



**Georgia Charter Educational Foundation**  
for Coweta Charter Academy  
**AGENDA FOR 6.25.24 BOARD MEETING @ 6:15 p.m.**  
**Location: 6675 E., GA-16, Senoia, GA 30276**

**I. Call to Order**

**Pursuant to public notice, the meeting commenced at 6:20 pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.**

**Attendees:**

Danny Nungesser - Board Chair  
Beth Duncan - Vice Chair  
Margarette Coleman, Director  
Mary Knight, Treasurer  
Maggie Peters - Director  
Angela Lassetter - Superintendent  
Josh Bowman - SCA  
Lauren Greer - Board Attorney (by phone)

Absent: Jennifer Hughey - Director

**II. Agenda Approval**

**MOTION:** Motion was made by Maggie Peters and seconded by Margarette Coleman to amend the agenda and remove the executive Session board meeting on Tuesday, June 25, 2024. Motion passed unanimously.

**MOTION:** Motion was made by Beth Duncan and seconded by Mary Knight to approve the agenda for the board meeting on Tuesday, June 25, 2024. Motion passed unanimously.

**III. Administration**

**a. 5/28/24 Board Meeting Minutes - Tabled**

**b. Smart Watch, Cell Phone, & PED Policy**

- advised to remove paragraph #5 and to adjust the 4th violation.

**MOTION:** Motion was made by Beth Duncan and seconded by Margarette Coleman to approve the policy: Smart Watch, Cell Phone, & PED Policy, pending any legislative changes and legal counsel adjustments. Motion passed unanimously.

**c. Uniform Dress Code Policy**

**MOTION:** Motion was made by Beth Duncan and seconded by Mary Knight to approve the policy: 2024-2025 CCA School Uniform Dress Code, pending any legislative changes and legal counsel adjustments. Motion passed unanimously.

**d. Retention Policy**

**MOTION:** Motion was made by Mary Knight and seconded by Beth Duncan to approve the policy: Retention Policy, pending any legislative changes and legal counsel adjustments. Motion passed unanimously.

**e. Grading Policy**

**MOTION:** Motion was made by Margarette Coleman and seconded by Beth Duncan to approve the policy: Coweta Charter Academy Grading Policy, pending any legislative changes and legal counsel adjustments. Motion passed unanimously.

**f. Man-made Natural Disaster Policy - Tabled**

**g. Media Protection Policy - Tabled**

**h. Applicant Privacy Rights Notification Policy - Tabled**

**i. Camera Policy**

**MOTION:** Motion was made by Maggie Peters and seconded by Margarette Coleman to approve the policy: Coweta Charter Academy Video Surveillance Policy, pending any legislative changes and legal counsel adjustments. Motion passed unanimously.

**j. Disciplinary Policy - Tabled**

**k. FY25 Student Handbook - Tabled**

**l. Board Member Candidate - Josh Le**

**MOTION:** Motion was made by Maggie Peters and seconded by Beth Duncan to approve adding Josh Le as a board member for the GCEF. Motion passed unanimously.

**IV. CSUSA Updates and Deliverables**

**a. CSUSA Transition Update**

-Lauren Greer updated the board. Student data and technology has begun transferring. Payroll money will be transferred from our old accounts to new accounts by CSUSA on 7/9/24. Request that they schedule all visits with us and will be resetting things that they did not in prior visits.

-question what do they need to re-set: Josh B. anything connected to the internet such as phones and firewalls.

-ask that Josh coordinate with David Morgan

#### **b. Monthly Financial Reports**

-financials provided are not detailed. tabled due to inability to verify data.

-suggested by Maggie Peters that we start the audit process

MOTION:Motion was made by Maggie Peters and seconded by Beth Duncan to table financials due to lack of information. Motion passed unanimously.

### **V. Financial**

#### **a. Grant Applications**

-have 2 application out: funding gym (August) and funding computers (July)

-All federal programs have been closed out: have funded new I.T., doors, cameras, access system

#### **b. Credit Cards**

-update. called AMEX to get information on their CC program. Will send information to Beth Duncan

-We set the limit once approved

#### **c. Line of Credit**

-tabled

#### **d. Bond Update**

-good to close out bond this week

-We will own land as well

### **VI. Operations**

#### **a. Enrollment Update**

-has consistently been over 700 but need to get all re-commits re-validated once we move to Infinite Campus.

-currently it is showing that we are full in certain grades

#### **b. Data Reporting Update**

-Met data reporting deadline. Trina Weaver worked overtime to get this done

#### **c. Student Uniforms Update**

-Lands End set up, J&R Set up

#### **d. Website Update**

-still building new website

#### **e. Emails Update**

-in the process of distributing

#### **f. Student/Teacher Computers Transfer Update**

-currently working on the transfer

-due to CSUSA wiping the computers we may not have access to all prior emails

-discussed having a general board email address at the school email address

#### **g. Phones Update**

- need to be reset

-evaluating other options from ring central

#### **h. Marketing/Communications Update**

-logos approved in prior meetings

-shared brand style sheet

-ads on social media

### **VII. Academics and Instructional Program**

#### **a. Academic Program Update**

-all curriculum have been submitted for a P.O.

-some of the P.O.'s submitted to CSUSA in prior weeks have not been paid

-Lauren Greer suggested that Pam send a list of stalled payments

#### **b. Milestones Scores Update**

-if parents need scores we will give them to them but they have been delayed by the state.

### **VIII. Facilities and Supplies**

#### **a. Door Replacement Update**

-new doors are in and they have begun installing them

#### **b. Door Security Update**

-in process

#### **c. Camera Installation Update**

-almost all cameras are installed.

-waiting on 5 additional cameras

**d. WIFI Update**

-completing this week

**e. HVAC Update**

-have to replace some and have overridden the system temporarily.

-we still have to test credentials for HVAC system

**f. Plumbing Update**

-all installed, locking tanks, new faucets

**g. Kitchen Equipment Update**

-the company that came in to get the kitchen equipment....some belonged to the school.

-we may want to sell kitchen equipment that is no longer needed

**h. Renovation Update**

-on track

**i. School Refresh Update**

-on track to be completed by 7/22

**IX. Governance**

**a. Board Pictures**

-please submit pictures for website

**b. Board Member Background Check**

-please look for email to complete

**X. Public Comment**

-open for public comment. no comments made.

Margarette Coleman addressed the board and thanked everyone for her time on the board.

**~~XI. Executive Session~~**

**XII. Confirmation of Next Board Meeting & Committee Dates/Times**

Board 7/23/24 @ 6:15

**XIII. Adjournment**

MOTION: Motion was made by Margarette Coleman and seconded by Mary Knight at 8:07pm to adjourn the 6.25.2024 GCEF board meeting. Motion passed unanimously