

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
MINUTES

The Representative Assembly of the Educational Services Commission of New Jersey held a meeting on June 7, 2024 at the ESCNJ Professional Conference Center, 1690 Stelton Road, Piscataway, New Jersey.

The meeting was called to order by Board President Caldwell at 8:30 a.m., concluded at 9:30 a.m.

1. Opening Statement

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board of the County Superintendent's office on June 29, 2023 and notice was provided to the Home News and Tribune on June 29, 2023.

2. Pledge of Allegiance/Roll Call

Members Present:

Ms. Rosa Diaz	Carteret (arrived at 8:50 am)
Dr. Jennifer Diszler	Cranbury
Mr. Daniel J. Ross	Dunellen (arrived at 8:50 am)
Dr. Victor Valeski	East Brunswick
Dr. Kristina Nicosia	Highland Park
Dr. Gina Villani	Jamesburg
Dr. Vincent Caputo	Metuchen
Dr. Roberta Freeman	Middlesex
Mr. Tony Trongone	Millville
Dr. Dale Caldwell	New Brunswick
Ms. Janet Ciarrocca	North Brunswick
Ms. Elena Francisco	Old Bridge
Dr. David Roman	Perth Amboy (arrived at 8:40 am)
Ms. Shantell Cherry	Piscataway (arrived at 8:50 am)
Mr. Rashon K. Hasan	Plainfield
Dr. Brian Brotschul	Somerset Hills Regional
Dr. Frederick Williams	South Amboy
Mr. Scott Feder	South Brunswick
Dr. Noreen Lishak	South Plainfield
Ms. Sylvia Zircher	South River (arrived at 8:50 am)
Dr. Joseph Massimino	Woodbridge
Mr. Jorge Diaz	Middlesex County Magnet Schools (arrived at 8:50 am)

Members Absent:

Dr. Edward Aldarelli	Edison
Ms. Nicole Pormilli	Jackson
Dr. Stephanie Brown	Milltown
Ms. Chari Chanley	Monroe
Mr. Brian Betze	Robbinsville
Ms. Alison Napolitano	Sayreville
Mr. Graham Peabody	Spotswood

Others Present:

Mrs. Nadia Romano, Superintendent
Dr. Matthew Scanlon, Assistant Superintendent for Operations and Security
Mr. Gary Molenaar, Assistant Superintendent
Mr. Russell Hudson, Director of Human Resources
Mrs. Kai-Li Pao, Acting Business Administrator
Mr. Steven Robinson, Interim Business Administrator
Mr. Kyle Anderson, Executive County Superintendent of Schools

3. At the conclusion of roll call, the Board Secretary requested the report of the Nominating Committee from Dr. Frederick Williams of South Amboy. Dr. Williams nominated Dr. David Roman, representative from Perth Amboy, as President, and Dr. Victor Valeski, representative from East Brunswick, as Vice President. As there were no other nominations from the floor, a motion was made to move resolution #2 for the election of the President, Vice President and appointment of the Executive Committee by the Board Secretary.

4. Acceptance of 4/26/24 Minutes
Motion to approve the April 26, 2024 Minutes was made by Dr. Dale Caldwell of New Brunswick, seconded by Mr. Scott Feder of South Brunswick. Motion carried unanimously.
5. Superintendent's Report:
The Superintendent began her report with a number of informational items:
 1. The Superintendent thanked the Board President for his many years of service and then showed a video.
- a. Academy Learning Center:
 - . Tuition Students FY 24 – 120
 - . Tuition Students FY 25 – 118
 - . Extended School Year Program Students – 108
- b. Bright Beginnings Learning Center:
 - . Tuition Students FY 24 – 137
 - . Tuition Students FY 25 – 121
 - . Extended School Year Program Students – 117
- c. Future Foundations Academy:
 - . Tuition Students FY 24 – 142
 - . Tuition Students FY 25 – 146
 - . Extended School Year Program Students – 137
- d. Center for Lifelong Learning:
 - . Tuition Students FY 24 – 189
 - . Tuition Students FY 25 – 167
 - . Extended School Year Program Students – 160
- e. NuView Academy:
 - . Tuition Students FY 24 – 53
 - . Tuition Students FY 25 – 47
- f. Piscataway Regional Day School:
 - . Tuition Students FY 24 – 126
 - . Tuition Students FY 25 – 115
 - . Extended School Year Program Students – 106
- g. Pathways to Adult Living:
 - . Tuition Students FY 24 – 4
 - . Tuition Students FY 25 – 4
 - . Extended School Year Program – 4
- h. Adult Community Services:
 - . Participants FY 24 – 34
 - . Participants FY 25 – 34
- i. Recognition of Dr. Dale Caldwell's resignation from the Board of Directors.
- j. Recognition of Governor's Educator of the Year Recipients
 - . Donna Kilcommons – Educator of the Year – Academy Learning Center
 - . Joy Figueroa – Education Specialist of the Year – Bright Beginnings Learning Center
 - . Olga Lepkowska – Educator of the Year - Bright Beginnings Learning Center
 - . Christina Truska – Educator of the Year – Center for Lifelong Learning
 - . Dana Vasil – Education Specialist of the Year – Center for Lifelong Learning
 - . Diane Lange – Educator of the Year – Future Foundations Academy
 - . Jennifer Woodard – Educator of the Year – NuView Academy
 - . Marcia Flood – Educator of the Year – Piscataway Regional Day School

- k. Ratification of Memorandum of Agreement between the Educational Services Commission of New Jersey and the Middlesex County Educational Services Association. Motion to approve the Memorandum of Agreement was made by Dr. Dale Caldwell of New Brunswick, seconded by Mr. Scott Feder of South Brunswick. Motion carried unanimously.
- l. Presentation: School Survey Data – Gary Molenaar
- m. Presentation: Security Update – Matthew Scanlon
- n. Public Comments: None
- o. Commission Business:
 - 1. Approval of Newspaper, Depository and Policies
 - 2. Approval of Depositories FY 25
 - 3. Approval of Check Signatures FY 25
 - 4. Re-establishment of Imprest Petty Cash Funds FY 25
 - 5. Approval of Depositories - Student Activities Fund & Year Book Fund
 - 6. Approval of Curricula
 - 7. Approval of Professional Legal and Consultant Services FY 24 and FY 25
 - 8. Authorization to Execute an Affiliation Agreement with Montclair State University
 - 9. Authorization to Execute an Affiliation Agreement with NOVA Southeastern University
 - 10. Authorization to Execute an Affiliation Agreement with Monmouth University
 - 11. Approval of Revised Job Description – Site Director
 - 12. Proposed Board of Directors Meeting Dates - 2024-2025
 - 13. Appointment of Affirmative Action Officers FY 25 – Gary Molenaar/Russell Hudson Elizabeth Fuzy
 - 14. Appointment of Safety and Health Designee FY 25 – Jennifer Nicholson
 - 15. Appointment of School Safety Specialist Designee FY 25 – Adam Reap
 - 16. Appointment of School Resource Officer FY 25 – Andrew Ullman
 - 17. Appointment of Public Agency Compliance Officer FY 25 – Kai-Li Pao
 - 18. Appointment of Public Records Officer FY 25 – Kai-Li Pao
 - 19. Appointment of Asbestos Program Manager FY 25 – Ryan Cushing
 - 20. Appointment of District Web Administrator FY 25 – Robert Reinke
 - 21. Appointment of Chemical Hygiene Officer FY 25 – Ryan Cushing
 - 22. Appointment of Integrated Pest Management Coordinator FY 25 – Ryan Cushing
 - 23. Appointment of ESCNJ Test Coordinator FY 25 – Michael Kane/Susan Malvone
 - 24. Appointment of Aquatics and Fitness Center Site Director FY 25 – Elaine Hausner
 - 25. Appointment of Professional Conference Center Coordinator FY 25 – Erynn Dakin
 - 26. Appointment of Qualified Purchasing Agent FY 25 – Lauren Palladino
 - 27. Appointment of Interim Board Secretary - Steve Robinson
 - 28. The Finance Committee minutes from June 3, 2024 was reviewed with the Board, noting receivables were in good shape and that there were no problems at this time.
 - a. Board Secretary’s Monthly Certificate
 - b. The Bill List was reviewed with the Board, noting no questions were at this time.
 - c. The Secretary's Report and the Treasurer’s Reports were reviewed with the Board.
 - d. The Cooperative Transportation adjustments and awards of new contracts were reviewed with the Board, noting that approximately forty-nine (49) students had been added and fifty (50) students had been deleted from Commission transportation routes.
 - e. The expenses and reimbursements for workshops and conferences for staff members as required by board policy were reviewed with the Board.
 - f. The Grants, Gifts and Donations Roster was reviewed with the Board.
 - g. The procurement of goods and services through State cooperative purchasing contracts for the 2024-2025 school year was reviewed with the Board.
 - h. The renewal of a contract for educational services with Children’s Specialized Hospital for the FY 25 school year was reviewed with the Board.

- i. The award of the Prepared Meal and Delivery Services RFP #23/24-34 to Karson Food Service, Inc., 3409 Rose Avenue, Ocean Township, NJ 07712 at a rate of \$1.95 for breakfast and \$3.40 for lunch for the term 7/1/24 through 6/30/25, with an option to extend for one year increments and not to exceed a total of five years by NJ law, was reviewed with the Board.
- j. The amendment to the General Repair and Maintenance - Job Ordering Contracting -Regions 1, 2, 3, 4 & 5 Bid #23/24-28 to award Region 4 to Ascend Construction Management, Inc., 350 Broad Street, Eatontown, NJ 07724 for the bid term 6/5/24 through 6/4/26, with extensions as permitted by NJ law was reviewed with the Board.
- k. The award of the Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment and Related Services Bid #ESCNJ 24/25-01 to Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ 07849; EZ Docks Unlimited, LLC, 550 Route 36, Belford, NJ 07718; George Ely Associates, Inc., PO Box 396, Carlisle, PA, 17013; Great Lakes Recreation Co., LLC dba Boyce Recreation, PO Box 885, Trexlertown, PA 18087; Liberty Parks and Playgrounds, Inc., PO Box 52, Stratford, NJ 08084; and MRC Inc., 2130 Route 35, Building B, Suite 222, Sea Girt, NJ 08750 for the bid term of 7/1/24 to 6/30/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- l. The award of the Painting Services - Time and Material Bid #ESCNJ 24/25-02 to GPC Inc., 20 East Willow Street, Milltown, NJ 07041 for the bid term of 7/1/24 to 6/30/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- m. The award of the Cloud Based Building Access/Video, Critical Emergency Communications & Mobile Application Solutions Bid #ESCNJ 23/24-33 to Open Systems Integrators, Inc., 211 Yardville Hamilton Square Road, Hamilton, NJ 08620, for the bid term 6/30/24 through 6/29/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- n. The award of the Collision Repair Services for Vehicle and Equipment 14,000 lbs. GVWR and Greater Bid #ESCNJ 24/25-04 to Central Jersey Collision dba Elizabeth Truck Center, Inc., 878 North Avenue, Elizabeth, NJ 07021 and Frank's Truck Center, Inc., 325 Orient Way, Lyndhurst, NJ 07071 for the bid term 7/1/24 through 6/30/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- o. The award of Playground and Recreational Surfacing Materials, Installation and Inspections Bid #ESCNJ 24/2503 to Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ; Corby Associates, Inc., 3641 Hill Road, Parsippany, NJ; Downes Forest Product, LLC, 65 Royal Avenue, Hawthorne, NJ; Great Lakes Recreation Co., LLC dba Boyce Recreation, PO Box 885, Trexlertown, PA; Liberty Parks and Playgrounds, Inc., PO Box 52, Stratford, NJ; Whirl Corporation, Inc., PO Box 110 – 194 Main Street, Port Monmouth, NJ; and Z-TECH Contracting, LLC, 1207 US Highway 22, Mountainside, NJ for the bid term 7/1/24 through 6/30/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- p. The award of the Roofing Repair and Maintenance Services Bid #ESCNJ 23/24-30 to Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, OH 44122 and Fox Fence Enterprises, Inc., 417 Crooks Avenue, Clifton, NJ 07011 for the bid term 6/7/24 through 6/6/26, with possible extensions as permitted by NJ law, was reviewed with the Board.
- q. The renewal of the following service fees with Frontline for the period 7/1/24 through 6/30/25 was reviewed with the Board:

	<u>Amount</u>
IEP Direct	\$38,320.73
Applicant Tracking	\$16,097.75
Absence and Time Solution	\$39,904.23
Employee Eval. Mgmt. with Eval. Framework with Stronge District-Wide	\$ 9,593.13

- r. The renewal of the following service fees with Genesis Educational Services Inc. for the period 7/1/24 through 6/30/25 was reviewed with the Board:

	<u>Amount</u>
Information System Cloud Services	\$13,967.00
School Messenger Interface	\$ 350.00
Mosaic POS Export Interface	\$ 350.00

- s. The renewal of the Systems 3000 licensee/support fee for all modules in the amount of \$28,590 and hosting fee in the amount of \$8,577 from 7/1/24 through 6/30/25 was reviewed with the Board.

- t. The extension of the Roofing & Envelope Services Bid #ESCNJ/AEPA-21D to Weatherproofing Technologies, Inc. for the term 2/29/24 through 5/31/24 was reviewed with the Board.
- u. The extensions of the following bids, under the same terms, conditions and pricing as stated in the original bids, was reviewed with the Board:

Bid Name	Bid Number	Awarded Vendor	Extension Bid Term
Emergency Notification Systems	ESCNJ 22/23-09	Eastern DataComm, LLC Gemba Security Solutions, LLC Open Systems Integrators, Inc.	7/27/24 - 7/26/25
Recycling & Roll-Out Carts	ESCNJ 22/23-14	T.M. Fitzgerald & Associates	8/1/24 - 7/31/25
Furniture & Accessories	ESCNJ 22/23-08	Aarco Products, Inc. Academy Furniture & Supplies, LLC Ackerson Drapery & Decorator Services, Inc. Allied Plastics Co. Inc. Alumni Classroom Furniture Inc. Amcase, Inc. AmTab Manufacturing Corporation Artco-bell Corporation Bai-Lar Interior Service, Inc. BioFit Engineered Products LP Brodart Co. Business Furniture Inc. CEF – Custom Educational Furnishings Claridge Products and Equipment, LLC Commercial Furniture Group, Inc. Commercial Interiors Direct, Inc. Computer Comforts Incorporated Creative Library Concepts Datum Filing Systems Inc. Diversified Woodcrafts, Inc. Egan Visual/West Inc. Exemplis LLC Fellowes Brand Company Fleetwood Group Inc. Fomcore, LLC Global Industries, Inc. Hann Manufacturing, Inc. Haskell Office LLC Hertz Furniture Systems, LLC The HON Company LLC Indiana Furniture Industries Corporation Interior Concepts Corporation JMJS, Inc. Jonti Craft Inc. Krueger International, Inc. Lakeshore Equipment Company (Lakeshore Learning) Lesro Industries, Inc. LIAT, LLC Loftwall Inc. Longo Associates, Inc. Mediatechnologies NJ, LLC MiEN Coompany Modu Form, Inc. Nickerson New Jersey, Inc.	7/2/24 - 7/1/25

Furniture & Accessories (cont'd)	ESC NJ 22/23-08	Nickerson NY, LLC NPS Public Furniture Corp. Palmer Hamilton Limited Liability Corp. Palmieri Furniture Limited Paragon Furniture Inc. Rapp Productions Inc. (dba Furniture Lab) RFS Commercial, Inc. Safco Products Company Sauder Manufacturing Co. School Specialty LLC Senator International Inc. Sico America Inc. Smith System Manufacturing Company Soyka Smith Design Studios Special-T, LLC Tanner North Jersey Furniture LLC Toledo Furniture Inc. Virco, Inc. VS America, Inc. WB Manufacturing LLC W.B. Mason Co., Inc.	7/2/24 - 7/1/25
Career & Technical Education	ESC NJ/AEPA-22.5B	Midwest Technology Products	6/3/24 - 6/2/25
Electrician Services – Job Order Contracting- Region 4 Only	ESC NJ 21/22-37	Tri-State Light & Energy, Inc.	6/6/24 - 6/5/25
Technology Catalog- Supplies & Services	ESC NJ/AEPA-022G	CDW Government LLC	7/1/24 - 6/30/25

p. Personnel

Mr. Russell Hudson, Director of Human Resources, recommended approval of the personnel agenda, including all those hired on an emergent basis. Motion to approve the personnel agenda was made by Dr. Dale Caldwell of New Brunswick, seconded by Mr. Scott Feder of South Brunswick. Motion carried unanimously via a roll call vote.

Motion to adjourn the meeting was made by Dr. Dale Caldwell of New Brunswick, seconded by Mr. Jorge Diaz of Middlesex County Magnet Schools. Motion carried unanimously.

Respectfully submitted,



Steven K. Robinson
Interim Business Administrator/Board Secretary

RESOLUTIONS/AUTHORIZATIONS:

1. Election of Board of Directors That the Representative Assembly resolves to elect a Board of Directors of twenty-six (26) members which are composed of the same twenty-six (29) members appointed as the Representative Assembly of the Educational Services Commission of New Jersey to serve from June 7, 2024 until the next annual reorganization meeting.
Members are listed on page 1.
2. Appointment of Executive Committee That the Representative Assembly elects an Executive Committee comprised of five (5) members:
 1. President
 2. Vice President
 3. Chairperson of Personnel Committee
 4. Chairperson of Finance Committee
 5. Past President
3. Acceptance of Minutes That the Representative Assembly accept the regular and confidential minutes from the April 26, 2024 Board meeting, as attached.
4. Tuition Students-FY 24 & 25 – PRDS, ALC, CLL, ACS BBLC, FFA, PAL, NuView That the Representative Assembly accept the enrollment or termination of pupils at Piscataway Regional Day School, Academy Learning Center, Bright Beginnings Learning Center, Future Foundations Academy, NuView Academy, Center for Lifelong Learning, Pathways to Adult Living and the Adult Community Services Program as noted on the attached pupil lists for FY 24 and FY 25. The President and Board Secretary are herewith authorized to execute an appropriate agreement with each local school district.
5. Approve Sidebar Agreement That the Representative Assembly approve the Sidebar Agreement between the Educational Services Commission of New Jersey and the Middlesex County Educational Services Association, as attached.
6. Appointment of Official Newspaper Depository and Policies That the Representative Assembly approve the Home News Tribune as official newspaper, TD Bank as official depository, and the listing of Board of policies, as recorded and attached.
7. Resolution Declaring an Affiliation Agreement Between ESCNJ and Montclair State University That the Board of Directors authorize the administration to execute an Affiliation Agreement with Montclair State University, Upper Montclair, NJ 07043 for the period of 9/1/24 through 8/31/25 for speech-language pathology internship, as attached.
8. Resolution Declaring an Affiliation Agreement Between the ESCNJ and NOVA Southeastern University That the Representative Assembly authorize the administration to execute an Affiliation Agreement with NOVA Southeastern University, The State University for the period 5/1/24 through 4/30/25 to conduct field experience for students of the University whereby students will participate in the field experience as an integral part of their education, as attached.
9. Resolution Declaring an Affiliation Agreement Between ESCNJ and Monmouth University That the Representative Assembly authorize the administration to execute an Affiliation Agreement with Monmouth University, 400 Cedar Ave., West Long Branch, NJ 07764 for the period of 9/1/24 through 8/31/25 for speech-language pathology internship, as attached.
10. Approval of Revised Job Description That the Board of Directors approve the following Job Description, as attached:
Site Director

11. Approval of Professional Legal Services and Consultant Services for FY 24 and FY 25

That the Representative Assembly approve the following resolution:
 WHEREAS, there exists a need for professional legal and consultant services, and
 WHEREAS, funds are available for this purpose, and
 WHEREAS, the Public School Contracts Law (18A:18A-1 et.seq.) requires authorizing the award of contracts for "Professional Services" without competitive bids must be adopted publicly,

THEREFORE, BE IT RESOLVED by the Representative Assembly of the Educational Services Commission of New Jersey as follows:

1. The Board Secretary is hereby authorized to execute the attached agreements with Jonathan M. Busch, Esq., The Busch Law Group, LLC, 450 Main Street, Metuchen, NJ 08840 for professional legal and consultant services for the period 4/26/24 through 6/30/24 at an hourly rate of \$195.00 and an agreement for the 2024-2025 school year at an hourly rate of \$195.00.
2. These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because legal and consultant services are a recognized profession licensed and regulated by law.
3. Publication of this resolution shall appear in the official newspaper as required under the provisions of the Public School Contracts Law.

12. Approval of Depositories

That the Representative Assembly designate the following banks as depositories for investment purposes:

1. TD Bank
2. Bank of New York
3. Amboy Bank
4. State of New Jersey Investment Fund

And that authorization be granted to the Board Secretary to invest funds of the Educational Services Commission of New Jersey into the designated depositories of the Educational Services Commission of New Jersey from time to time, and that the authorization to invest and continue investments be signed by the Secretary to the Board and reported to the Board of Directors on the Secretary's monthly report.

13. Approval of Check Signatures

That the Representative Assembly designate TD Bank as the official depository for the Educational Services Commission of New Jersey funds and both the checking and savings accounts in this bank be the official depository and that all checks, drafts and notes be signed according to the following listing for FY 25:

General Account	785-7005644	July 2024 - June 2025	President Board Secretary
Payroll Account	785-7005685	July 2024 - June 2025	President Board Secretary
Agency Account	786-7979408	July 2024 - June 2025	President Board Secretary
NJ SUI Savings	425-9717789	July 2024 - June 2025	Board Secretary Superintendent
Health Benefits	785-7005628	July 2024 - June 2025	Board Secretary Superintendent
Food Service	425-9717763	July 2024 - June 2025	Board Secretary Superintendent
Debt Service Acct.	785-7005651	July 2024 - June 2025	President Board Secretary
Petty Cash Acct.	425-9717771	July 2024 - June 2025	Board Secretary Superintendent
CLL Aquatic Center	425-9719397	July 2024 - June 2025	Board Secretary Superintendent
Misc. General Acct.	430-8913460	July 2024 - June 2025	President Board Secretary

14. Re-establishment of Imprest Petty Cash

That the Representative Assembly authorize the Board Secretary to re-establish an Imprest Petty Cash Fund under the General account for the Central Office, Piscataway Regional Day School, Academy Learning Center (including ALC CBI), Bright Beginnings Learning Center, Future Foundations Academy, NuView Academy, Center for Lifelong Learning (including CLL CBI), Custodial Maintenance, Aquatics and Fitness Center, Pathways to Adult Living, Adult Community Services Program and Professional Conference Center in the amount of \$6,000.00 and re-establish an Imprest petty cash fund under the Food Service account for Frank’s Café in the Piscataway Regional Day School and the Future Foundations Salad Program in the amount of \$200.00 for the 2024-2025 school year, allowing \$100.00 as the maximum expenditure in accordance with NJSA 18A:19-13. All checks will be signed by the business administrator or superintendent, as approved and authorized by the superintendent.

15. Approval of Depositories for Student Activities Fund and Year Book Fund

That the Representative Assembly designate TD Bank as the official depository for the Student Activities Fund and the Year Book Fund FY 25 and that the following individuals be designated on these accounts as follows:

PRDS Student Activities	425-9717797	July 2024 - June 2025	PRDS Principal Board Secretary
ALC Student Activities	425-9717721	July 2024 - June 2025	ALC Principal Board Secretary
BBLC Student Activities	425-9717739	July 2024 - June 2025	BBLC Principal Board Secretary
BBLC Year Book	430-890-6134	July 2024 – June 2025	BBLC Principal Board Secretary
FFA Student Activities	430-890-7637	July 2024 – June 2025	FFA Principal Board Secretary
CLL Student Activities	425-9719389	July 2024 - June 2025	CLL Principal Board Secretary

16. Approval of Curricula

That the Representative Assembly approve the use of the following curricula for the 2024-25 school year:

ESCNJ School Programs: ALC, BBLC, CLL, PRDS, FFA

1. Comprehensive Health and Physical Education
2. Career Readiness, Life Literacies and Key Skills
3. English/Language Arts
4. Mathematics
5. Science
6. Social Studies
7. Visual and Performing Arts
8. Social Skills
9. World Language/ASL
10. Computer Science and Design Thinking
11. Speech & Language
12. Functional Skills
13. Swimming Program
14. VB-MAPP

ESCNJ School Programs: NuView, Turning Point Academy

1. Comprehensive Health & Physical Education
2. Career Readiness, Life Literacies and Key Skills
3. English/Language Arts
4. Mathematics
5. Visual & Performing Arts
6. Science

7. Social Studies
8. World Language/Spanish
9. Computer Science and Design Thinking
10. Physical Education Adventure (Supplemental Curriculum)

17. Board Secretary's Monthly Certification
 Pursuant to N.J.A.C. 6:20-2.13(d), the School Business Administrator/Board Secretary certifies that as of April 30, 2024 no line item account has encumbrances and expenditures that in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.1(a).
 Pursuant to N.J.A.C. 6A:23A-16.10(b), the Representative Assembly certifies that as of April 30, 2024 no fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
18. Finance/Bills
 That the Representative Assembly approve the payment of bills on the attached bill list.
19. Financial Statements
 That the Representative Assembly approve the financial statements of the Board Secretary as attached, and that they reconcile.
20. Transportation Adjustments FY 24 & 25
 That the Representative Assembly approve the cooperative transportation cost distributions and adjustments to districts and vendors for the 2024-2025 school year, as attached.
21. Approval of Expenses
 That the Representative Assembly approve the expenses stipulated on the attached expense report for workshops/conferences to be attended by Educational Services Commission of New Jersey staff/board members.
22. Approval of Grants, Gifts and Donations
 That the Representative Assembly approve the Grants, Gifts and Donations Roster, as attached.
23. Authorizing the Procurement of Goods & Services Through State Agency For the 2024-2025 School Year
 WHEREAS, Title 18A:18A:10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and
 WHEREAS, the Educational Services Commission of New Jersey has the need, on a timely basis, to procure goods and services utilizing state contracts, and
 WHEREAS, the Educational Services Commission of New Jersey desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.
 NOW, THEREFORE, BE IT RESOLVED that the Educational Services Commission of New Jersey Representative Assembly of the Board of Directors does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property whenever a savings will be realized.
24. Approve the Renewal of a Contract with Children's Specialized Hospital
 That the Representative Assembly approve the renewal of a contract for educational services with Children's Specialized Hospital for the FY 25 school year, as attached.

25. Approval to Award Prepared Meal and Delivery Services RFP That the Representative Assembly approve the award of the Prepared Meal and Delivery Services RFP #23/24-34 to Karson Food Service, Inc., 3409 Rose Avenue, Ocean Township, NJ 07712 for the term 7/1/24 through 6/30/25, with an option to extend for one year increments, not to exceed a total of five years by NJ law at the following rates:
- | | |
|-----------|--------|
| Breakfast | \$1.95 |
| Lunch | \$3.40 |
26. Approve the Amendment to General Repair and Maintenance - Job Ordering Contracting - Regions 1, 2, 3, 4 & 5 Bid That the Representative assembly approve the amendment to the General Repair and Maintenance - Job Ordering Contracting – Regions 1, 2, 3, 4 & 5 Bid #23/24-28 in awarding Region 4 to Ascend Construction Management, Inc., 350 Broad Street, Eatontown, NJ 07724 for the bid term 6/5/24 through 6/4/26, with extensions as permitted by NJ law, as attached.
27. Approve the Award of Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment and Related Services Bid That the Representative Assembly approve the award of the Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment and Related Services Bid #ESCNJ 24/25-01 to Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ 07849; EZ Docks Unlimited, LLC, 550 Route 36, Belford, NJ 07718; George Ely Associates, Inc., PO Box 396, Carlisle, PA, 17013; Great Lakes Recreation Co., LLC dba Boyce Recreation, PO Box 885, Trexlertown, PA 18087; Liberty Parks and Playgrounds, Inc., PO Box 52, Stratford, NJ 08084; and MRC Inc., 2130 Route 35, Building B, Suite 222, Sea Girt, NJ 08750 for the bid term of 7/1/24 to 6/30/26, with possible extensions as permitted by law, as attached.
28. Approve the Award of Painting Services - Time and Material Bid That the Representative Assembly approve the award of the Painting Services - Time and Material Bid #ESCNJ 24/25-02 to GPC Inc., 20 East Willow Street, Milltown, NJ 07041 for the bid term of 7/1/24 to 6/30/26, with possible extensions as permitted by NJ law, as attached.
29. Approve the Award of Integrated Cloud Based Building Access/Video, Critical Emergency Communications & Mobile Application Solutions Bid That the Representative Assembly approve the award of the Cloud Based Building Access/Video, Critical Emergency Communications & Mobile Application Solutions Bid #ESCNJ 23/24-33 to Open Systems Integrators, Inc., 211 Yardville Hamilton Square Road, Hamilton, NJ 08620, for the bid term 6/30/24 through 6/29/26, with possible extensions as permitted by NJ law, as attached.
30. Approve the Award of Collision Repair Services for Vehicles and Equipment 14,000 lbs. GVWR and Greater Bid That the Representative Assembly approve the award of the Collision Repair Services for Vehicle and Equipment 14,000 lbs. GVWR and Greater Bid #ESCNJ 24/25-04 to Central Jersey Collision dba Elizabeth Truck Center, Inc., 878 North Avenue, Elizabeth, NJ 07021 and Frank's Truck Center, Inc., 325 Orient Way, Lyndhurst, NJ 07071 for the bid term 7/1/24 through 6/30/26, with possible extensions as permitted by NJ law, as attached.
31. Approve the Award of Playground and Recreational Area Surfacing Materials, Installation and Inspections Bid That the Representative Assembly approve the award of Playground and Recreational Surfacing Materials, Installation and Inspections Bid #ESCNJ 24/25-03 to Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ; Corby Associates, Inc., 3641 Hill Road, Parsippany, NJ; Downes Forest Product, LLC, 65 Royal Avenue, Hawthorne, NJ; Great Lakes Recreation Co., LLC dba Boyce Recreation, PO Box 885, Trexlertown, PA; Liberty Parks and Playgrounds, Inc., PO Box 52, Stratford, NJ; Whirl Corporation, Inc., PO Box 110 – 194 Main Street, Port Monmouth, NJ; and Z-TECH Contracting, LLC, 1207 US Highway 22, Mountainside, NJ with extensions as permitted by NJ law, as attached.

32. Approve the Award of Roofing Repair and Maintenance Services Bid That the Representative Assembly approve the award of the Roofing Repair and Maintenance Services Bid #ESCNJ 23/24-30 to Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, OH 44122 and Fox Fence Enterprises, Inc., 417 Crooks Avenue, Clifton, NJ 07011 for the bid term 6/7/24 through 6/6/26, with possible extensions as permitted by NJ law, as attached.
33. Approve the Renewal of Service Fees with Frontline for the FY 25 School Year That the Representative Assembly approve the renewal of service fees with Frontline for the period 7/1/24 through 6/30/25 as follows:
- | | <u>Amount</u> |
|--|---------------|
| IEP Direct | \$38,320.73 |
| Applicant Tracking | \$16,097.75 |
| Absence and Time Solution | \$39,904.23 |
| Employee Eval. Mgmt. with Eval. Framework with Stronge District-Wide | \$ 9,593.13 |
34. Approve the Renewal of Service Fees with Genesis Educational Services for the FY 25 School Year That the Representative Assembly approve the renewal of service fees with Genesis Educational Services, Inc. for the period 7/1/24 through 6/30/25 as follows:
- | | <u>Amount</u> |
|-----------------------------------|---------------|
| Information System Cloud Services | \$13,967.00 |
| School Messenger Interface | \$ 350.00 |
| Mosaic POS Export Interface | \$ 350.00 |
35. Approve the Licensee/Support and Hosting Fees with Systems 3000 for the FY 25 School Year That the Representative Assembly approve the Systems 3000 licensee/support fee for all modules in the amount of \$28,590 and hosting fee in the amount of \$8,577 from 7/1/24 through 6/30/25.
37. Approve the Extension of Bids That the Representative Assembly approve the extension of bids under the same terms, conditions and pricing as stated in the original bids, as attached.
38. Personnel That the Representative Assembly approve the personnel actions noted on the attached personnel sheets for FY 23 and FY 24, including those individuals who are hired on an emergent basis.

Informational Items

June 7 Update
Accounts Receivable Report