

CUMBERLAND REGIONAL SCHOOL DISTRICT**JOB DESCRIPTION****ROPES COURSE FACILITATOR****JOB GOAL**

To provide a safe, engaging, and supportive environment for participants in a rope course setting, fostering teamwork, communication, and personal growth. Through effective facilitation, risk management, and tailored programming, aim to enhance the overall experience, ensuring each participant reaches their full potential while adhering to safety standards and organizational objectives.

QUALIFICATIONS

1. New Jersey Teaching Certificate or County Substitute Teaching Certificate if supervising students.
2. Expressed interest in advising an approved club or student group.
3. Current CPR Certification.
4. Successful experience in leadership with student group(s).
5. Available to work outside of contractual hours.
6. ACCT Level 1 or above practitioner certification.
7. Knowledge of course “Standard Operating Procedures” and “Local Operating Procedures” aligned with the indoor and outdoor ropes courses.
8. Such alternative to the above requirements as the School Board or the Administration may deem appropriate and acceptable.
9. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

DUTIES/RESPONSIBILITIES

1. Advise individual participants in the skills necessary for successful performance.
2. Provide up to four staff trainings/refreshers per year as needed by administration, and effectively communicate the information associated to trainees.
3. Open and close the outdoor ropes course due to seasonal impact.
4. Provide a positive learning environment for the student participants.
5. Manage student behavior during activity sessions/events.
6. Take necessary and reasonable precautions to protect students, equipment, materials and facilities.
7. Assist the Athletic Director in the purchasing of equipment/supplies and course maintenance needs, and schedule course inspections as required.
8. Maintain complete and accurate records as required (i.e. equipment use log, attendance log, training log, facility usage calendar, etc.).
9. Oversee the safety conditions of the facility/area in which assigned activity/event is conducted at all times, especially, when students are present.
10. Care and treat minor student injuries.
11. Enforce discipline at all times and establish and oversee activity penalties for breach of such standards by individuals.
12. Assume primary responsibility for scheduling and preparation of area event is to be held.
13. Perform such other tasks (which may require knowledge of other job descriptions) as seem to be appropriate to the Cumberland Regional School Board or Administration.
14. Maintain satisfactory attendance, as defined in District policy and regulations.

15. Adhere to related Federal laws, New Jersey school law, State Board of Education rules and regulations, Board of Education policies and regulations, school regulations and procedures, and contractual obligations.

ESSENTIAL SKILLS/ABILITIES

1. High integrity and ethical standards.
2. Ability to work with assigned students and staff.
3. Ability to follow instruction.
4. Good communication, organization, scheduling, and record-keeping skills.
5. Ability to lift up to 25 pounds at a time.
6. Prolonged periods of standing, climbing, or walking.
7. Ability to traverse various grounds and facilities.

REPORTS TO

Athletic Director.

TERMS OF EMPLOYMENT

Twelve month position.

EVALUATION

Performance of the job will be evaluated by the Athletic Director or his designee.

*This job description is subject to change at any time.

APPROVED BY: **Cumberland Regional Board of Education**
DATED: **September 25, 2024**