

# **E**ducational **S**ervices **C**ommission of **N**ew **J**ersey

Nadia Romano  
*Superintendent*

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Steven K. Robinson  
*Interim Business Administrator/  
Board Secretary*

Gary E. Molenaar  
*Assistant Superintendent for  
Learning/Educational Services*



Matthew J. Scanlon Ed.D  
*Assistant Superintendent of  
Operations & Security*

**DATE:** September 20, 2024  
**TIME:** 9:00 A.M.  
**PLACE:** ESCNJ Professional Conference Center  
1690 Stelton Road  
Piscataway, NJ 08854

## AGENDA

1. **Opening Statement/Notice of Meeting**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board of the County Superintendent's office on August 1, 2024 and notice as provided to the Home News & Tribune on August 1, 2024.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Welcome New Members:**

- Dr. Aubrey Johnson (New Brunswick Superintendent)
- Dr. Richard Labbe (Sayreville Superintendent)

5. **STATEMENT FOR PRIVATE SESSION**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13 that the Board of Directors will now meet in closed session to discuss Personnel and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are in Chapter 231, it is therefore resolved that the aforesaid subjects shall be discussed in closed session by the Board and administrative staff at the conclusion of the public segment of the meeting, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

6. **Presentation:**
  - **Assistant Superintendent for Instruction, Mr. Molenaar**
7. **Superintendent's Report:**
8. **Committee Reports:**
  - a. **Personnel**
  - b. **Finance**
  - c. **Curriculum**
  - d. **Facilities**
  - e. **Policy**
  - f. **Negotiations**
9. **Motion to approve the June 7, 2024 Minutes ([Enclosure A1](#))**  
**Roll Call**
10. **Commission Business:**
  - A. **Official action requested to retroactively approve agenda items and resolutions from:**
    1. **June 27, 2024 ([Enclosure A2](#))**
    2. **July 30, 2024 ([Enclosure A3](#))**
    3. **August 30, 2024 ([Enclosure A4](#))**  
**Roll Call**
  - B. **Curriculum/Policy/Program**
    1. **Middlesex College Advisory Board Liaison ([Enclosure A5](#))**
    2. **Kean University Advisory Board Liaison ([Enclosure A6](#))**
    3. **Sayreville Board of Education Board Representative ([Enclosure A7](#))**
    4. **ESCNJ School Improvement Panels: 24/25 (ScIP) ([Enclosure A](#))**  
**Roll Call**
  - C. **Student Services**

**Accept the enrollment or termination of pupils for ESY 25 and FY 25 at:**

    - **Academy Learning Center ([Enclosure B](#))**
    - **Bright Beginnings Learning Center ([Enclosure C](#))**
    - **Future Foundations Academy ([Enclosure D](#))**
    - **Center for Lifelong Learning ([Enclosure E](#))**
    - **NuView Academy ([Enclosure F](#))**
    - **Piscataway Regional Day School & Community Based Instruction ([Enclosure G](#))**
    - **Nonpublic Department – Title I Services ([Enclosure H](#))**
    - **Pathways to Adult Living (PAL) Program**
    - **Adult Community Services (ACS) Program****Roll Call**
  - D. **Finance**
    1. **Board Secretary's Monthly Certification ([Informational Item](#))**
    2. **Bill List ([Enclosure I](#))**
    3. **Secretary's Report ([Enclosure J](#))**
    4. **Cooperative Transportation Adjustments for FY 25 ([Enclosure K](#))**
    5. **Approval of Conference Expenses ([Enclosure L](#))**
    6. **Approval of Grants, Gifts and Donations ([Enclosure M](#))**
    7. **Approval of Field Trips for ESCNJ Programs ([Enclosure M1](#))**

8. **Approval to Amend the Award of Prepared Meal and Delivery Services**
  - . RFP #23/24-34 to Karson Food Service, Inc., 3409 Rose Avenue, Ocean Township, NJ 07712. Since the school year has already started and the state agency wants to assure that students have access to nutritious meals, the Commercial Vendor contract for school year 2024-2025 will be approved. The SFA cannot renew this contract and will be required to procure a new base year Commercial Vendor contract for the School Year 2025-26. It is estimated that Karson Food Service will be paid \$694,536.00 during the 2024-25 school year at a rate of \$1.95 for breakfast and \$3.40 for lunch.
9. **Approve the Use of School Facility**
  - . Monroe Township Soccer Club to use the Academy Learning Center gymnasium for youth soccer training on Monday-Friday from 5-8 p.m. and Saturdays from 9 a.m.-noon from January 6 through March 15, 2025 for a total fee of \$9,450.00.
10. **Approve the Award of Nursing Services Bid #ESCNJ 24/25-21 ([Enclosure N](#))**
  - . For all counties to Delta-T Group North Jersey Inc., 1460 Route 9 North, Suite 3 Woodbridge, NJ for the bid term 9/20/24 through 9/19/26, with possible extensions as permitted by NJ law.
11. **Approve the Award of Automotive Parts & Supplies Bid #24/25-17 ([Enclosure O](#))**
  - . Parts Authority, LLC, 3 Dakota Drive, Suite 100, New Hyde Park, NY 11042 and Genuine Parts Company, 1170 New Durham Road, South Plainfield, NJ 07080 for the bid term 11/20/24 through 11/19/26, with possible extensions as permitted by NJ law.
12. **Approve the Award of Food Service Smallwares, Supplies and Equipment Bid #ESCNJ 24/25-18 ([Enclosure P](#))**
  - . DC Equipment and Supplies, 6 Paragon Way #101, Freehold, NJ 07728
  - MAP International Import Export Corp., 358-360 South Street, Newark, NJ 07105
  - Penn Jersey Paper, 9355 Bluegrass Road, Philadelphia, PA 19114
  - Sam Tell & Son, 300 Smith Street, Farmingdale, NY 11735
  - for the bid term 10/16/24 through 10/15/26, with possible extensions as permitted by NJ law.
13. **Office of the State Comptroller Corrective Action Plan ([Enclosure P1](#))**  
Roll Call

- E. **Personnel ([Enclosure Q](#))**  
**Approval of Job Description ([Enclosure R](#))**
  - . Education Program AssistantRoll Call

F. **Public Comments:**

**Next Meeting – Board of Directors Meeting – Friday, October 18, 2024 at 9:00 a.m. at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ**

G. **Motion to Adjourn**