SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

TEACHER, VIRTUAL CLASSROOM

QUALIFICATIONS:
(1) Bachelor's degree from an accredited institution.
(2) Certified by the State of Florida in the appropriate area.
(3) Computer Proficiency

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of child development and especially of characteristics of children in the age group assigned. Knowledge of the prescribed curriculum. Knowledge of current educational research. Knowledge of students in a distance-learning environment. Operational knowledge of the Internet and web-related technologies. Have a comfort level with technology as a vehicle for teaching. Basic understanding and knowledge of use of current technology. Knowledge of varied learning styles and skill in using varied teaching methods to address student learning styles. Skill in oral and written communication with students, parents, and others. Ability to plan and implement activities for maximum effectiveness. Ability to effectively assess levels of student achievement, analyze test results, and prescribe actions for improvement. Ability to maintain appropriate student supervision so that students have a safe and orderly environment in which to learn. Ability to work effectively with peers, administrators and others.

REPORTS TO:
Principal

JOB GOAL

To provide an educational atmosphere in which students will move toward the fulfillment of their potential for intellectual, emotional, physical, and psychological growth and maturation in accordance with District philosophy, goals, and objectives, as well as meet state policies and laws relating to digital learning.

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
*(1) Plan and effectively implement instructional activities designed to achieve goals and objectives of the curriculum.
*(2) Provide a safe, supportive environment that stimulates academic, moral, and social growth.
*(3) Meet with and instruct assigned classes in the locations and at the times designated.
*(4) Communicate clearly and effectively in both written and oral form with students, parents, and others.
*(5) Plans and creates an online classroom environment that is conducive to learning and appropriate to the maturity and interests of students
*(6) Encourages students to set and maintain standards of the traditional and virtual classroom behavior.

TEACHER, VIRTUAL CLASSROOM (Continued)

    *(7)   Evaluate student progress on a regular basis to include academic and social growth of students.

    (8)   Maintain accurate, complete, and correct records as required by law, District policy, and administrative regulations.

    *(9)   Assist in enforcement of school rules, administrative regulations, and Board policy.

    *(10)   Implement a variety of instructional techniques to meet varying learning styles of students.

    *(11)   Assist students in learning to accept responsibility, demonstrate respect for people and property, and demonstrate self-discipline.

    (12)   Assist with extracurricular activities as needed and appropriate.

    (13)   Provide counseling to students on academic and career matters.,

    (14)   Perform other incidental tasks consistent with the goals and objectives of this position.

    (15)   Assist the administration in implementing all policies and/or rules governing student life and conduct within the virtual classroom and develops rules for online behavior and procedures for effective learning.

PHYSICAL REQUIREMENTS:

Light work: Exerting up to 20 pounds of force occasionally and / or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 10