

SCHOOL DISTRICT OF BAKER COUNTY
JOB DESCRIPTION

VISITING TEACHER, HOSPITAL / HOMEBOUND

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited educational institution
- (2) Valid Florida teaching certificate
- (3) Valid Florida Driver's License and vehicle

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of state hospital procedures, rules, and conditions. Knowledge of client's background. Ability to identify student needs. Ability to work with students, parents, teachers, and administrators. Knowledge of current trends and research related to homebound instruction.

REPORTS TO:

Director, Student Services and Exceptional Student Education

<p>JOB GOAL</p> <p>To help students continue their education while hospitalized or homebound.</p>
--

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- *(1) Provide instruction and support to identified students at the North East Florida State Hospital (NEFH), students whose medical problems require extended absence from school, and identified exceptional student education students, who have been suspended / expelled from the regular school setting.
- *(2) Devise, in collaboration with the student's regular teacher(s) and / or other professional staff, an instructional program for each student.
- *(3) Work with the student's treatment team and adhere to the client's treatment plan for those students at NEFSH.
- *(4) Meet and provide instruction in locations and at times designated.
- *(5) Obtain textbooks and other necessary teaching materials through established procedures.
- *(6) Maintain a classroom like atmosphere at the home or hospital.
- *(7) Encourage students to set and maintain appropriate standards of behavior.
- (8) Employ a variety of instructional techniques appropriate to working with the individual student.
- (9) Seek the assistance of District specialists as needed.

- *(10) Meet with the student's parents / guardians to establish an understanding and cooperative

96.00

VISITING TEACHER, HOSPITAL / HOMEBOUND (Continued)

relationship based on the students' needs.

- *(11) Prepare all required records and reports and maintain all appropriate files and record.
- *(12) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 1