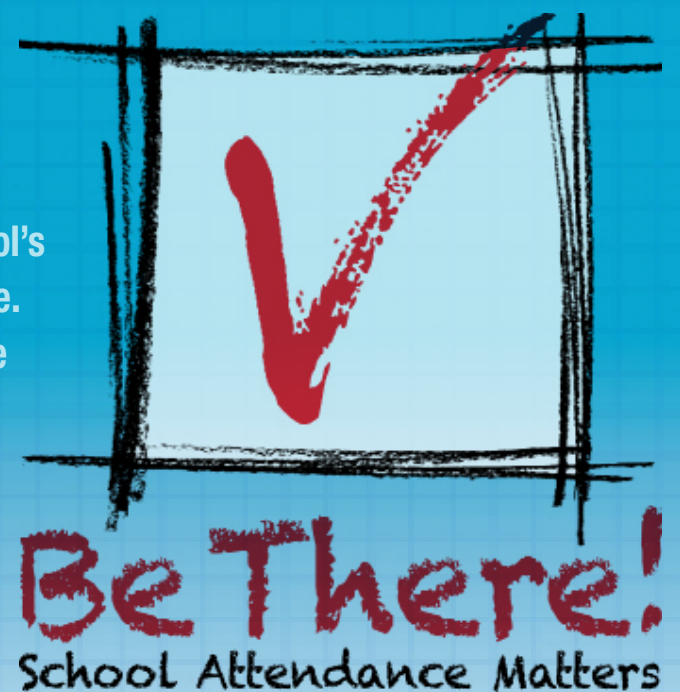
In order to receive credit for a class, students may not miss:

- over five (5) unexcused or unverified class periods of a subject in one semester/term
- or over ten (10) total unexcused or unverified class periods in yearlong classes.

Attendance make-up school is offered each semester for students who need to make up a minimum of three absences per class. Make up school is solely for the purpose of obtaining attendance credit.

## Did you know?

1. Lawful absences are considered medical, judicial, bereavement and recognized religious holidays.
2. Parents and students have daily access to attendance through PowerSchool's Parent Portal which is a helpful tool to keep up with grades and attendance.
3. School privileges, such as school transfers, can be denied due to excessive absences or tardies.
4. School attendance office cannot complete required paperwork for obtaining a driver's license unless the student is in compliance with the South Carolina Truancy Law.



For more information please visit [HorryCountySchools.net/attendance](http://HorryCountySchools.net/attendance) or contact the Attendance Office at 843-488-6786.