



Assistant Principal or Counselor Student Information for SCHOLARSHIP Recommendation

Date Received: _____

❖ **Students are encouraged to turn this in to their Assistant Principal or Counselor 2 weeks prior to recommendation deadline**

Student Name: _____ Cell # _____

Student Email: _____

Students must provide information on the following items so we can accurately describe students. Take time to think about who you are and where you are headed. Do not limit your discussion only to what has happened to you in school. Include experiences drawn from any part of your life and include specific examples whenever possible. Also, include awards received and the extent of your involvement in the activity (ie: offices held, committees served on, etc.) The more you say about yourself, the more we can say about you. Thank you

Scholarships or awards you are applying for: _____

Career interest(s) _____

Long term goal-academic _____

Long term goal –personal: _____

Academic achievements/awards _____

Athletics _____

Fine Arts _____

Clubs/Activities _____

Job _____

Community/Church _____

Volunteer work _____

Hobbies _____

What is unique about you? _____

What would be important for others to know about you and your study/work habits, ethics and leadership skills? _____

Attach additional sheets if necessary.

Assistant Principal (AP) or Counselor Request for Scholarship Letters of Recommendation

- Some scholarship awards don't require letters of recommendation and actually don't want them. Don't send letters unless it is requested on the application, and only send the amount of letters required. It may work against students if the directions are not follow **exactly!**

- Download the form from the LNHS Career Center/Scholarship web page, located at the top of the LNHS homepage:
www.lnhs.isd194.k12.mn.us/pages/Lakeville_North_High_School.
Also available in the Career Center

- Give your Assistant Principal (AP) or Counselor at least **two weeks to complete**.

- Provide envelopes and have the AP or Counselor seal their letter, initial the seal, and return it to you to bring to the Career Center for mailing. Bring all scholarship materials, completed application, and any transcript request forms needed for mailing to the Career Center.

- Fill out this form completely. Be thorough, honest, and include ALL of your activities, scholarships, and awards. Type or print neatly.

- Specify why the letter is being written. What scholarship is it for? Be specific!

- Thank the Assistant Principal or Counselor for taking the time to help you accomplish your goals.

- Remember to tell the Assistant Principal or Counselor if you received the scholarship award!