

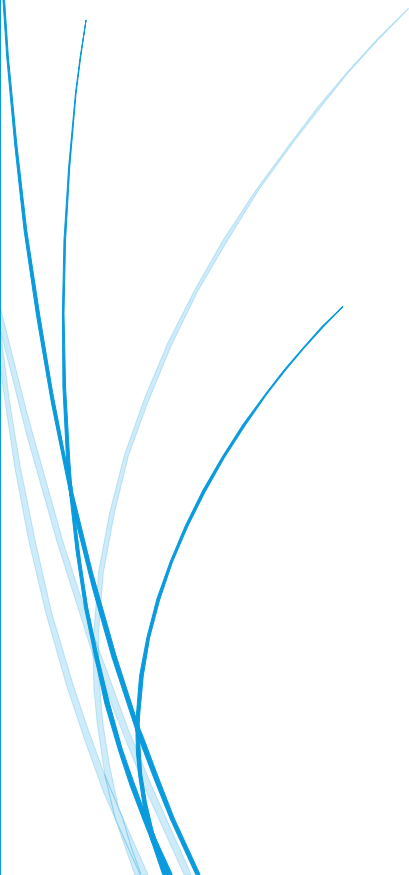


BAKER COUNTY SCHOOL DISTRICT

Building Champions In and Out of the Classroom

# Mentoring Manual

Accomplished Practice 12-Technology



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# TECHNOLOGY

## ACCOMPLISHED PRACTICE #12

Uses appropriate technology in teaching and learning processes.

### SAMPLE KEY INDICATORS

- Utilizes appropriate learning media, computer applications, and other technology to address students' needs and learning objectives.
- Utilizes instructional and other electronic networks to provide students with opportunities to gather and share information with others.
- Uses a wide range of instructional technologies such as, interactive/online educational videos, and electronic libraries to enhance the subject matter and assure it is comprehensible to all students.
- Continually reviews and evaluates educational software to determine its appropriateness for instruction and management and shares findings with others.
- Teaches students to use available computers and other forms of technology at the skill level appropriate to enable success and maintain interest.
- Uses appropriate technology to create teaching materials, e.g., constructs assessment exercises, prepares programmed instruction, uses word processing, produces graphic materials, etc.
- Uses appropriate technologies to create and maintain a database for monitoring student attendance, behavior, and progress toward specified performance standards.
- Provides instruction at the appropriate level in identifying and using standard references, other learning resources, gathering data and anecdotal information, and accessing computer data banks.
- Works with technical and instructional specialists available to the school, teacher and students to collaborate on instructional design and delivery.
- Develops short and long term personal and professional goals relating to technology integration.

# TECHNOLOGY-COMPONENT 1

## DEFINITION:

Assistance and Information Resources

## TARGET AUDIENCE:

Pre K-12<sup>th</sup> Grade Teachers

## HOW?

Procedures for Reporting Technical Concerns:

1. Contact School Level Technology Specialist.
2. School Level Technology - Specialist will make further district level contacts to correct problems.
3. Follow-up provided by Technology Specialist and/or District Technology Contacts.

## WHO CAN HELP?

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### PEOPLE

- i. District MIS (Management Information System) Specialist
- ii. District Technology Specialists
- iii. School Level Technology Specialists
- iv. School Level Data Processors
- v. School Level Media Specialists