

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

LICENSED PSYCHOLOGIST

QUALIFICATIONS:

- (1) Licensed as a psychologist under Chapter 490, F.S.
- (2) Experience with adolescents preferred.
- (1) Minimum of five (5) years experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of child growth and development; tests and measurement theory and foundations; and of community resources and services available for student assistance. Ability to conduct comprehensive psycho educational and/or mental health evaluations on students; to verbally communicate and consult effectively with parents, school personnel, and the public; to communicate results of evaluation findings in written reports and correspondence; to assist students, parents, and school personnel in the resolution of problems in student learning, behavior and mental health; and ability to interact successfully with parents, school personnel, and administrators. Skills in communicating effectively, both in written and oral contexts. Skill and ability to apply and interpret federal, state, and local laws and policies governing the provision of educational services to students with disabilities. Knowledge of laws and rules relating to education and other services for persons with disabilities. Ability to use computer software, including spreadsheets, charts and databases.

REPORTS TO:

Director of Student Services and Exceptional Student Education

JOB GOAL

To assist the Director by providing evaluations, focus group services, intervention, and testing services, which are necessary to meet the instructional goals of the Baker County School District.

SUPERVISES:

Staff as assigned

PERFORMANCE RESPONSIBILITIES:

- * (1) Assist in training school personnel in administering tests, in coordination with Human Resources Management and Development, and provide support for school personnel to resolve questions, which might occur during testing.
- * (2) Participate as a member of school educational planning and staffing teams to develop assistance plans for students.

LICENSED PSYCHOLOGIST (Continued)

- * (3) Select, develop, or modify psychological assessment materials which identify learning needs of students with diverse cultural and socio-economic background, learning styles, and special needs.
- (4) Plan and prepare intervention strategies for parents and teachers that are effective, allowing students to become engaged in meaningful learning experiences.
- * (5) Analyze and interpret information to make diagnoses and recommendations regarding needs for services.
- * (6) Provide follow-up conferences with parents and teachers to share information and develop alternative instructional strategies.
- * (7) Conduct comprehensive follow-up with tested students to determine the effectiveness and implementation levels of recommendations.
- * (8) Suggest a variety of realistic and effective intervention strategies for teachers to use with students with different learning styles and special needs.
- * (9) Assist in early identification of students= school-related problems.
- * (10) Work effectively with students, parents, colleagues, community agencies and staff to enlist cooperation in assessing strengths and problem areas.
- * (11) Provide direct observation and / or crises intervention as necessary.
- * (12) Recognize overt indicators of student distress or abuse and take appropriate actions.
- * (13) Demonstrate knowledge and understanding of a broad curriculum base.
- * (14) Consult with parents, teachers, administrators, and other school staff to facilitate the learning and adjustment of students.
- * (15) Enlist the cooperation of parents in examining the family situation and together assess the strengths and problem areas.
- * (16) Use effective consultative behaviors.
- * (17) Interpret educational policies, programs, and procedures for parents.
- * (18) Conduct in-service training for faculty and staff.
- * (19) Demonstrate professional growth and continuous improvement of professional knowledge and skills.
- * (20) Participate in District-sponsored staff development programs.
- * (21) Conduct a personal assessment periodically to determine professional growth needs.
- * (22) Act in a professional and ethical manner and adhere at all times to the Professional Code of Ethics and Standards of Professional Conduct.
- * (23) Prepare all required reports and maintain all appropriate records.
- * (24) Mentor new colleagues.
- * (25) Perform and fulfill professional responsibilities.
- * (26) Support District and local school improvement initiatives, services and programs.
- * (27) Review current developments, literature, and technical sources of information related to job responsibilities.
- * (28) Ensure adherence to good safety procedures.
- * (29) Follow federal and state laws, as well as School Board Policies.
- * (30) Assist in the analysis of test scores, including interpretation of test scores relative to curriculum strengths and weaknesses.
- * (31) Interpret student test scores for various audiences, including school personnel, District staff, or community members.
- * (32) Keep the Director informed of potential problems or unusual events.
- * (33) Perform other duties / tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

43.01

LICENSED PSYCHOLOGIST (Continued)

Medium Work: Exerting up to 50 pounds of force occasionally and / or up to 20 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District=s approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board=s policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 4