



Lindbergh Elementary School

401 Glen Avenue, Palisades Park, NJ 07650
201-947-3556

Mr. Patrick Phalon, Principal

Mrs. Laura Pieratos, Vice Principal

Student Absence Instructions - Important!

When your child is absent (for any reason) you are required to contact the Attendance Office or Nurse's Office **directly**. Please do not contact your child's teacher regarding attendance.

Students with **fever, vomiting, and/or diarrhea** are **NOT** permitted in school.

Students must remain home for 24 hours **AFTER** the symptoms have stopped.

A doctor's note is required for **3 days** of consecutive absences.

Parents must send documentation **WITH** their child upon return to school.

Medical appointments that occur during school hours require a note from the doctor or dentist. Notes can be emailed directly to Ms. Tansey or Nurse Melissa. Feel free to ask your doctor or dentist office to fax the note to the school fax number listed below. Paper copies can be given to Ms. Tansey, Nurse Melissa or your child's homeroom teacher.

Please call **ANY** time even if school is not currently in session. *Don't forget to leave a voicemail (in any language)* if you are unable to directly reach the attendance secretary. Voicemails are continuously checked throughout the school day.

Contact can be made in a variety of ways: Class Dojo, telephone call (or voicemail), email or hand-written note.

Ms. Tansey (201) 947-3556 Ext. 2425 - htansey@palpkschools.org - Fax: (201) 676-5355

Nurse Melissa (201) 947-3556 Ext. 2411 mvudragovic@palpkschools.org - Fax: (862) 274-4103

Please remember to include this important information in your message:

Child's first and last name

Grade level and homeroom teacher's name

Reason for the absence